

Toms River Fire Commissioners, District No. 2
Minutes
DATE March 6, 2024

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 19:30 hrs. at the, Silverton Firehouse, 15 Kettle Creek Road Toms River, New Jersey. Chairman Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Absent:

Oath of Office – Commissioner Britton administered Oath of Office to Joseph G. Duff and Richard Heroy. Timothy J. Carson was notary public for the Board.

Nomination of Chairman – A motion was offered by Mr. Heroy, seconded by Mr. Willson to nominate Kevin W. Britton as Chairman.

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Nomination of Clerk – Mr. Willson was nominated as Clerk on a motion offered by Mr. Duff, seconded by Mr. Heroy.

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Nomination of Treasurer – Mr. Duff was nominated as Treasurer on a motion offered by Mr. Heroy, seconded by Mr. Seiders.

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Nomination of Assistant Clerk – Mr. Seiders was nominated as Assistant Clerk on a motion offered by Mr. Heroy, seconded by Mr. Willson.

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Nomination of Third Signer of the Vouchers – Mr. Heroy was nominated Third Signer of the Vouchers on a motion offered by Mr. Duff, seconded by Mr. Willson.

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Open Public Meetings Act – A resolution authorizing the scheduling of meetings in accordance with the open public meetings law was introduced by Mr. Heroy, seconded by Mr. Duff (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Designation of the Official Newspapers – A resolution designating the official newspapers of the Board was introduced by Mr. Heroy, seconded by Mr. Duff (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Toms River Fire Commissioners, District No. 2

Minutes

DATE March 6, 2024

Approval and Payment of Claims – A resolution authorizing the approval and payment of claims was introduced by Mr. Duff, seconded by Mr. Heroy (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Cash Management Fund – A resolution to adopt a cash management fund was introduced by Mr. Duff, seconded by Mr. Willson (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Surety Bonding for all Commissioners – A resolution designating surety bonding for all commissioners was introduced by Mr. Duff, seconded by Mr. Heroy (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Designation of Records Custodian – A resolution designating Kevin W. Britton as Records Custodian was introduced by Mr. Heroy, seconded Mr. Willson (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Appointment of Purchasing Agent – A resolution appointing Timothy J. Carson as purchasing agent was introduced by Mr. Heroy, seconded by Mr. Duff (attached).

Roll call vote; Aye: Mr. Britton, Mr. Seiders, Mr. Duff, Mr. Willson, Mr. Heroy.
Nay: None.

Liaisons for the Year.

a. Communications/IT	Kevin W. Britton, Richard Heroy
b. Apparatus	David Seiders, Michael Willson
c. Insurance/Legislation	Kevin W. Britton, Joseph Duff
d. Fire Prevention Liaison	David Seiders, Michael Willson
e. Fire Academy	Michael Willson, David Seiders
f. First Aid	Joseph Duff, David Seiders
g. Purchasing	Timothy Carson
h. Joint Monies	Joseph Duff
i. Awards Program	Kevin W. Britton, Joseph Duff
j. Sub-Station Building	Kevin W. Britton, Richard Heroy
k. Chief Officers' Association	Kevin W. Britton, Richard Heroy

Application for Membership- Applications received for Andrew Van Dongen and Jeremy Rankin for the Silverton Volunteer Fire Company. A motion was made by Mr. Seiders, seconded by Mr. Willson to accept all into the department.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Seiders, Mr. Willson, Mr Heroy
Nay:

Minutes of the previous meeting: were approved on a motion offered by Mr. Heroy, seconded by Mr. Willson and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Toms River Fire Commissioners, District No. 2
Minutes
DATE March 6, 2024

Cash Receipts :

Received check #874843 from Combined Insurance Company in the amount of \$3,609.72 for VESO Abandoned Property.

Bills: were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by M Heroy. Each commissioner abstains to his voucher, if any.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

4x Technology	495.32	Nancy Dunham	320.00
Action Uniform	634.00	NJNG	605.99
Atlantic IT Solutions	1,372.46	Nottingham Ins	1,427.10
Bank of America	254.56	PPFD	81.31
Braslow, R	1,375.00	RTF Electric	5,930.00
Celebrity Ford	153.90	Skylands Area Fire Equipment	439.00
Comcast	313.99	Tango Tango	4,490.00
Express Auto Spa	33.00	TASC	1,065.08
ERS	7,566.99	Timothy Peters Plumbing	846.62
FF1	33,265.26	Tranz Connection	1,159.98
Hackensack Meridian	1,100.00	Toms River Fire Dist 1	628.50
Home Depot	180.85	Veolia	19,509.41
JJD Handyman	120.00	NJ State Healthcare	4,470.35

Total \$88,087.74

Correspondence: Correspondence has been provided to all commissioners

Apparatus: Mr. Seiders reported 3000 had another dead batter issue, 3041 is having a sensor issue with fuel and 3068 is repaired of its sensor issue. Mr. Willson reported the Fire Boat is back in service and awaiting answers from WANCO on sign board for 2927.

Fire Academy: Mr. Willson reported the FF1 and 2 orientation went well.

Silverton Report: Assistant Chief Henry reported everything is going well. Requested permission to take apparatus to Seaside for the parade. Motion made by Mr. Duff, seconded by Mr. Willson to allow both companies to participate.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Pleasant Plains report: Lt. Kevin B. Britton reported Station 30 is doing well also. Chief Janora requested permission to attend the NJ Weekend at the National Fire Academy. Motion by Mr. Heroy, seconded by Mr. Duff.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Business Administrator's report: Administrator Carson reported the following:

1. **Radio System-** Room is progressing. Final equipment being installed. Meeting weekly to finish off programming
2. **New Chief Trucks** – working with Asst Chief Yezzi and Asst Chief Henry on mapping out the future upfit of the two trucks. Met with FastLanes to discuss options. Working with County contract on pricing trucks. Elite submitted draft.
3. **Gear Washer and Dryer-** Awaiting Extractor to be installed for Silverton then installed along with dryer.

Toms River Fire Commissioners, District No. 2
Minutes
DATE March 6, 2024

4. **SERVICE PINS**- Working with Action uniform as Blackington does not make the current pins we use anymore.

New Business:

Administrator Carson announced the results of the annual election of 2024 as follows:

Membership to the Board of Fire Commissioners for (2) Three-Year Term:

Craig J. Bierbaum	536 votes
Joseph G. Duff	900 votes
Richard Heroy	740 votes

Joseph G. Duff and Richard Heroy declared the winners

2024 Budget of \$4,458,026.53 with amount to be raised by taxation of \$3,826,319.66:

Yes –608	No – 646	Failed
----------	----------	--------

Purchase Fire Prevention Bureau vehicles not to exceed \$50,400 representing District No. 2's share of the total cost of \$140,000:

Yes – 991	No – 268	Passed
-----------	----------	--------

2024 Contracts

2024 Aerial Platform Service – was awarded to Blaze Emergency Equipment for 3065 \$1,879.00 and Defender 2905 \$1,845.23 a motion offered by Mr. Duff, seconded by Mr. Heroy.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Breathing Air Systems was awarded to Continental 4,118.00 a motion was offered by Mr. Heroy seconded by Mr. Willson.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Hose Testing Contract was awarded to Waterway for \$0.22 per ft a motion was offered by Mr. Duff, seconded by Mr. Heroy.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Pump Testing was awarded to Waterway \$300 each a motion was offered by Mr. Heroy, seconded by Mr. Willson.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Ladder Testing was awarded to American Test Center \$40 each and \$560 for Annual Aerial a motion offered by Mr. Heroy seconded by Mr. Willson.

Toms River Fire Commissioners, District No. 2

Minutes

DATE March 6, 2024

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

HURST Tool was awarded to TASC in the amount of \$4,750.00 for annual maintenance on a motion by Mr. Heroy, seconded by Mr. Duff.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Plymovent Systems was awarded to Clean Air for all three locations \$2,179.50 plus any parts a motion offered by Mr. Willson seconded by Mr. Heroy.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Network Administrator was awarded to Atlantic IT Solutions \$ Per month a motion offered by Mr. Duff, seconded by Mr. Seiders.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Radio Repair was awarded to Wireless Communication in the amount of \$95.00 per hour on a motion from Mr. Duff, seconded by Mr. Willson.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Generator Service Agreement was awarded to Genserve \$695 PP, Substation 2 650.00 each Silverton Diesel Genserve \$895.00 a motion was offered by Mr. Willson, seconded by Mr. Heroy.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Weed Control Contract was awarded to Tru Green in the amount of \$268.64(4 applications) at the Substation on a motion offered by Mr. Heroy, seconded by Mr. Willson.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Cleaning Service at the Substation was awarded to Nancy Dunham @ \$80 per week on a motion offered by Mr. Willson, seconded by Mr. Duff.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Protection Services Agreements with Silverton First Aid Squad was approved on a motion offered by Mr. Willson, seconded by Mr. Duff (attached).

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Toms River Fire Commissioners, District No. 2
Minutes

DATE March 6, 2024

Fire Protection Services Agreement was awarded to Pleasant Plains Fire Dept. & Silverton Vol. Fire Company a motion was offered by Mr. Willson, seconded by Mr. Duff.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Annual Pest Control was awarded to Action in the amount of \$120.00 for Warner Street a motion was offered by Mr. Heroy, seconded by Mr. Seiders.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Resolution for Award of a Non-Fair and Open Contract. was introduced by Mr. Duff, seconded by Mr. Willson to appoint Nottingham Insurance for 2024-2025 insurance services.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Resolution for Award of a Non-Fair and Open Contract. was introduced by Mr. Willson, seconded by Mr. Duff to appoint RWJ Barnabas for 2024-2025 Healthcare services.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Resolution Authorizing the Award of a Fair and Open Contract for Auditing Services was introduced by Mr. Heroy, seconded by Mr. Seiders appointing Suplee, Clooney, and Company as auditors in the amount of \$19,760 (attached).

Roll call vote; Aye: Mr. Willson, Mr. Britton, Mr. Duff, Mr. Seiders, Mr. Heroy

Nay: None.

Resolution Authorizing the Award of a Fair and Open contract for Legal Services was introduced by Mr. Willson, seconded by Mr. Seiders to appoint Richard M. Braslow, Esq. in the amount of \$250 per hour (attached).

Roll call vote; Aye: Mr. Willson, Mr. Britton, Mr. Duff, Mr. Seiders, Mr. Heroy

Nay: None.

Hold Harmless Agreement with Lakewood Fire District #1 5" Hose. Administrator Carson reported he signed off on the agreement to pick up 5" hose from Lakewood Fire District #1

Closed Session: A resolution was introduced by Mr. Willson, seconded by Mr. Duff to go into closed session at 19:56 hrs.

Roll call was taken; Aye: Mr. Britton, Mr. Heroy, Mr. Duff, Mr. Seiders, Mr. Willson

Nay:

WHEREAS PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel and contractual; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the

Toms River Fire Commissioners, District No. 2
Minutes

DATE March 6, 2024

completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session: A motion was offered by Mr. Duff, seconded by Mr. Seiders to resume regular session at 20:48 hrs.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

A motion was offered by Mr. Willson, seconded by Mr. Seiders to resume adjourn at 20:48 hrs.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson
Nay:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Willson", with a long horizontal flourish extending to the right.

Michael Willson
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Authorizing Regular Meeting Schedule
For the 2024-2025 Year**

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and

WHEREAS, Public Law 1975, Chapter 231, Section 3-D provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set forth the location, time, and date of any meeting no further action shall be required for such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

- (1) Regular meetings of the Commissioners shall take place at 7:30 p.m. as follows:

Regular meetings held at the Silverton Firehouse are as follows:

Wednesday, April 3, 2024
Wednesday, May 1, 2024
Wednesday, June 5, 2024
Wednesday, July 10, 2024 (2nd Wednesday)
Wednesday, August 7, 2024
Wednesday, March 5, 2025

Regular meetings held at the Pleasant Plains Firehouse are as follows:

Wednesday, September 4, 2024
Wednesday, October 2, 2024

Wednesday, November 6, 2024
Wednesday, December 4, 2024
Wednesday, January 8, 2025 (2nd Wednesday)
Wednesday, February 5, 2025

- (2) The order of business for regular meetings of the Board are:

- A. Call to order
- B. President's statement
- C. Roll call
- D. Application for membership
- E. Receipts of bids (when applicable)
- F. Minutes of the previous meeting
- G. Review and payment of bills
- H. Correspondence
- I. Reports of committees (commissioners)
- J. Reports of chiefs
- K. Report of administrator
- L. Unfinished business
- M. New business
- N. Address to the Board by members of the public
- O. Adopt resolution to hold closed session (when required)
- P. Adjournment

- (3) Workshop meetings of the Commissioners shall take place at 5:00 p.m. as follows:

Workshop meetings held at the Silverton Firehouse are as follows:

Wednesday, March 20, 2024
Wednesday, April 17, 2024
Wednesday May 15, 2024

Workshop meetings held at the Pleasant Plains Firehouse are as follows:

Wednesday, September 18, 2024
Wednesday, October 16, 2024
Wednesday, November 20, 2024
Wednesday, December 18, 2024
Wednesday, January 22, 2025 (4th Wednesday)
Wednesday, February 19, 2025

- (4) The order of business for workshop meetings of the Board are:


- A. Call to order
- B. President's statement

- C. Roll call
- D. Application for membership
- E. Receipts of bids (when applicable)
- F. Minutes of the previous meeting
- G. Review and payment of bills
- H. Correspondence
- I. Reports of committees (commissioners)
- J. Report of Chiefs
- K. Report of administrator
- L. Unfinished business
- M. New business
- N. Address to the Board by members of the public
- O. Adopt resolution to hold closed session (when required)
- P. Adjournment

(5) A summary of this resolution shall be mailed to the Asbury Park Press and the Star Ledger; and a summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of Toms River, shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


MICHAEL C. WILLSON, CLERK

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Designation of Official Newspapers for
Publications for the 2024-2025 Year**

WHEREAS, the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, must by statutory law publish various items in order to comply with said requirements of statutory law; and

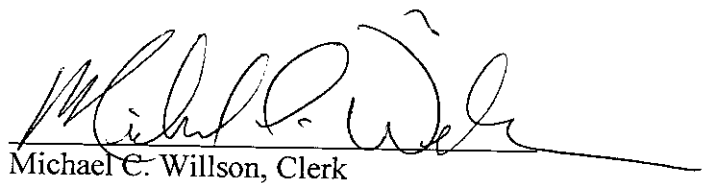
WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2024-2025 year;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No. 2, in the Township of Toms River, County of Ocean, as follows:

- (1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2024-2025 year pursuant to New Jersey statutes shall be the Asbury Park Press and/or the Star Ledger, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

CERTIFICATION:

I, Michael C. Willson, Clerk of the Commissioners of Fire District #2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, Clerk

RESOLUTION

MARCH 6, 2024

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check drawn on the fire district and signed by the governing body chairman, the chief financial officer, and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2(a) further provides that the Commissioners of Fire District No. 2 in the Township of Toms River, at their re-organizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the fire district shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which and the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

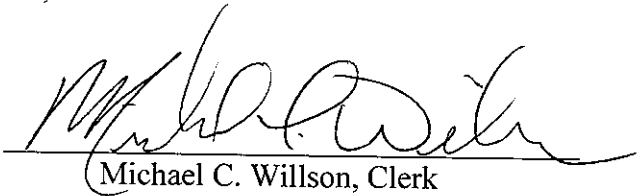
1. The checks as issued by the Commissioners for payment of claims shall be signed by the Commissioners' chairman, treasurer, and countersigned by one other commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

2. The compensation received by the Commissioners for salaries as relates to services performed by the Commissioners shall be paid by check, upon receipt and approval of the appropriate voucher, monthly.

3. The manner in which and the time in which compensation for services rendered by the employee or employees of the fire district shall be paid in accordance with the employment contracts as previously executed.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.



Michael C. Willson, Clerk

RESOLUTION

MARCH 6, 2024

Adoption of Cash Management Fund

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

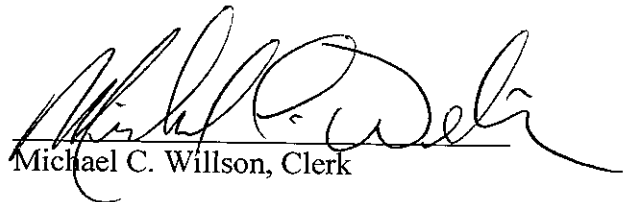
WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository the State of New Jersey Cash Management Fund or a public depository or depositories;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

1. This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or Wells Fargo, M & T Bank, Investors Savings Bank, Kearny Federal Savings Bank, Manasquan Savings Bank, Santander and Lakeland Bank.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, Clerk

RESOLUTION

MARCH 6, 2024

Designating Surety Bonding for All Commissioners

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

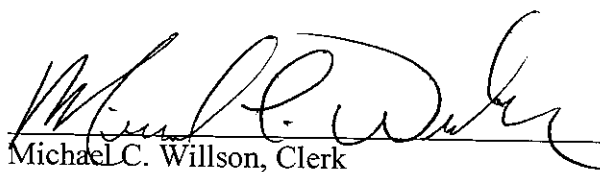
WHEREAS, the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean have deemed it necessary to provide a blanket bond for the Commissioners of the Fire District.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

1. A blanket surety bond shall be provided for all Commissioners in the amount of \$1,000,000.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

Designation of Records Custodian

March 6, 2024

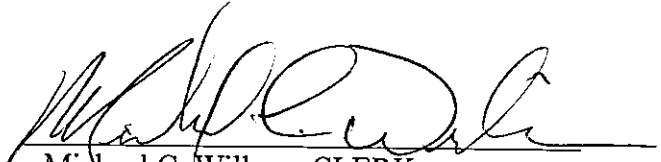
WHEREAS, the Fire District need designate a records custodian with the responsibility of addressing any requests received by the Fire District relative to the Open Public Records Act and complying with all provisions of the law relative to any such request.

NOW, THEREFORE BE IT RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

- (1) Kevin W. Britton is hereby designated as custodian as above referenced.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, CLERK

RESOLUTION

MARCH 6, 2024

Appointment of Purchasing Agent

WHEREAS, the current procedure for processing chiefs' requests and other purchases on behalf of the fire district has proven to be awkward and time consuming; and

WHEREAS, the Board desires to streamline the purchasing procedure, particularly with respect to those purchases not subject to competitive bidding, and to establish a more efficient and businesslike procurement system; and

WHEREAS, N.J.S.A. 40A:11-9 permits the appointment of a purchasing agent;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, as follows:


1. The position of purchasing agent be and the same is hereby established and shall be filled by Timothy J. Carson.
2. The purchasing agent shall have the power to prepare specifications and to receive bids for the purchase of work, materials, and supplies on behalf of the Board provided that this authorization shall apply to contracts creating obligations not in excess of \$17,500 pursuant to the standards contained in N.J.S.A. 40A:11-7. The purchasing agent shall have the power to make awards of contracts in the name of the Board, provided that this authorization shall apply to contracts creating obligations not in excess of \$17,500 pursuant to the standards contained in N.J.S.A. 40A:11-7. The Board hereby acknowledges the threshold of up to \$2,625 for receiving two quotes.
3. The purchasing agent, in carrying out her duties pursuant hereto, must in all respects follow the requirement of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.).

4. This resolution need not be publicly advertised or held for second reading because it does not create a position for which remuneration shall be paid but merely creates additional administrative duties for the present business administrator.

5. The business administrator designated as the purchasing agent shall fulfill that position until terminated by the Board or until the re-organization meeting following the annual election, at which time other arrangements shall be so designated.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.



Michael C. Willson, Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Healthcare Services**

WHEREAS, the Fire District has a need to acquire healthcare services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2024-2025; and

WHEREAS, RWJ Barnabas Health has submitted a proposal indicating it will provide healthcare services pursuant to the proposal; and

WHEREAS, RWJ Barnabas Health has completed and submitted a Business Entity Disclosure Certification which certifies that RWJ Barnabas Health has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit the RWJ Barnabas Health from making any reportable contributions through the term of the contract; and

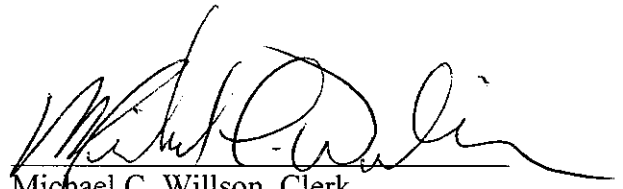
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with the RWJ Barnabas Health as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Legal Services**

WHEREAS, the Fire District has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2024-2025; and

WHEREAS, the Law Office of Richard M. Braslow has submitted a proposal indicating it will provide legal services pursuant to the proposal; and

WHEREAS, the Law Office of Richard M. Braslow has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow from making any reportable contributions through the term of the contract; and

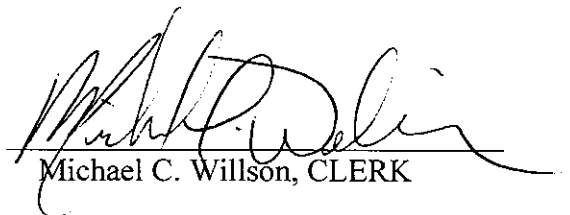
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.


Michael C. Willson, CLERK

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Fair and Open Contract
For Auditing Services**

WHEREAS, the Fire District has a need to acquire auditing services and the Board has publicly advertised for proposals as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition may exceed \$19,000; and

WHEREAS, the Fire District has reviewed the proposals received and has determined that it wished to award a contract based upon the proposals received; and

WHEREAS, the anticipated term of this contract is for the year 2024-2025; and

WHEREAS, Suplee, Clooney and Company has submitted a proposal indicating it will provide auditing services pursuant to the proposal; and

WHEREAS, Suplee, Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit Suplee, Clooney and Company from making any reportable contributions through the term of the contract; and

WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

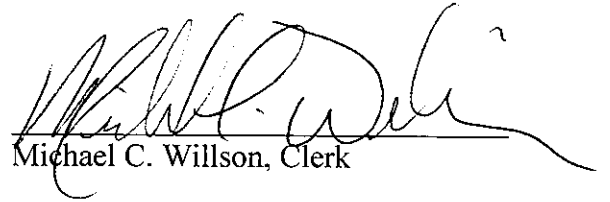
NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with Suplee, Clooney and Company as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

BE IT FURTHER RESOLVED that notice of award of the contract authorized hereby shall be published in the Asbury Park Press within 10 days of its passage.

CERTIFICATION

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on March 6, 2024.



Michael C. Willson, Clerk