

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**DATE January 3, 2024**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 19:30 hrs. at the, Pleasant Plains Firehouse, 40 Clayton Avenue Toms River, New Jersey. Chairman Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Absent: Mr. Britton

A motion was made to excuse Mr. Britton from the meeting by Mr. Seiders, seconded by Mr. Heroy.

Roll call was taken; Aye: Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

**Minutes of the previous meeting:** were approved on a motion offered by Mr. Duff, seconded by Mr. Willson and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call was taken; Aye: Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

**Cash Receipts :**

Received check #122098 from Township of Toms River in the amount of \$1,132,094.82 for 4<sup>th</sup> Quarter Assessment of Taxes.

**Bills:** were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call was taken; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

Bank of America	161.59	Pleasant Plains FD	197.73
Continental Fire & Safety	3,264.20	Primepoint	113.25
Electronic Measurements	263.78	Silver Bay Express Lube	134.13
Lincoln Financial Group	8,855.47	T-Mobile	391.02
Nancy Dunham	320.00	Toms River Fire District 1	3,533.30
New Jersey Fire Equipment	5,555.10	Velting Overhead Door	1,253.23
Nottingham Insurance	120,877.00		

Total \$144,919.80

**Correspondence:** Correspondence has been provided to all commissioners

**Apparatus:** Mr. Seiders reported work has been completed on 3041 Brakes, 3051 Foam System and 3033 is set to go to Rescue 1 for SRS Harness on 1/20/2024. Mr. Willson reported 2979 was at ERS being worked on and 2927 still awaiting sign.

**Fire Prevention Liaison-** Bureau Chief Janora advised he issues a press release to the public that Smoke inspections will still be needed in light of the township suspended CO inspections.

**Fire Academy:** Director Gorman advised that he is setting up interviews for the 7 applicants, classes were being set up and thanked the board for their assistance.

**Purchasing:** Administrator Carson reported the following:

**Toms River Fire Commissioners, District No. 2**

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Received quote from RTF Electric for electric work for dryers.

A motions was made by Mr. Willson, seconded by Mr. Seiders to go with the lowest quote once the second quote is received.

Roll call was taken; Aye: Mr. Duff, Mr. Heroy, Mr. Seiders, Mr. Willson

Nay:

**Substation:** Administrator Carson advised the workers would be on location 1/24/2024 to clean the property.

**Chief Officers' Association:** Mr. Heroy asked Chief Janora what is the status of the SOG for Officer Qualification. Chief Janora advised the Chiefs Association was working on the changes and would resubmit new draft when ready.

**Silverton Report:** Chief Keating advised all is going well.

**Pleasant Plains report:** Chief Janora also advised all is going well.

**Business Administrator's report:** Administrator Carson reported the following:

1. **Radio System-** Awaiting the township on status of the room and plan on conversion. .
2. **Lincoln Financial LOSAP-** meeting with Bruce Linger on January 11 at 3pm. Would like to set up meeting with Presidents and Chiefs for January 11 at 5pm in the office to finalize plan.

**New Business:**

**Resolution to Adopt the 2022 Audit** was introduced by Mr. Duff, seconded by Mr. Seiders (attached). The Audit was discussed by Mr. Logan from Suplee, Clooney and Company which included a clean audit with no exceptions.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders

Nay: None.

**Adoption of Temporary Budget for 2024** was introduced by Mr. Willson, seconded by Mr. Seiders (attached).

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders.

Nay: None.

**Resolution to Divide the Polling Places** was introduced by Mr. Willson, seconded by Mr. Duff (attached).

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders

Nay: None.

**Approve Worker's Compensation Policy with New Jersey Compensation Rating & Inspection Bureau** Motion by Mr. Willson, seconded by Mr. Duff to move ahead with the workers comp policy.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders

**Toms River Fire Commissioners, District No. 2**

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A motion was made by Mr. Duff, seconded by Mr. Willson to adjourn the meeting at 19:58 hrs.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders  
Nay: None.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Michael Willson', with a long horizontal flourish extending to the right.

Michael Willson  
Clerk

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**  
**RESOLUTION 2023-0001**

WHEREAS, N.J.S.A. 40A: 5A-15 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the District Chairman pursuant to N.J.S.A. 40A: 5A-17, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Commissioners of the Toms River Fire Commissioners District No.2, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON January 3, 2024.

  
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN

Resolution

Adoption of Temporary Budget for 2024

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2024 and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 17, 2024.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, as follows:

- (1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

CERTIFICATION:

I, Michael C. Willson, Clerk of the Commissioners of Fire District #2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on January 3, 2024.

  
MICHAEL C. WILLSON, CLERK



## RESOLUTION

January 3, 2024

WHEREAS, a petition of twenty-five (25) or more voters have been filed with the Clerk of the Board in accordance with N.J.S. 40A:14-76 requesting the division of the district into two (2) polling places; and:

WHEREAS, such a division would be in the public interest;

NOW, THEREFORE, BE IT RESOLVED BY THE FIRE COMMISSIONERS OF DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, as follows:

1. Fire District No. 2 shall be divided into two (2) polling places for the annual election on February 17, 2024.
2. Registered voters of voting Districts 5, 15, 20, 22, 23, 29, 35, 46, 55, 56, and 61 shall vote at the Silverton Fire House, 15 Kettle Creek Road, Toms River, New Jersey.
3. Registered voters of voting Districts 6, part of 14, 21, 24, 25, 30, part of 37, 43, 44, 45, 47, 48, 49, 50, 51, 52, 58, 59, 62, and part of 63 shall vote at the Pleasant Plains Fire House, 40 Clayton Avenue, Toms River, New Jersey.
4. A copy of this resolution shall be sent to the Township Clerk and to such other officials as may be designated by the Clerk of the Board.

### CERTIFICATION:

I, Michael C. Willson, Clerk of the Commissioners of Fire District #2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on January 3, 2024.

  
Michael C. Willson, CLERK

# PETITION

We, the undersigned, hereby petition the Board of Fire Commissioners, District No. 2, Toms River, to divide the Fire District into two polling places for the annual election, to wit: Pleasant Plains Fire House and Silverton Fire House.

Name	Thomas Pullaro	Address	41504 Norma Place Toms River
Name	David J. Intaglietta	Address	2968 Fieldcrest Ln, Toms River, NJ 08755
Name	David A. Sanders	Address	402 Cheyenne Ct, Toms River NJ 08755
Name	Denise Seiders	Address	402 Cheyenne Ct Toms River NJ 08755
Name	Johnny Dushane	Address	68 CORAL BEACH HOLLOW Toms River NJ 08755
Name	Christine Seiders	Address	402 Cheyenne Ct. Toms River, NJ 08755
Name	Thomas McCann	Address	2284 TOMERU PL Toms River NJ 08755
Name	KEVIN MERRITT	Address	305 ASHFORD RD TR NJ 08755
Name	Kevin Britton	Address	46 Monroe Avenue TR, NJ 08755
Name	Roderick Mesim	Address	64 Sunflower Ln TR NJ 08755
Name	Chris Madden	Address	1570 Forrest Trail Cir TR NJ 08755
Name	Matthew G. Yezzi	Address	342 Cokes Drive Toms River NJ 08753
Name	Christian Hafner	Address	29 Clayton Ave Toms River NJ 08755
Name	Robert Kowalski	Address	385 Dallas Drive TR 08753
Name	Joshua Solly	Address	2205 Mount Carmel Blvd TR 08753
Name	Thomas Strassle	Address	124 Camino Rable, TR 08755
Name	Scott DeJoy	Address	199 Courtney Ct. TR NJ 08753
Name	Mike Wall	Address	26 CEDAR BROOK DR. T.R. N.J. 08753
Name	Mike Wall	Address	154 WALNUT CREEK LANE TR NJ 08753
Name	John P. Itzinger	Address	352 SUBURBAN DR TR NJ 08753
Name		Address	



PETITION

We, the undersigned, hereby petition the Board of Fire Commissioners, District No. 2, Toms River, to divide the Fire District into two polling places for the annual election, to wit: Pleasant Plains Fire House and Silverton Fire House.

John P. Duff  
Name

John P. KEATING  
Name

F. [Signature]  
Name

[Signature]  
Name

[Signature]  
Name

Craig Biebaum  
Name

MICHAEL WARREN  
Name

Maya Warner  
Name

Michael Warner  
Name

[Signature]  
Name

James O'Donoghue  
Name

[Signature]  
Name

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Name

Steven MacFarlan  
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Name

133 JEFF CT. TOMS RIVER, NJ 08753  
Address

1848 SILVERTON Rd TOMS RIVER, NJ 08753  
Address

1944 POWDER HORN RD. TOMS RIVER NJ 08753  
Address

102 RAILING HILLS CT TOMS RIVER NJ 08755  
Address

618 WESTON DR TOMS RIVER, NJ 08755  
Address

854 PAUL DRIVE NJ 08753  
Address

854 PAUL DR TOMS RIVER NJ 08753  
Address

3314 INVENESS DR. TOMS RIVER, NJ 08753  
Address

91605 THAMES WAY Toms River  
Address

224 E HAMMERS DA, T.R.  
Address

802 Schley Ave Toms River, NJ 08753  
Address

2966 SPRING WATER CT. TR 08755  
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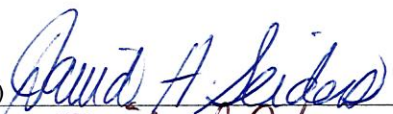
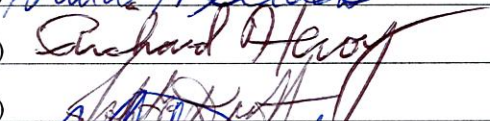
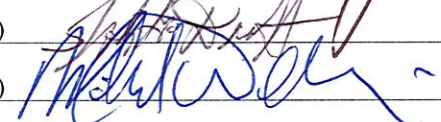
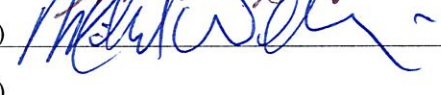
[Signature]  
Address



STATE OF NEW JERSEY  
COUNTY OF OCEAN

We, the members of the governing body of the Toms River Fire Commissioners District No. 2, in the County of Ocean, being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected (or appointed) members of the Toms River Fire Commissioners District No. 2 in the County of Ocean;
- 2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual District Audit filed with the Chairman pursuant to N.J.S.A. 40A:5A-17 for the year 2022;
- 3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)
(L.S.)		(L.S.)

  
Clerk

Sworn to and subscribed before me this  
3<sup>rd</sup> Day of January, 2024

  
Notary Public of New Jersey

TIMOTHY J. CARSON  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 50119830  
My Commission Expires 1/8/2025

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.