

Toms River Fire Commissioners, District No. 2

Minutes

DATE February 15, 2023

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 19:30 hrs. at the, Pleasant Plains Firehouse, 40 Clayton Avenue Toms River, New Jersey. Chairman Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Absent:

Minutes of the previous meeting: were approved on a motion offered by Mr. Heroy, seconded by Mr. Duff and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Nay:

Cash Receipts:

Received check #46912 from Fire Recovery USA, LLC in the amount of \$3,362.19 for structure fire recovery.

Received check #000308 from Toms River Fire Commissioners District 1 in the amount of \$13,024.44 for January 2023 Bureau Revenue.

Bills: were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by M Heroy. Each commissioner abstains to his voucher, if any.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Nay:

4x Technology	495.35	Star Ledger	420.66
Action Termite	120.00	Suplee, Clooney & Co	17,500.00
Asbury Park Press	443.12	T-Mobile	387.42
Atlantic IT	250.00	Tango Tango	9,000.00
Richard Braslow ESQ	408.50	TR Fire Dist #1	64,216.13
Continental Fire	1,181.50	Township of Stafford	500.00
Cooper Electric	537.00	TR Fitness	375.00
Crunch Gym	120.00	Veolia	563.27
ERS	2,154.51	Pam Britton	160.00
GOFormz	2,160.00	Helen Browne	160.00
JCP&L	288.62	Janet Burmeister	160.00
NJ Fire Equipment	289.80	Nancy Dunham	160.00
NJNG	662.20	Lou Lotto	160.00
NJAFD	300.00	John Reilly	160.00
Prestige Car Wash	111.84	Ellen Sinnott	160.00
Riggins	3,087.69	Mary Warren	160.00
Total	\$26,502.26		

Correspondence: Correspondence has been provided to all commissioners

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Apparatus: Mr. Willson advised 2931 Knox Box is fixed and 2905 Pedestal Light is repaired. Mr. Britton advised all is in order for Station 30.

Fire Prevention Liaison Mr. Seiders advised interviews are tomorrow for clerical.

Fire Academy: Mr. Willson advised citizens CPR is extremely successful

First Aid: Mr. Duff advised PPFAS sent over some statistics.

Chief Officers' Association: Meeting with Chiefs, Admins and Tech Team next week.

Silverton Report: Chief Keating advised Opticoms at Fischer Blvd /Shore Blvd and Hooper Avenue and Chestnut Street are working incorrectly. Awaiting the radio programming with Wireless communication.

Pleasant Plains report: Chief Janora advised had a drill with tanker and portable pond to go over equipment needs.

Business Administrator's report: Administrator Carson reported the following:

1. **Radio Meeting-** Chiefs met and sent back final list will be scheduled with Wireless to program. Wireless is working on preparing the layout for all radios and will then come and burn them all. Awaiting Burlington County to confirm access.
2. **Township Chiefs-** met with Township Chiefs to discuss future of TRT. Will be having TRT 1 and Chiefs together on February 22.
3. **Interviews-** Inspector and Dispatcher interviews complete. Clerical will be tomorrow.
4. **Medical Clinic-CMC** is offering a medical clinic March 23 at the fire academy. It will be open to all District 1 and 2 members.
5. **Meridian-** meeting with them to discuss plan for 2023.

Unfinished Business:

Proposal to Fix Gutters by JJD Handyman A motion was made by Mr. Heroy, seconded by Mr. Duff to have JJD Handyman fix the gutters for \$410.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Nay:

New Business:

Public Hearing on LOSAP was introduced by Mr. Britton. Seeing no one come forward the hearing was closed.

Resolution to changes LOSAP plan from Defined Benefit to Defined Contribution A motion was made by Mr. Heroy, seconded by Mr. Duff to change the plan to a Defined Benefits.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Nay:

Resolution for Township Shared Service Spillman A motion was made by Mr. Heroy, seconded by Mr. Willson to enter into the Shared Service Agreement with the Township of Toms River.

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Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,
Mr. Seiders, Mr. Willson

Nay:

Resolution for Commissioner Heroy FDIC A motion was made by Mr. Willson,
seconded by Mr. Duff to send Commissioner Heroy to the FDIC.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Seiders, Mr. Willson

Nay:

Abstain: Mr. Heroy

Resolution for Reimburse Sam Seaman for FDIC Expenses A motion was made by
Mr. Willson, seconded by Mr. Duff to reimburse Sam Seaman for FDIC expenses.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Seiders, Mr. Willson,
Mr. Heroy

Nay:

Abstain: Mr. Heroy

Closed Session: A resolution was introduced by Mr. Duff, seconded by Mr. Seiders
to go into closed session at 17:15 hrs.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders
Nay:

WHEREAS PL-1975 Chapter 231 allows for meetings in closed session on
matters of personnel and contractual; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF
FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF
OCEAN go into closed session to discuss these matters as permitted by the open public
act and that the results of this closed session be available to the general public upon the
completion of the acceptance of the minutes at the next regular meeting and at such time
as this matter in closed session is resolved.

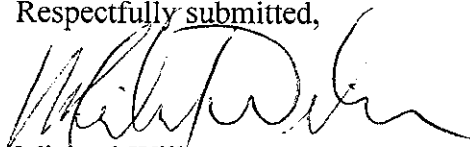
Resume Regular Session: A motion was offered by Mr. Willson, seconded by Mr.
Seiders to resume regular session at 17:38 hrs.

A motion was made by Mr. Duff, seconded by Mr. Heroy to have Chief Keating and
Chief Calvo sit in on the Fire Academy Director interviews as long as District 1 agrees
for the purpose of representation of the Fire Chiefs Associations Needs and Desires for
the future.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Heroy, Mr. Seiders

The meeting was adjourned at 17:39 hrs.

Respectfully submitted,



Michael Willson
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

Resolution

Authorizing Enactment of Changing from a Defined Benefit Length of Service Award Program (LOSAP) to a Defined Contribution Length of Service Award Program

WHEREAS, the Fire District deems it appropriate and necessary to change LOSAP programs from a Defined Benefit to a Defined Contribution for retention and recruitment of volunteer firefighters; and

WHEREAS, the Fire District has determined that the change of said program will enhance the ability of the Fire District to provide fire protection to the residents and taxpayers of the Fire District and;

WHEREAS, the enactment of such a program is in the best interest of the Fire District and the public.

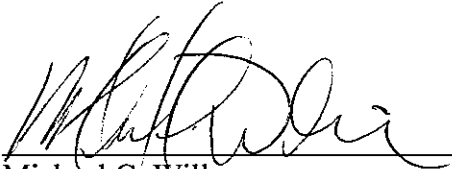
NOW, THEREFORE, BE IT RESOLVED BY THE Commissioners of Fire District No. 2, in the Township of Toms River, County of Ocean, as follows:

1. A LOSAP program is already established in accordance with New Jersey statute.
2. The existing LOSAP program which is a defined benefit program will be transferred over into a newly created Defined Contribution Program.
2. The LOSAP program shall provide for a fixed annual contribution to a tax-deferred income account for each eligible volunteer member that satisfies the criteria set.
4. The annual contribution amount for each year of future service for each eligible volunteer member shall be \$1,936 plus the cost of living adjustment as set forth by the New Jersey Local Finance Board. The estimated annual cost of this

provision of the LOSAP program shall be based on 100 members for a total cost of \$193,600.00.

Certification

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on February 15, 2023



Michael C. Willson
Clerk

RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF COMMISSIONERS,
FIRE DISTRICTS NO.1 AND NO. 2, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE TOWNSHIP OF TOMS RIVER FOR SHARING IN THE
YEARLY COST OF THE OPERATION AND MAINTENANCE CONTRACT FOR
SPILLMAN COMPUTER AIDED DISPATCH SYSTEM COMMENCING
RETROACTIVE TO JANUARY 1, 2023 THROUGH DECEMBER 31, 2025.

FEBRUARY 15, 2023

WHEREAS, the Township of Toms River ("Toms River") has purchased and owns a Spillman Technologies Inc. (Division of Motorola) Computer Aided Dispatch System ("Spillman System") which was installed at Toms River Police Headquarters; and

WHEREAS, Toms River and the Toms River Boards of Fire Commissioners Districts No. 1 and No. 2 ("Joint Board of Fire Commissioners") use the Spillman System for various purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE Toms River Boards of Fire Commissioners Districts No. 2 and No.2, in the County of Ocean and the State of New Jersey, as follows;

1. It hereby authorizes the Chairmen's to execute and the Clerk's to attest to a Shared Services Agreement between the Toms River Boards of Fire Commissioners Districts No. 1 and No.2 and the Township of Toms River, pursuant to N.J.S.A. 40A:65-1 et seq., which will provide for the sharing in the updated yearly cost of the operation and maintenance of the Spillman System commencing retroactive to January 1, 2023 through December 31, 2025.
2. The Toms River Boards of Fire Commissioners Districts No. 1 and No.2 will reimburse the Township of Toms River for their share of the operation and maintenance cost on a quarterly basis.
3. This agreement will terminate on December 31, 2025. A copy of the executed agreement will be kept on file in the Toms River Board of Fire Commissioners District No. 1 Administration Office

4. A copy of the Shared Services Agreement is attached to this resolution as Schedule "A", and made part hereof
5. A certified copy of this resolution shall be provided by the Toms River Board of Fire Commissioners District No. 1 Administration Office to each of the following
 - a. Board Attorney
 - b. Township of Toms River
Office of the Clerk
33 Washington Street
Toms River, New Jersey 08753

CERTIFICATION

I, Leonard Minkler, Clerk of the Toms River Township Board of Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 15, 2023.

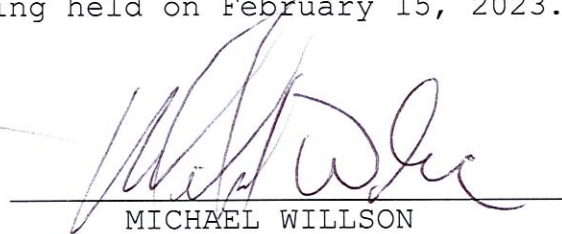
RICHARD TUTELA,
CHAIRMAN, DISTRICT NO.1

LEONARD MINKLER,
CLERK, DISTRICT NO. 1

I, Michael Willson, Clerk of the Toms River Township Board of Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on February 15, 2023.



KEVIN BRITTON
CHAIRMAN, DISTRICT NO.2



MICHAEL WILLSON
CLERK, DISTRICT NO. 2

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

Resolution

**AUTHORIZING PAYMENT FOR REIMBURSEMENT TO FIRE COMMISSIONER OF
THE FIRE DISTRICT TOWARD THEIR EXPENSES AND INCIDENTALS**

WHEREAS, N.J.S.A. 40 A: 14-81.5 allow for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for certain personnel listed below to attend the FDIC Conference to be held April 24th – April 30th 2023; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the conference; and expenses incurred shall not exceed \$100 per diem for meals and \$200 for ground travel; and

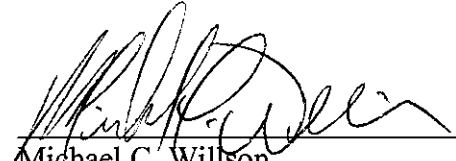
WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officer and members are required to provide a detailed invoice of the items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference/ Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, BE IT RESOLVED BY THE Commissioners of Fire District No. 2, in the Township of Toms River, County of Ocean, hereby authorize payment to the following:

1. Richard Heroy

Certification

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on February 15, 2023



Michael C. Willson
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

Resolution

**AUTHORIZING PAYMENT FOR REIMBURSEMENT TO CARLTON SEAMAN OF
FIRE DISTRICT #1 TOWARD EXPENSES AND INCIDENTALS**

WHEREAS, N.J.S.A. 40 A: 14-81.5 allow for the fire districts to provide for and authorize payment to officers and employees of the fire district toward their expenses and incidentals thereto; and

WHEREAS, the Fire Commissioners of District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey, have agreed for certain personnel listed below to be reimbursed for the FDIC Conference Expenses paid up front being held April 24th – April 30th 2023; and

WHEREAS, the monies to be reimbursed are to be applied to food, specific travel expenses and costs that are related to the conference; and expenses incurred shall not exceed \$100 per diem for meals and \$200 for ground travel; and


WHEREAS, all officers and members who are receiving said reimbursement shall be obligated to provide verification of their expenses, for the purposes as outlined in this Resolution pursuant to N.J.S.A. 40 A: 14-81.5. Said officer and members are required to provide a detailed invoice of the items which shall be accompanied by the Certification of the expenses incurred as a result of their attendance at the Conference/ Said bill shall be submitted ten (10) days after completion of the travel for which reimbursement will be made.

NOW, THEREFORE, BE IT RESOLVED BY THE Commissioners of Fire District No. 2, in the Township of Toms River, County of Ocean, hereby authorize payment to the following:

1. Carlton Seaman

Certification

I, Michael C. Willson, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a regular meeting held on February 15, 2023

A handwritten signature in black ink, appearing to read 'Michael C. Willson', is written over a horizontal line.

Michael C. Willson
Clerk