

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**DATE November 17, 2021**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 17:30 hrs. at the Pleasant Plains Firehouse, 40 Clayton Avenue Toms River, New Jersey. Chairman Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson,  
Mr. Quinlisk arrived late

Absent: Mr. Heroy

Minutes of the previous meeting: were approved on a motion offered by Mr. Willson, seconded by Mr. Duff and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson

Nay:

Cash Receipts:

Received check #000272 dated 11/10/2021 in the amount of \$3,366.00 from the Toms River Fire Commissioners for 2021 Penalties.

Received check #000270 dated 11/10/2021 in the amount of \$36,184.00 from the Toms River Fire Commissioners for October 2021 revenue.

Bills: were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson

Nay:

1 <sup>st</sup> Choice Safety Equipment	5,960.00	NJ Fire Equip. CO	328.86
Atlantic IT	240.00	Ozane	120.00
ERS	4,637.26	Rackspace	668.25
Global Industrial	120.90	Riggins	1,457.44
Hartford	119.31	Dan Roman	97.30
JCP&L	423.66	Suez	18,411.52
Meridian	7,232.00	TRFIRE#1	76,447.13
Motorola Wireless	676.80	Toms River Fitness	150.00
<b>Total</b>	<b>\$117,090.43</b>		

Correspondence: Correspondence has been provided to all commissioners

Communication/IT: Administrator Carson reported that there will be a meeting at the end of this month.

Apparatus: Mr. Britton reported that everything was good in Pleasant Plains. Mr. Willson also reported that everything was good in Silverton.

Fire Academy: Mr. Willson reported that Lanoka Harbor used the fire academy and sent a letter of thank you for the professionalism that was shown.

First Aid: Administrator Carson reported that the Pleasant Plains First Aid did not submit anything for this year.

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**Purchasing:** Administrator Carson advised year end purchasing almost complete. Looking at laptops for trucks. Need permission to purchase 7 portables and 2 mobiles from Joint Capital Money.

Motion made by Mr. Duff, seconded by Mr. Willson to purchase the radios.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson

Nay:

Chief Sinnott requested to purchase replacement battery for tempst fan if the warranty does not hold up in the amount of \$1,050.60. Both stations will need new defib pads.

**Substation:** Administrator Carson reported that the windows will be completed tomorrow.

**Fire Officers' Association:** Chief Sinnott reported that they will be having a meeting with the police Chief to discuss dispatch. Also, January 12, 2022, is the awards ceremony and they will be moving the meeting to Pleasant Plains.

**Siverton Report:** Chief Sinnott had no report.

**Pleasant Plains report:** Chief Roman had no report.

**Business Administrator's report:** Administrator Carson reported the following:

1. North End Radio Issue- Project received for adding receiver site to Kimball Hospital for price of \$45,000
2. Radio System - Police Chief and both administrators meeting to discuss plan
3. PL Custom Meeting- met to discuss ongoing delays
4. EMT Course- Next EMT course begins in January. Chiefs will supply names

**New Business:**

**Resolution Budget Transfers:** Motion by Commissioner Willson, seconded by Commissioner Duff to move the resolution.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Duff.

Nay: None

**Resolution Change of use in Capital Appropriations Joint:** There was a motion made by Commissioner Willson, seconded by Commissioner Quinlisk.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Duff.

Nay: None

Bob Rowe from Green Briar Woodlands asked if the district could write a letter to Suez and asked them to change their hydrants from private to public. There was a motion made by Commissioner Willson, seconded by Commissioner Quinlisk. Administrator Carson reported that he would send the letter to Bob Rowe at 2202 Agua Court Rd. Toms River, NJ 08755.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Duff.

Nay: None

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**Closed Session:** A resolution was introduced by Mr. Willson seconded by Mr. Duff to go into closed session at 17:40 hrs.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Quinlisk,

Nay: None.

WHEREAS PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel and contractual; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

**Resume Regular Session:** A motion was offered by Mr. Duff, seconded by Mr. Quinlisk to resume regular session at 18:36 hrs.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Quinlisk

Nay: None.

There was a motion made by Mr. Duff, seconded by Mr. Willson to buy laptops.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Quinlisk

Nay: None.


A discussion during executive session about the letter sent into the board by a Chief in reference to a concern over a member being fit for duty was found to need no action as the member was signed off by our doctor as fit for duty. The boards attorney, Richard Braslow agreed with the decision.

During the executive session a discussion was held on a retiree getting onto state healthcare benefits. The office has sent the enrollment paperwork for the third time to the retiree to get on the plan via certified mail along with the state office sending the paperwork as well.

**Adjournment:** A motion to adjourn the meeting was offered by Mr. Duff, seconded by Mr. Willson.

The meeting was adjourned at 18:38 hrs.

Respectfully submitted,

  
Michael Willson  
Clerk

**Resolution**

November 17, 2021

**Authorization of Budget Transfers and Encumbrances**

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean to undertake certain transfers and encumbrances relative to the current Commissioners' budget in order to reflect monies expended or encumbered to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers and encumbrances as noted herein.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

(1) The following budget transfers and encumbrances are approved by the Commissioners within the Operating Appropriations portion of the budget:

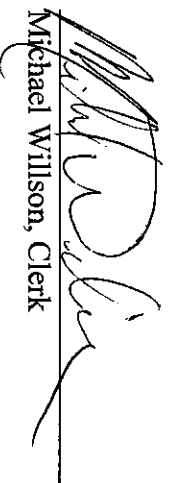
**Monies transferred between the following line items:**

From Administration. Conference Expense	(\$10,000.00)
From Administration, Election Notice and Ballots	(\$23,000.00)
To Operation, LOSAP	19,500.00
To Administration, Audit Fee	4,000.00
To Administration, Telephone	9,500.00
From Administration, Legal Fee	(\$1,000.00)
To Administration, Printing	500.00
To Administration, Advertising	500.00

From Operations, Fire School	(\$5,000.00)
To Maintenance, Equipment Repairs	\$5,000.00
From Operations, Radio and Communications for Vehicle	(\$26,000.00)
To Operations, Fire Equipment	\$26,000.00
From Administration Dues and Subscriptions	(1,000.00)
To Administration Office Equip and Programming	1,000.00
From Operations Opticom	(5,000.00)
To Operations, Electric	5,000.00
From Operations, Fire School	(\$2,000.00)
To Operations, Outside Maintenance	1,000.00
To Operations, Contingencies	1,000.00

CERTIFICATION

I Michael Willson, Clerk of the Commissioners, of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on November 17, 2021.

  
Michael Willson, Clerk

**RESOLUTION OF THE TOMS RIVER TOWNSHIP BOARD OF COMMISSIONERS,  
FIRE DISTRICT NO. 2, COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE CHANGE IN USE OF FIRE DISTRICT NO. 2'S SHARE OF  
\$250,000 CAPITAL APPROPRIATION FROM DISPATCH CONSOLE  
(REPLACEMENT) TO PURCHASE OF MOBILE AND PORTABLE RADIOS (700 MHz  
system)**

**WHEREAS**, pursuant to N.J.S.A. 40A:14-85 et seq., Public Question No. 4 was placed on the ballot for the 2014 Annual Fire Election, Toms River Township Fire District No. 2, on February 15, 2014, and was approved by the voters; and

**WHEREAS**, said Public Question No. 4 authorized the appropriation of \$49,000 a year for the subsequent two years for the upgrades of the dispatch consoles at the Toms River Township Communications Center representing Fire District No. 2's share of the total cost of \$125,000.00 per year; and

**WHEREAS**, the appropriation was for capital expenditures in order to maintain and upgrade the dispatch consoles, which was no longer supported by the manufacturer; and

**WHEREAS**, the Township of Toms River renovated the dispatch console room and paid for the entire replacement cost, obviating the need for the Districts to cover that cost; and

**WHEREAS**, the Township of Toms River is switching to a 700 MHz system for radios and reneged on an original decision to completely fund that project, leaving Fire District No. 1 and Fire District No. 2 to fund the purchase of mobile and portable radios; and

**WHEREAS**, both Fire District No. 1 and Fire District No. 2 agree that a more appropriate use of this authorized capital appropriation would be to add a radio site and purchase 16 mobile and portable radios to address the change to a 700 MHz system; and

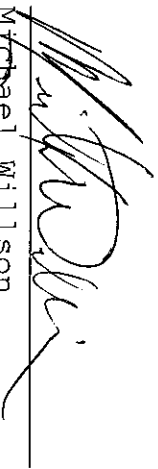
**WHEREAS**, Fire District No. 2 wishes to authorize and ratify the use of a portion of the capital appropriation originally designated and approved for dispatch console upgrades to be used for the purchase of mobile and portable radios for the 700 MHz system and to add a radio site.

**NOW, THEREFORE, BE IT RESOLVED** by the Toms River Township Board of Commissioners, Fire District No. 2, County of Ocean, State of New Jersey, as follows:

1. That the Board of Commissioners, Fire District No. 2, approve and ratify the change in use of capital appropriation approved by Public Question No. 4 on February 15, 2014 Official Annual Fire Election for the addition of a radio site and for the purchase of 16 mobile and portable radios compatible with the 700 mHz system.
2. That the capital appropriation is allocated according to the tax base of Fire District No. 1 and Fire District No. 2.
3. That this ratification is coextensive with approval by Resolution of the change of use of Toms River Township Fire District No. 2's portion of the capital expenditure authorized by Public Question No. 4, 2014.
4. That the Clerk of Fire District No. 2 shall forward a certified copy of this Resolution to the following:
  - A. Chairman, District 1;
  - B. Administrator, District 1;
  - C. Chairman, District 2;
  - E. Administrator, District 2;
  - F. Clerk, District 1;
  - G. Brian Logan, District No. 2 Auditor

**CERTIFICATION**

I, Michael Willson, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on Novemb- 17, 2021.

  
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Michael Willson

Clerk, Fire District No.2

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Date: 11-17-21