

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**September 15, 2021**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 17:30 hrs. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,  
 Mr. Willson, Mr. Quinlisk arrived late  
 Absent: None

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded, by Mr. Heroy, and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,  
 Mr. Willson  
 Nay: None

Cash Receipts:  
 Received check #000266 dated 09/08/2021 in the amount of \$38,329.03 from the Toms River Fire Commissioners for August Bureau Revenue.

Bills: were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,  
 Mr. Willson

Nay: None

Atlantic IT Solutions	200.00	Jackson Fire Comm. Dist. #2	937.50
Bank of America	35.11	JCP&L	415.96
Benecard	1,213.10	Lakehurst Lawnmower	2,276.97
Elite Vehicle Solutions	37,291.68	Meridian	3,378.00
ERS	113.75	NJNG	37.02
Extreme Marine	275.00	Ocean Security	593.28
Hartford	119.31	Riggins	983.84
Jackson Fire Comm. Dist. #3	937.50	Safelite	477.97
Service Fire	40.00	TruGreen	57.75
TASC	1,707.80	West Marine	60.89
TR Fire #1	91,922.48	Rackspace	712.80
TR Fitness	205.00		

**Total \$143,922.71**

Correspondence: Correspondence has been provided to all commissioners.

Communication/IT: Mr. Heroy reported that we need to do something about the radio in the North end as you can't hear a thing. Administrator Carson stated that he will take care of it.

Apparatus: Mr. Willson reported that 2906 pump is out of service. Administrator Carson then reported that 2906 trailer had the Prevent Maintenance done on it and is out of service due to several maintenance issues that need to be taken care of, also 2911 is at Campbell Supply and we are waiting on what is causing the problem and an estimate.

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**Insurance:** Mr. Britton reported that we must put a claim in for the incident that happen where the nozzle from 2905 went through the building parapet wall on Hooper Avenue . Also, will need to notify the building owner of what happen. Administrator Carson reported that he has all the information and will be calling tomorrow morning. Mr. Britton asked that the officers or whomever was in charge that day to come to the next meeting and tell us what happened.

**Purchasing:** Administrator Carson advised of that we are getting close to finalizing purchases for the year end.

Administrator Carson reported that he received an estimate from Classic Painters to power wash, paint and clean all areas.

There was a motion made by Mr. Willson seconded, by Mr. Duff to go ahead with Classic Painters to power wash, paint and clean all the areas.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,  
Mr. Willson

Nay: None

**Awards Program:** Mr. Britton reported that there is a meeting set up for September 23, 2021. However, he can't make it. So, they will be changing the meeting to September 30, 2021. Administrator Carson reported that he has the process of how to do it from Brian Doyle and Assistant Chief Keating.

**Substation:** Administrator Carson reported that the first set of lockers are together thanks to Mr. McCann and Mr. Lenchner. Mr. Britton then reported that Manitou Park would like the old racks or do you want to put them on Govdeals. All agreed to donate them to Manitou Park.

There was a motion made by Mr. Willson, seconded, by Mr. Duff to donate the old racks to Manitou Park.

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Heroy,  
Mr. Willson, Mr. Quinlisk

Nay: None

**Silverton Report:** Chief Keating reported that Chief Sinnott sent an email over. Administrator Carson reported that Abigail Cloos resigned as of 09/09/21 to go to Station 26 as she is moving and that they would like permission to send Jonathan Swift to Swift Water Rescue School. Mr. Britton than asked if he has his percentage, Mr. Keating then reported that he isn't sure as he would have to check on that.

**Pleasant Plains report:** Chief Roman reported that everything is up and running.

**Business Administrator's report:** Administrator Carson advised that Brick Electric has filed the permits for the work at the Clayton Avenue building.

**New Business:** Administrator Carson then reported that Chief Sinnott sent a request asking in his report for a waiver for John Keating Jr. to be eligible to run for Fire Chief, this will be brought into executive meeting. Administrator Carson then reported that we need to come up with an official form for when members take leave or resign from the Fire Companies, so we have something in their file as there are many things that need to be done.

**Closed Session:** A resolution was introduced by Mr. Heroy seconded by Mr. Duff to go into closed session at 17:42 hrs.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Willson, Mr. Quinlisk,  
Nay: None.

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WHEREAS PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel and contractual; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

**Resume Regular Session:** A motion was offered by Mr. Quinlisk, seconded by Mr. Duff to resume regular session at 18:00 hrs.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Willson Mr. Quinlisk.  
Nay: None.

A motion was made by Mr. Willson, seconded by Mr. Duff to grant Mr. Keating a waiver to run for Chief.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Heroy, Mr. Willson Mr. Quinlisk.  
Nay: None.

**Adjournment:** A motion to adjourn the meeting was offered by Mr. Duff, seconded by Mr. Quinlisk.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Heroy Mr. Willson, Mr. Quinlisk,  
Nay: None

The meeting was adjourned at 18:02 hrs.

Respectfully submitted,



Michael Willson  
Clerk