

Toms River Fire Commissioners, District No. 2

Minutes

DATE April 21, 2021

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 17:30hrs at the Silverton Fire House 15 Kettle Creek Rd, Toms River, New Jersey. Commissioner Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Britton

Absent: Mr. Geoghegan

Receipt of Bids: Received Bids received from BDM Electrical Contracting and Gary Kubiak and Son Electric, Inc. for the Clayton Avenue Fuel Pumps. Motion by Mr. Quinlisk, seconded by Mr. Willson to go with BDM Electrical Contracting.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None.

Minutes of the previous meeting; were approved on a motion offered by Mr. Willson, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None.

Cash Receipts:

Received check #10106 dated April 8, 2021 in the amount of \$1,343.78 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for April 2021.

Received check #10893 dated April 8, 2021 in the amount of \$1,089.82 from the Silverton Volunteer Fire CO. #1fund for the Reimbursement of Insurance for March 2021.

Bills: were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None.

1st Choice

\$29,254.00

PPFD

\$28,619.75

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Asbury Park Press	\$137.50	Primepoint	\$67.50
Benecard	\$1,213.10	Rackspace	\$754.05
Kevin Britton	\$72.47	John Reilly	\$150.00
Pamula Britton	\$150.00	Retro Fitness	\$140.00
Helen Brown	\$150.00	Service Tire	\$30.00
Janet Burminster	\$150.00	Ellen Sinnott	\$150.00
Timmy Carson	\$75.06	Star Ledger	\$170.60
Continental	\$15,468.60	SVFC	\$30,493.75
Nancy Dunham	\$150.00	Toshiba	\$111.63
ERS	\$760.06	TRFIRE#1	\$221,452.28
JCP&L	\$360.01	TomsRiverFitness	\$105.00
DavidMcCorkindale	\$150.00	Mary Warren	\$150.00
Meridian	\$1,126.00	Wireless	\$504.00
PERS	\$27,531.55	UnitedHealthCare	\$686.42
Total	\$360,333.33		

Correspondence: Correspondence has been provided to all commissioners

Communication/IT: Commissioner Bierbaum advised the district computers are all backed up via the new system.

Apparatus: Commissioner Britton advised 3065 will get a new radiator. Commissioner Willson advised 2905 has a minor leak in the PTO.

Insurance: Administrator Carson advised there was a minor accident with 2905 causing damage to the passenger side mirror. The accident was documented by Chief Sinnott and it fell below the deductible for insurance.

Substation: Commissioner Britton advised he will be picking up some mulch for the substation flag pole area.

Silverton Report: Chief Sinnott inquired about the Exterior Firefighter Status. Commissioner Britton advised the board will discuss and have an answer for next meeting.

Toms River Fire Commissioners, District No. 2

Minutes

DATE April 21, 2021

Pleasant Plains Report: Chief Roman advised everything was in good shape and progress.

Business Administrator's Report: Administrator Carson reported that the new trucks are making progress. The upfit packages were finalized with Elite and the Chiefs.

Unfinished Business: The electric to the fuel pumps was decided tonight to go with BDM.

New Business:

Resolution Authorizing the Award of a Fair and Open Contract for Auditing Services was introduced by Mr. Bierbaum, seconded by Mr. Willson appointing Suplee, Clooney and Company as auditors in the amount of \$17,850 (attached).

. Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk,
Nay: None.

Resolution Authorizing the Award of a Fair and Open contract for Legal Services was introduced by Mr. Willson, seconded by Mr. Britton to appoint Richard M. Braslow, Esq. in the amount of \$200 per hour (attached).

Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk.
Nay: None.

Public Session: Commissioner Bierbaum advised all that this was his last meeting as commissioner and he thanked everyone for their support along the way and congratulated the new commissioner elects. Commissioner Britton thanked both Commissions Geoghegan and Bierbaum for their years of service to the district.

Closed Session: A resolution was introduced by Mr. Quinlisk seconded by Mr. Willson to go into closed session at 17:39 p.m.

Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk,
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel and contractual; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF
FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF
OCEAN go into closed session to discuss these matters as permitted by the open public

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act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session: A motion was offered by Mr. Quinlisk, seconded by Mr. Willson to resume regular session at 18:06 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk.
Nay: None.

Resolution Authorizing the Award of a Non-Fair and Open Contract for Healthcare Services was introduced by Mr. Willson, seconded by Mr. Quinlisk to Hackensack Meridian Health as follows (attached):

○ Full Physical Exam for Firefighters	\$638
○ New Applicant Physical	\$195
○ 10 Panel Drug Screen	\$ 60
○ Respiratory Only Physical	\$153
○ External Firefighter Physical	\$517
○ Form Completion for DOT Drivers	\$80

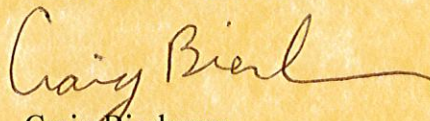
Roll call vote; Aye: Mr. Willson, Mr. Britton, Mr. Quinlisk, Mr. Bierbaum.
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Bierbaum, seconded by Mr. Willson.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk,
Nay: None

The meeting was adjourned at 18:10 p.m.

Respectfully submitted,


Craig Bierbaum
Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Fair and Open Contract
For Auditing Services**

WHEREAS, the Fire District has a need to acquire auditing services and the Board has publicly advertised for proposals as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5: and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the Fire District has reviewed the proposals received and has determined that it wished to award a contract based upon the proposals received; and

WHEREAS, the anticipated term of this contract is for the year 2021-2022; and

WHEREAS, Suplee, Clooney and Company has submitted a proposal indicating it will provide auditing services pursuant to the proposal; and

WHEREAS, Suplee, Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit Suplee, Clooney and Company from making any reportable contributions through the term of the contract; and

WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

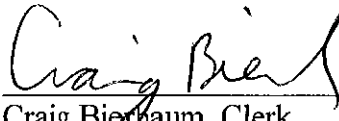
NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with Suplee, Clooney and Company as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

BE IT FURTHER RESOLVED that notice of award of the contract authorized hereby shall be published in the Asbury Park Press within 10 days of its passage.

CERTIFICATION

I, Craig Bierbaum, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on April 21, 2021.



Craig Bierbaum, Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Legal Services**

WHEREAS, the Fire District has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2021-2022; and

WHEREAS, the Law Office of Richard M. Braslow has submitted a proposal indicating it will provide legal services pursuant to the proposal; and

WHEREAS, the Law Office of Richard M. Braslow has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow from making any reportable contributions through the term of the contract; and

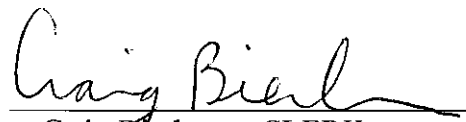
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

CERTIFICATION

I, Craig Bierbaum, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on April 21, 2021.


Craig Bierbaum, CLERK

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Non Fair and Open Contract
For Healthcare Services**

WHEREAS, the Fire District has a need to acquire healthcare services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Fire District has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is for the year 2021-2022; and

WHEREAS, Hackensack Meridian has submitted a proposal indicating it will provide insurance services pursuant to the proposal; and

WHEREAS, Hackensack Meridian has completed and submitted a Business Entity Disclosure Certification which certifies that Hackensack Meridian has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit the Hackensack Meridian from making any reportable contributions through the term of the contract; and

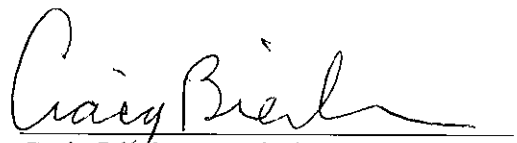
WHEREAS, the Fire District has determined that funds are available concerning the projected expenditures.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with the Hackensack Meridian as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

CERTIFICATION

I, Craig Bierbaum, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on April 21, 2021.


Craig Bierbaum, Clerk