

Toms River Fire Commissioners, District No. 2
Minutes
DATE December 16, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Geoghegan. Mr. Britton
Absent:

Minutes of the previous meeting were approved on a motion offered by Commissioner Willson, seconded by Commissioner Quinlisk and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.
Abstain: Mr. Bierbaum

Cash Receipts –

Received check #10033 dated November 29, 2020 in the amount of \$2,664.70 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for October and November 2020.

Received check #109030 dated October 27, 2020 in the amount of \$9,898.35 from the Township of Toms River for the SFSP 2020.

Received check #10813 dated December 5, 2020 in the amount of \$1,050.00 from the Silverton Fire Company for the Reimbursement of Insurance for November 2020.

Received check #000246 dated December 9, 2020 in the amount of \$27,432.90 from the Toms River Fire District 1 for the November 2020 Bureau Revenue.

Bills were presented for payment by Commissioner Quinlisk and were approved to be paid on a motion offered by Commissioner Quinlisk, seconded by Commissioner Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

1 st Choice Safety	3,378.50	Seacoast Accounting	300.00
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Baywood Marine	1,156.24	State of NJ	15.00
BDM Electric	215.00	Suez Water	730.19
Benecard	1,819.65	Toms River Dist #1	87,334.02
Dynamic	55.00	Toms River Fitness	45.00
ERS Fleet Services	1,179.43	United Communications	717.20
Home Depot	242.04	United Healthcare	686.42
Lakehurst Hardware	95.96	United Healthcare	74.23
Riggins	1,475.35	Wireless Communications	26,841.60
Daniel Roman	360.00	Moonlight Cleaning	300.00
Rutgers University	944.00		

Total \$127,964.83

Correspondence – Correspondence has been provided to all commissioners. Motion by Commissioner Bierbaum, seconded by Commissioner Willson. All were in favor.

Communication/IT – Commissioner Britton advised there was a meeting with the township to discuss the project. The township will let us know about covering the cost.

Apparatus – Commissioner Britton advised that 3041 had a minor accident.

Fire Academy – Commissioner Quinlisk advised the floors were almost complete.

Purchasing – Administrator Carson reported the following:

Silverton Airbag ordered with discount received for old bags being replaced.

Stinger Flashlight ordered for 3020

5 minitor V pagers repaired for Station 29

2911 PM Complete. Repairs are needed. Quotes received recommend waiting till next year as total is over \$7,000

3041 TIC being installed by ERS along with repairing outlet in cab.

Awards Program – Commissioner Britton advised we are awaiting the officers to come back to the board with a plan to ensure both companies are using the same calculations.

Substation: Commissioner Britton advised the light on the side of the building shorted out. Repaired by BDM Electric. Also he asked Administrator Carson to get a price on converting the office to LED lighting.

Silverton Report: Assistant Chief Geoghegan advised no report.

Pleasant Plains report: Assistant Chief Janora advised no report

Business Administrator's report – Administrator Carson reported the following:

1. **Fire Billing** – 6 Fire Calls have been billed to date.

2. **State Healthcare Benefits**- Still no answer from Ms. Gargano on new paperwork

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3. **Radio Meeting-** Meeting with BA Amoruso and Admin Kubiell and the Township discussing the purchase of the radios by the township. We are awaiting an answer.
4. **All American.** Dave Nault from All American is providing the key at no cost.
5. **LOSAP Meeting-**First meeting held and second meeting will be upcoming.
6. **Phone System-** Both Companies have provided total number of phones and numbers needed.

A motion was made by Commissioner Willson, seconded by Commissioner Quinlisk to have the board pick up the cost of the system for the entire district.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Quinlisk, Mr. Willson, Mr. Geoghegan.
Nay: None.

7. **Negotiations-** Proposals and counter offers are going back and forth. Hopefully have answer for the meeting to settle all four.
8. **Drug Testing-** Due to COVID, Dynamic is postponed testing for now.
9. **Care Grant-** PO's received and signed for reimbursement. Filed all claims up to today.
10. **Seamless Docs-** Had a meeting with Seamless and Chief Sinnott to look into service. Cost is in excess of \$10,000 per year. Looking into alternatives.
11. **Public Purchasing 2 Class-** Admin Carson to take 3rd class starting in March with 1 more to go to be able to sit for QPA Exam.

A motion was made by Commissioner Willson, seconded by Commissioner Quinlisk to approve.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Quinlisk, Mr. Willson, Mr. Geoghegan.
Nay: None.

12. **Substation Outdoor Light-** Outdoor light had electrical short in eye. Repaired

Unfinished Business:

Hanlon Sculptures Donation Still awaiting Dates from Mr. Hanlon. Board will remove item from agenda until there is more information.

Election Move to November Update from Mr. Braslow is we still have time to work on it since the election is moved to April

Fuel Pump Electric Station 30 Update from JCPL is they will abandon the poles to the property of Pleasant Plains and we can utilize them as we will own them. Having Electrician come out to price it.

2019 Audit Still Awaiting Mr. Logan from Suplee

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New Business:

Resolution to Introduce the 2021 Budget was introduced by Commissioner Britton, seconded by Commissioner Willson (attached).

Roll call vote; Aye: Mr. Britton, Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Fire Academy Floor Payment Since floor will be complete Thursday, permission to pay the total of \$34,071.86 upon final inspection. Motion was introduced by Commissioner Quinlisk, seconded by Commissioner Willson

Roll call vote; Aye: Mr. Britton, Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Approval of Worker's Compensation Policy with Benchmark Insurance Company in the amount of \$84,422 was made on a motion offered by Commissioner Willson, seconded by Commissioner Bierbaum.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Quinlisk, Mr. Willson, Mr. Geoghegan.
Nay: None.

Update on Election 2021 Mr. Braslow advised the election will move to April 20, 2021.

- 1) Petition due now 29 days prior to 4/20/2021 which is 3/22/2021
- 2) Temp Budget increase to 30%
- 3) Tax Payment for April 1 will be based on old rate and adjusted 2nd quarter
- 4) Election Costs looking for state to cover as this is a state mandate
- 5) All statutory time frames remain same.
- 6) Commissioners extended until after new election
- 7) Add Sentence to the advertisements about possible Mail In process.

Resolution Budget Transfers: Motion by Commissioner Bierbaum, seconded by Commissioner Quinlisk to move the resolution.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum Mr. Geoghegan.
Nay: None

Closed Session – A resolution was introduced by Commissioner Willson, seconded by Commissioner Bierbaum to go into closed session at 19:47 p.m.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Britton, Mr. Geoghegan.

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Nay: None

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and Contractual matters.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Commissioner Willson, seconded by Commissioner Bierbaum to resume regular session at 20:00 p.m.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Britton, Mr. Geoghegan.
Nay: None

Bookkeeper/Secretary A motion was made by Commissioner Britton, seconded by Commissioner Quinlisk to make offer to Sharon Ott followed by Danielle Bremer if necessary for \$20 hour for 20 hours a week.

Office Cleaning A motion was made by Commissioner Britton, seconded by Commissioner Quinlisk to make offer to Nancy Dunham to clean the office.

Adjournment – A motion to adjourn the meeting at 20:03 p.m. was offered by Commissioner Willson, seconded by Commissioner Quinlisk.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Britton, Mr Geoghegan.
Nay: None

The meeting was adjourned at 20:03 p.m.

Respectfully submitted,



Craig Bierbaum
Clerk

2021 FIRE DISTRICT BUDGET RESOLUTION

Toms River FD No. 2

FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for Toms River FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 16, 2020; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,495,112.79 which includes an amount to be raised by taxation of \$2,910,320.79 and Total Appropriations of \$3,495,112.79; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 16, 2020 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 20, 2021.

Craig J. Bierbaum
(Secretary's Signature)

12/16/2020
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian J. Geoghegan	✓			
James J. Quinlisk	✓			
Craig J. Bierbaum	✓			
Kevin W. Britton	✓			
Michael C. Willson	✓			

Resolution

December 16, 2020

Authorization of Budget Transfers and Encumbrances

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean to undertake certain transfers and encumbrances relative to the current Commissioners' budget in order to reflect monies expended or encumbered to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers and encumbrances as noted herein.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

(1) The following budget transfers and encumbrances are approved by the Commissioners within the Operating Appropriations portion of the budget:

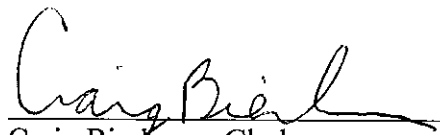
Monies transferred between the following line items:

From Maintenance, Outside Maintenance	(\$1,000.00)
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To Maintenance, Inside Maintenance	\$1,000.00
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CERTIFICATION

I, Craig Bierbaum, Clerk of the Commissioners, of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on November 4, 2020.


Craig Bierbaum, Clerk