

Toms River Fire Commissioners, District No. 2

Minutes

DATE November 4, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Commissioner Britton made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Britton

Absent: Mr. Geoghegan

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None.

Cash Receipts –

Received check #10716 dated October 28, 2020 in the amount of \$1,050.00 from the Silverton Fire Company for the Reimbursement of Insurance for October 2020.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None.

1 st Choice Safety Equipment	20,602.00	Primepoint	65.00
Bank of America	179.99	Serv Pro Toms River	2,125.00
Richard Braslow ESQ	589.00	Suez Water	1,159.89
Comcast	265.86	TASC	2,036.00
George Klein	1,465.04	The Parts Store	1,598.74
The Hartford	119.31	Toshiba	198.86
The Home Depot	2,159.00	V.E. Ralph	390.00
Jim Curly	1,947.75	Verizon Wireless	608.18
NJ Natural Gas	77.32	Zips Truck Equipment	1,219.81

Total \$36,806.75

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Correspondence – Correspondence has been provided to all commissioners. Motion by Mr. Bierbaum, seconded by Mr. Willson to accept. All were in favor.

Apparatus— Commissioner Willson reported 2906 will be getting annual PM on November 17. Commissioner Britton advised 3968 was repaired today from all PM findings and is back in service.

Fire Academy – Commissioner Quinlisk stated Director Hannson reported that they are busy with live burns, looking to get chairs repaired and the smoke machine was repaired. Commissioner Willson reported that Instructor Gorman worked with manufacturer to save \$1000 on the smoke machine repair.

Purchasing – Administrator Carson reported the following.

Station 29 House Siren not working. Awaiting price from Wireless

New length of hose came in with damage. New one on the way from the Fire Store.

Received 2nd battery no charge from Milwaukee Tools saving \$550

Awaiting adapters double males from Continental. All others were delivered.

Will be purchasing radios for 2900, 3000 and 3033 from Wireless through this budget.

Turnout gear ordered for both stations

Silverton Airbag request Chief Sinnott will be ordering soon.

Awards Program— Commissioner Britton advised the meeting will be held to work out LOSAP with both companies.

Substation: Administrator Carson reported the water leak was found and will be repaired by the contractor installing two condensation pumps.

Silverton Report: Chief Sinnott submitted the following report for tonight as all officers are not available.

Apparatus:

2931 & 2900 had a flat tire since the last meeting and repaired.

2906 is getting p/m service on the motors on Nov 17,2020

Communications: Last weekend Sta 29 did a radio and ladder drill at Ocean County College in the new buildings. We tested Fire 1, Fire 2 and the OCC Channel along with tower ladder placement for rescue and fire suppression. Fire 1 and fire 2 both had issues and loss of comms in the buildings and the OCC channel worked. We have a meeting planned soon with OCC Security Staff to go over this drill.

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2020 percentages have been completed and will be submitted to the Board Office.

COVID 19 We continue with the covid pre cautions and have updated our attendance sheets to document the decon of the apparatus used for a call or drill and also the station.

Pleasant Plains report: Chief Roman reported percentages will be turned in tomorrow and he requested 3 Double Female adapters 6" by 4 1/2" for the purpose of drafting. Approved by motion of Commissioner Bierbaum, seconded by Commissioner Willson. All agreed.

Business Administrator's report – Administrator Carson reported the following:

1. **Fire Billing** –Rich Braslow sent all info to the QPA and we are awaiting results to move forward.
2. **State Healthcare Benefits-** Working with Paul Sarti to will go live on 12/1/2020. Sent paperwork to Retiree Gargano to file to last known address.
3. **Station 29 Insurance Claim-**Station 29 suffered an electrical issue which damaged truck and pc's. Working with Sipe Adjustments. Walk thru complete documented all damage.
4. **Radio Meeting-** Held meeting with BA Amarauso from the Toms River to discuss options
5. **Fire Academy Budget-** Meeting on Friday with Administrators and Director to get new fee schedule for 2021 finalized
6. **Lakeridge Gates-** Requested additional access to facilities
7. **All American-** working with Dave Nault from All American to get keys owed to us.
8. **Independent Mechanical-**will be out to fix water leak in substation from A/C Units
9. **Stipend-** received price quote from Primepoint to handle 1099's for stipend program. \$40 base fee and \$3.50 each 1099.

Motion by Mr. Willson, seconded by Mr. Bierbaum to use Primepoint for the program.
Approved.

10. **LOSAP Meeting-**Looking to set up meeting for next week.
11. **OC Cares Act-**going to use Ocean County to file on behalf of the district for Cares Act.

Unfinished Business:

Hanlon Sculpture: Administrator Carson reported we are awaiting paperwork from Mr. Hanlon showing the statues are free of charge.

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Election move to November: Administrator Carson reported no movement from the county due to Presidential Elections

Fuel Pump Electric Station 30 Commissioner Britton advised we will be meeting with JCPL to discuss running electric from building using their poles if they abandon them.

Billing for Services: Awaiting bid package from Mr. Braslow.

2021 Budget: Discussion held on putting the Boat replacement in Capital for a 5-year plan. After the discussion it was decided to hold off one year and revisit it in 2021. Chief Roman requested replacing lockers with price of \$40,000. Commissioner agreed to add to 2021 budget. Administrator Carson advised he will place money in budget for Tango Tango in event the Chiefs want to move forward with project.

New Business:

Resolution Budget Transfers: Motion by Commissioner Bierbaum, seconded by Commissioner Quinlisk to move the resolution.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None

MT Bank CD Maturing: Motion by Commissioner Willson, seconded by Commissioner Quinlisk to transfer the money to the Kearny Bank Money Market.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None

Resolution OC Cares Grant: Motion by Commissioner Willson, seconded by Commissioner Bierbaum to move the resolution.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None

Joint Board: Commissioner Britton advised he met with attorneys, Administrators and Commissioner Minkler to discuss joint board concerns. Mr. Britton recommends having both administrators negotiate all contracts and bring back to the board for their approval. Also, to have administrators' handle minor day to day operations for the joint board. Motion by Commissioner Willson, seconded by Commissioner Bierbaum to move forward with recommendation.

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Adjournment – A motion to adjourn the meeting was offered by Mr. Quinlisk, seconded by Mr. Willson.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Britton
Nay: None

The meeting was adjourned at 20:32 p.m.

Respectfully submitted,


Craig Bierbaum
Clerk

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Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None

Part Time Bookkeeper/Secretary: Motion by Commissioner Willson, seconded by Commissioner Quinlisk to advertise for a part time bookkeeper/secretary 20 hours a week to be received back by December 2 Meeting.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum.
Nay: None

Closed Session – A resolution was introduced by Mr. Willson, seconded by Mr. Quinlisk to go into closed session at 20:04 p.m.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Britton
Nay: None

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and contractual matters;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Quinlisk, seconded by Mr. Bierbaum to resume regular session at 20:30 p.m.

Motion by Commissioner Willson, seconded by Commissioner Quinlisk for the Commissioners to not participate in the new Stipend program.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton
Nay: None
Abstain: Mr. Bierbaum

Resolution

November 4, 2020

Authorization of Budget Transfers and Encumbrances

WHEREAS, it has become necessary for the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean to undertake certain transfers and encumbrances relative to the current Commissioners' budget in order to reflect monies expended or encumbered to date by the Commissioners; and

WHEREAS, this resolution shall serve as authorization for said budget transfers and encumbrances as noted herein.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean as follows:

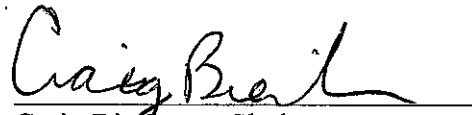
(1) The following budget transfers and encumbrances are approved by the Commissioners within the Operating Appropriations portion of the budget:

Monies transferred between the following line items:

From Administration, Conference Expense	(\$9,000.00)
From Administration, Legal Fee	(\$7,000.00)
From Maintenance, Tires	(\$5,000.00)
To Maintenance, Vehicle Maintenance	\$21,000.00
From Operation, LOSAP	(\$2,000.00)
To Maintenance, Equipment Repairs	\$2,000.00
From Operation, Fire School	(\$7,500.00)
To Operation, Physicals	\$7,500.00

CERTIFICATION

I, Craig Bierbaum, Clerk of the Commissioners, of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on November 4, 2020.


Craig Bierbaum, Clerk

RESOLUTION

RESOLUTION OF THE TOMS RIVER TOWNSHIP FIRE COMMISSIONERS, DISTRICT NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THE OCCARES GRANT PROGRAM AGREEMENT WITH THE COUNTY OF OCEAN

November 4, 2020

WHEREAS, on January 30, 2020, the World Health Organization designated the novel coronavirus outbreak, COVID-19, as a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to N.J.S.A. App.A.:9-33 et seq. and a Public Health Emergency as contemplated by N.J.S.A. 26:13-1 et seq., which invoked the authority and powers contemplated by N.J.S.A. 26:13-3, the Emergency Health Powers Act, and remains in effect; and

WHEREAS, on March 13, 2020, the President of the United States declared COVID-19 a national emergency; and

WHEREAS, on March 27, 2020, the Coronavirus Aid Relief and Economic Security Act ("CARES Act") became law and was enacted, amongst other purposes, to combat the economic damages caused to the States and the political subdivisions and instrumentalities under them; and

WHEREAS, the County of Ocean (the "County") has received CARES Act funds from the United States Treasury to be used to reimburse the County, its agencies, municipalities and instrumentalities such as this Fire District, within its boundaries, for economic damage attributed to the COVID-19 pandemic and the State of Emergency/Public Health Emergency; and

WHEREAS, for Fire District No. 2 to receive funding from the County as reimbursement for COVID-19 related costs and expense, it must execute an

Agreement with the County as a condition of the OCCARES Grant program;

WHEREAS, it is the desire of the Board of Fire Commissioners, District No. 2, to execute the OCCARES Grant Agreement with the County so that it may seek reimbursement for COVID-19 related costs and expenses.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Toms River Board of Fire Commissioners, District No. 2, County of Ocean, State of New Jersey as follows:

1. That the Board does hereby authorize the execution of the OCCARES Grant Agreement with the County of Ocean, in a form acceptable to District No. 2 Attorney.
2. That the Board further authorizes the District No. 2 Administrator and the Treasurer to take whatever action is necessary to effectuate the terms of the OCCARES Grant Agreement.
3. That the Chairman is hereby authorized to execute and the Clerk to attest to, respectively, the OCCARES Grant Agreement with the County of Ocean.
4. That a certified copy of this resolution shall be forwarded to the District No. 2 Administrator, the District No. 2 Treasurer, the County Administrator and the County Comptroller/CFO, Julie N. Tarrant.

CERTIFICATION

I, Craig Bierbaum, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on November 4, 2020.



Craig Bierbaum
Clerk, Fire District No.2

12-7-20
Date: