

Toms River Fire Commissioners, District No. 2
Minutes
DATE August 5, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Geoghegan. Mr. Britton

Absent:

Application for Membership were received from Shimon David was accepted as an active firefighter to the Pleasant Plains Fire Company. He was sworn in by Chairman Geoghegan. Christopher Szczygiel was accepted as an active firefighter to the Silverton Volunteer Fire Company. He was sworn in by Commissioner Willson previously at their company meeting.

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Britton and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Cash Receipts –

Received check #10643 dated June 30, 2020 in the amount of \$1,050.00 from the Silverton Fire Company for the Reimbursement of Insurance for June 2020.

Received check #9803 dated July 10, 2020 in the amount of \$1,332.35 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for July 2020.

Received check #107431 dated June 23, 2020 in the amount of \$637,743.38 from the Township of Toms River for the 2nd Quarter 2020 Tax Appropriation

Received check #51371914 dated June 18, 2020 in the amount of \$2,622.92 from Selective Insurance for the NJ-1S Dividend Annual Premium Audited Policy.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Bierbaum. Each commissioner abstains to his voucher, if any.

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Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Advanced Auto Parts	82.63	NJ Natural Gas	81.31
Benecard	1,819.65	Nottingham Insurance	827.94
Blue Cross	7,128.93	Ocean Security	227.50
Richard Braslow ESQ	380.00	PL Custom Body Equipment	459,078.00
Clean Air Technologies	6,204.34	PPFD	269.85
Comcast	361.19	Primepoint Payroll	97.50
Continental Fire	2,234.20	Rackspace	379.50
Elite Vehicles	1,713.06	Riggins	1,537.75
ERS	1,225.31	Silverbay	40.95
Firestore	760.00	Staples Advantage	282.27
Hartford	119.31	Star Ledger	192.30
Island Technology Services	76.00	SUEZ Water	16,625.92
Matthew Janora	42.64	SVFC	232.09
JCP&L	377.39	The Stress Center	38.00
Jersey Coast Fire Extinguisher	2,277.10	Toshiba	93.85
Lifeforce	204.00	Toms River Fire Dist #1	99,380.64
Lakehurst Lawnmower	31.30	TruGreen	57.75
Hackensack Meridian	3,317.00	V.E. Ralph	956.94
Monmouth County FA	250.00	Verizon Wireless	608.16
Moonlight Cleaning	300.00	West Publication	264.00
Nat Alexander	293.64		
NJ Fire Equipment	59,760.00		

Total \$672,137.91

Correspondence – Correspondence has been provided to all commissioners

Communication/IT – Commissioner Bierbaum stated there have been numerous requests to clarify dispatch protocols and policies

Apparatus— Commissioner Britton advised 3051 will be going out for brakes.
 Commissioner Willson advised 2900 had batteries replaced and 2905 will go out for tires.

Fire Prevention Liaison—Commissioner Bierbaum advised both the contracts for the Inspectors and Clerical staff have been finalized.

Purchasing – Administrator Carson advised the following.

Purell Stations are on order from Staples but have been back logged.

QRAE Gas Calibration kit ordered through Nat Alexander for SVFC.

2906 Bilge Pump and Oil ordered and received.

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Station 29 House Siren not working. Awaiting price from Wireless

Station 29 Cascade knob repaired.

3010 Laptop battery is no good. Awaiting warranty replacement.

Helmet shields and Name Tags for SVFC ordered through TASC

Helmets and Shields ordered for PPFDF through TASC

Milwaukee Cut Off Saw, Glass Cutter and 3 Murphy Ladders ordered for SVFC through Home Depot

New length of hose came in with damage. New one on the way from the Fire Store.

PPFD Firefighting Gloves from Continental and Hoods from 1st Choice.

PPFD PFD's, Helmets and Through Bags ordered from Fire Store.

Awards Program— Commissioner Britton advised we are working on the LOSAP paperwork for 2019 awards.

Silverton Report: Chief Sinnott advised he turned in his report to all and had no questions.

Pleasant Plains report: Chief Roman advised he would like to try 5 sets of Innotex gear which is a savings to the district. The board agreed unanimously to go ahead. The High-Rise packs are in service. New rescue is in progress and we met with the engineers for Preconstruction. He requested permission to acquire a mobile cascade for 3007 from Jackson Fire District #3 for free. The board moved to go ahead. 3069 is back in service and 3007 has a light tower issue being fixed and 3065 has a head light issue being fixed.

Business Administrator's report – Administrator Carson advised the following.

1. **Fire Billing** –Rich Braslow suggest we go out to bid for the vendor. Permission to put the project out to bid.
2. **Plyomovement**- Clean air came out and completed the repairs and changes at Station 29.
3. **Meridian**- 2020 NFPA Physicals are underway. Due to COVID19 the Pulmonary function test is being postponed for now until this pass.
4. **Roof Leak**- Insurance claim filed for Station 30 Roof Leak. Solar panels have been removed and leak is being repaired.
5. **Retiree Benefits**- Letters have been sent to retiree's affected by township change. Robert Clark was notified.
6. **COVID Testing**- Captain Yezzi has been extremely helpful in getting any member tested that would like the COVID19 test.

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7. **Bureau Conf Call-** Conf call held in regards to immediate changes to the bureau operations due to COVID19
8. **Fire Certification-** Received our annual certification from the bureau for 257 Warner St.
9. **Pre-Con meeting-** Pre construction held for the new Pleasant Plains Rescue.
10. **Quarterly Air Test-** Received quarterly air test reports from Continental. No issues.
11. **P Card-** Paperwork filed to receive our P Cards. \$20,000 limit and 2 cards will be issued.
12. **Home Depot-** Found the district does have a Home Depot account and cancelled the current 10 cards on file. Only 1 card reissued under Comm Britton's name.

Unfinished Business:

3061 Donations To Grantsville- Motion by Mr. Britton, seconded by Mr. Willson to donate the 1996 Sutphen Pumper 3061 which had been declared surplus to the Grantsville Volunteer Fire Department in West Virginia.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Exposure Control Plan- Motion by Mr. Britton, second by Mr. Bierbaum to send the plan to the Chiefs for review and to finalize when complete.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

District Bylaws 1st Reading- Motion by Mr. Willson, second by Mr. Bierbaum to accept the bylaws as written.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Clerical Contract- Motion by Mr. Britton, second by Mr. Willson to accept the contract as written.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Inspectors Contract- Motion by Mr. Bierbaum, second by Mr. Willson to accept the contract as written.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.

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Nay: None.

New Business:

CD Renewal: 1st Constitution Bank recommend moving the CD into the Money Market at Kearny Bank since the rates are so low. Motion offered by Mr. Britton, seconded by Mr. Quinlisk to move the Money as per the recommendation. All members voted in favor.

COVID 19 Resolution: Tables to Joint Board meeting needing more information

Closed Session – A resolution was introduced by Mr. Quinlisk seconded by Mr. Willson to go into closed session at 19:45 p.m..

Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk,
Mr. Geoghegan.
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning the contractual issues; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Quinlisk, seconded by Mr. Willson to resume regular session at 21:20 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

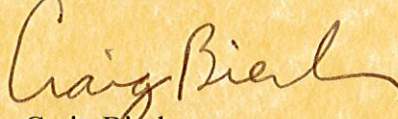
Nay: None.

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A motion to adjourn the meeting was offered by Mr. Quinlisk, 2nd by Mr. Willson. All were in favor.

The meeting was adjourned at 21:21 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Craig Bierbaum". The signature is fluid and cursive, with the first name "Craig" and last name "Bierbaum" clearly distinguishable.

Craig Bierbaum
Clerk