A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Fire House, 15 Kettle Creek Road, Toms River, New Jersey and via Zoom . Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken;

Present:

Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,

Mr. Geoghegan. Mr. Britton

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan. Nay: None.

Cash Receipts -

Received check #000232 dated June 10, 2020 in the amount of \$44,679.12 from the Toms River Fire District #1 for the Bureau Revenue May 2020

Received check #10594 dated June 3, 2020 in the amount of \$1,332.35 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for May 2020.

<u>Bills</u> were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan. Nay: None.

Advanced Auto	85.50	Moonlight Cleaning	300.00
American Test Center	3,685.00	Mr. Keys	147.00
Asbury Park Press	50.30	NJ Natural Gas	413.32
Blairs Repair	25.00	PPFD	27,619.75
Blue Cross	4,998.05	Rackspace	709.50
Direct Machinery	247.50	Riggins	978.25
JCP&L	335.83	Suez Water	19,601.92
Jim Curly Chevy	598.15	SVFC	30,493.75
Tom McCann	50.00	The Stress Center	38.00
Meridian	380.00	TR Fire Dist #1	72,622.93

VFIS

230,405.00

Waterway

6,740.80

Total \$400,525.55

<u>Correspondence</u> – Correspondence has been provided to all commissioners

<u>Communication/IT</u> – Commissioner Britton asked the Board if they read the email from Supervisor Sahatjian in response to the Facebook Post. All agreed with the Supervisors response.

<u>Apparatus</u>— Commissioner Britton advised that all Station 30 trucks were up and running. Commissioner Willson advised that 2911 had a stalling out issue that ERS is looking into, 2927 is completely in service, and that both Chief Trucks need to be serviced.

<u>Insurance</u>—Commissioner Britton advised there was a meeting with VFIS and that he had an item for Executive.

<u>Fire Academy</u> – Commissioner Quinlisk advised that the Director is moving along with getting classes set up. The Fire 1 and 2 daytime class is set for July and the Fire Officer 1 Class is in the process of getting going. All the paperwork was sent to the state with the COVID plan as requested.

<u>Purchasing</u> – Administrator Carson advised on the following: Pick-Up Truck – Truck is now in service and complete

Purell Stations are on order from Staples but have been back logged.

2905 Bucket Controls not working when over Pass Side of truck. Unable to reproduce but will keep ticket open.

Scott air packs, bottles and masks are in service

Going to meet with Clean Air to discuss using existing parts for Station 29

<u>Substation</u>: Commissioner Britton advised that the thermostat was repaired in the day room by Tom McCann and the leak in the admin office will be repaired. Commissioner Bierbaum advised he had a safety concern that there are no bollards in front of the building preventing a car from hitting the building. He will look into pricing of having them installed.

Silverton Report: No Report

<u>Pleasant Plains report</u>: Chief Roman advised that the 5 new packs and 15 new bottles were delivered and were placed in inventory by FF Kowalski. They will be in service tomorrow. He has 4 of the 5 new recruits attending the Daytime FF 1 and 2 class in July.

Business Administrator's report - Administrator Carson reported the following:

- 1. Sale of Vehicles Signal 5 Apparatus came to the substation to photograph and gather information on 3061. Truck will not start ERS is notified to obtain price to fix.
- 2. COVID19- Attended many meetings in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received. The county is filling up the Diamond Disinfectant Buckets as needed. Looking into contactless themometers.
- 3. Fire Billing –Rich Braslow suggest we go out to bid for the vendor.
- 4. **GTECH** The tablets are back in service.
- 5. Bureau- Met with Liaisons and Chief to discuss Seaside Heights.
- 6. Apparatus- Hose testing and pump testing completed.

PPFD 1 50 foot 1 3/4 " line failed and 6 50 foot 3" Hoses are noted as aged

SVFC 3 100 foot 5" hose, 1 25 foot 5" hose and 1 50 foot 5" hose failed

4 50 Foot 1 3/4 Hose line failed and 2 50 foot 1" lines failed

6 50 foot 3" lines are aged

- 7. EZ Pass- Contacted Captain San Jose to transfer their responders transferred.
- 8. Plyomovement- Clean air came out for annual service. Will update quote using existing equipment for Station 29
- 9. County Truck Wash- Spoke to Brian McCarthy from the County whom advised is must go through Toms River DPW's Shared service and they will not set up a separate one.

Unfinished Business: Commissioner Bierbaum asked the board if they have all read the proposed Bylaws for the district. After a discussion it was decided that all members of the board will read and provide and proposed changes to the Administrator by next meeting for a 1st reading.

New Business:

<u>Physical</u>- Administrator Carson advised the board of the annual proposal of fees from Hackensack Meridian for 2020-2021. His recommendation was to remove the B Reader from the Chest Xray as the Doctor from Meridian advised it is not a necessary test and costs an additional \$80. A motion was made by Mr. Willson, seconded by Mr. Britton to move ahead with the proposal without the B Reader. All members voted in favor. The board also encouraged the companies to advise members of the Captian Buscio physical available.

<u>CD Renewel:</u> Kearny and Santander Bank recommend moving the CD into the Money Market at Kearny Bank since the rates are so low. Motion offered by Mr. Britton, seconded by Mr. Willson to move the Money as per the recommendation. All members voted in favor.

<u>Toms River Fireworks:</u> Chairman Geoghegan advised that a 4th of July Fireworks show will be hosted by a local business for the township. He requested that all fees for Fire Service support be waived and absorbed by the board. Motion by Mr. Willson, 2nd by Mr. Britton to absorb any costs. All members were in favor.

<u>Dispatch Policy 8-07:</u> Administrator Carson requested policy 8-07 be changed to have District 2 Admin notified the same as District 1 for all Fatal Fires, Injuries, accidents or apparatus needing towing within District 2. A motion was made by Mr. Britton, 2nd by Mr. Bierbaum to change the policy. All members were in favor.

<u>Closed Session</u> – A resolution was introduced by Mr. Britton seconded by Mr. Willson to go into closed session at 19:47 p.m..

Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk, Mr. Geoghegan.
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning the contractual issues; and

WHEREAS, the commissioners have matters to discuss concerning the Business Administrator's employment;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

<u>Resume Regular Session</u> – A motion was offered by Mr. Britton, seconded by Mr. Quinlisk to resume regular session at 20:43 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Willson, 2nd by Mr. Bierbaum to adjust the Administrator Contract.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Britton, 2nd by Mr. Quinlisk to accept the changes to the LOSAP plan including all members into the program regardless of age with the understanding that a member could not collect until they completed 10 years of good service. Mr. Britton also included to having the committee meet from both companies to review the policies and agree on a standard for the district.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Britton, 2nd by Mr. Quinlisk to accept the changes to the Administrator's Contract for salary.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion to adjourn the meeting was offered by Mr. Britton, 2nd by Mr. Quinlisk. All were in favor.

The meeting was adjourned at 20:50 p.m.

Respectfully submitted,

Craig Bierbaum

Clerk

		4	