

**Toms River Fire Commissioners, District No. 2**

**Minutes**

**DATE June 17, 2020**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Fire House, 15 Kettle Creek Road, Toms River, New Jersey and via Zoom . Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,  
Mr. Geoghegan. Mr. Britton

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Cash Receipts –

Received check #000232 dated June 10, 2020 in the amount of \$44,679.12 from the Toms River Fire District #1 for the Bureau Revenue May 2020

Received check #10594 dated June 3, 2020 in the amount of \$1,332.35 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for May 2020.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Advanced Auto	85.50	Moonlight Cleaning	300.00
American Test Center	3,685.00	Mr. Keys	147.00
Asbury Park Press	50.30	NJ Natural Gas	413.32
Blairs Repair	25.00	PPFD	27,619.75
Blue Cross	4,998.05	Rackspace	709.50
Direct Machinery	247.50	Riggins	978.25
JCP&L	335.83	Suez Water	19,601.92
Jim Curly Chevy	598.15	SVFC	30,493.75
Tom McCann	50.00	The Stress Center	38.00
Meridian	380.00	TR Fire Dist #1	72,622.93



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Business Administrator's report – Administrator Carson reported the following:

1. **Sale of Vehicles** – Signal 5 Apparatus came to the substation to photograph and gather information on 3061. Truck will not start ERS is notified to obtain price to fix.
2. **COVID19-** Attended many meetings in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received. The county is filling up the Diamond Disinfectant Buckets as needed. Looking into contactless thermometers.
3. **Fire Billing** –Rich Braslow suggest we go out to bid for the vendor.
4. **GTECH** – The tablets are back in service.
5. **Bureau-** Met with Liaisons and Chief to discuss Seaside Heights.
6. **Apparatus-** Hose testing and pump testing completed.  
  
PPFD        1 50 foot 1 ¾ “ line failed and 6 50 foot 3” Hoses are noted as aged  
  
SVFC        3 100 foot 5” hose, 1 25 foot 5” hose and 1 50 foot 5” hose failed  
              4 50 Foot 1 ¾ Hose line failed and 2 50 foot 1” lines failed  
              6 50 foot 3” lines are aged
7. **EZ Pass-** Contacted Captain San Jose to transfer their responders transferred.
8. **Plyomovement-** Clean air came out for annual service. Will update quote using existing equipment for Station 29
9. **County Truck Wash-** Spoke to Brian McCarthy from the County whom advised is must go through Toms River DPW's Shared service and they will not set up a separate one.

**Unfinished Business:** Commissioner Bierbaum asked the board if they have all read the proposed Bylaws for the district. After a discussion it was decided that all members of the board will read and provide and proposed changes to the Administrator by next meeting for a 1<sup>st</sup> reading.

**New Business:**

**Physical-** Administrator Carson advised the board of the annual proposal of fees from Hackensack Meridian for 2020-2021. His recommendation was to remove the B Reader from the Chest Xray as the Doctor from Meridian advised it is not a necessary test and costs an additional \$80. A motion was made by Mr. Willson, seconded by Mr. Britton to move ahead with the proposal without the B Reader. All members voted in favor. The board also encouraged the companies to advise members of the Captian Buscio physical available.

**CD Renewel:** Kearny and Santander Bank recommend moving the CD into the Money Market at Kearny Bank since the rates are so low. Motion offered by Mr. Britton, seconded by Mr. Willson to move the Money as per the recommendation. All members voted in favor.

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**Toms River Fireworks:** Chairman Geoghegan advised that a 4<sup>th</sup> of July Fireworks show will be hosted by a local business for the township. He requested that all fees for Fire Service support be waived and absorbed by the board. Motion by Mr. Willson, 2<sup>nd</sup> by Mr. Britton to absorb any costs. All members were in favor.

**Dispatch Policy 8-07:** Administrator Carson requested policy 8-07 be changed to have District 2 Admin notified the same as District 1 for all Fatal Fires, Injuries, accidents or apparatus needing towing within District 2. A motion was made by Mr. Britton, 2<sup>nd</sup> by Mr. Bierbaum to change the policy. All members were in favor.

**Closed Session** – A resolution was introduced by Mr. Britton seconded by Mr. Willson to go into closed session at 19:47 p.m..

Roll call vote; Aye: Mr. Bierbaum, Mr. Willson, Mr. Britton, Mr. Quinlisk,  
Mr. Geoghegan.  
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning the contractual issues; and

WHEREAS, the commissioners have matters to discuss concerning the Business Administrator's employment;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

**Resume Regular Session** – A motion was offered by Mr. Britton, seconded by Mr. Quinlisk to resume regular session at 20:43 p.m..

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Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Willson, 2<sup>nd</sup> by Mr. Bierbaum to adjust the Administrator Contract.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Britton, 2<sup>nd</sup> by Mr. Quinlisk to accept the changes to the LOSAP plan including all members into the program regardless of age with the understanding that a member could not collect until they completed 10 years of good service. Mr. Britton also included to having the committee meet from both companies to review the policies and agree on a standard for the district.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion was offered by Mr. Britton, 2<sup>nd</sup> by Mr. Quinlisk to accept the changes to the Administrator's Contract for salary.


Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk, Mr. Geoghegan.

Nay: None.

A motion to adjourn the meeting was offered by Mr. Britton, 2<sup>nd</sup> by Mr. Quinlisk. All were in favor.

The meeting was adjourned at 20:50 p.m.

Respectfully submitted,

  
Craig Bierbaum  
Clerk

