

**Toms River Fire Commissioners, District No. 2**

**Minutes**

**DATE July 1, 2020**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Britton

Absent: Mr. Geoghegan, Mr. Bierbaum

Application for Membership was received from Joseph Romeo, and was accepted as active firefighters to the Silverton Volunteer Fire Company. Joseph was sworn in by Commissioner Britton.

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Quinlisk and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None.

Cash Receipts –

Received check #9889 dated June 19, 2020 in the amount of \$1,332.35 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for June 2020.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None.

1 <sup>ST</sup> Choice Safety	165.00	Hecht Trailer	16.95
Asbury Park Press	22.50	Jim Curly	246.93
Benecard	1,819.65	Primpoint LLC	65.00
Blue Cross	7,128.93	Ellen Sinnott	100.00
Clean Air	1,926.00	The Stress Center	38.00
Comcast	319.73	TruGreen	57.75
Nacny Dunham	100.00	Verizon Wireless	608.22
The Hartford	238.62	West Marine	143.17

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Total \$12,996.45

Correspondence – Correspondence has been provided to all commissioners

Communication/IT – Commissioner Britton advised that Spillman will be having an upcoming shut down that will require everyone to use pagers.

Apparatus— Commissioner Willson advised 2911 is having starting issues, 2905 has a bucket control issue being monitored and 2931 has a deck gun issue all being resolved.

Fire Academy – Commissioner Willson advised he is awaiting a meeting to be set up with the Liaisons. The State has issued approval to reopen the academy. Instructor 1 class and the Daytime Firefighter ½ class is scheduled and the fall classes are started to be planned.

Purchasing – Administrator Carson advised the board of the following purchases needed:

First Aid has request to purchase supplies within their budget

Extinguishers all serviced. Most of them were out of date and were not maintained properly  
By previous vendor.

Scott air packs issue Hanson fittings. NJFE offered 12 wireframe packs for price of 5 new ones.

Quote using existing equipment for Station 29 received. Recommend going with option 2 which will complete the entire building. Cost \$5,312.59

2931 QRAE Charger not working needs replacement.

2913 both TIC Charges not working needs replacement

2906 T-BAG for PFD's and Shore line ordered and received.

2927 Adapter for hitch Class 5 to Class 3 ordered and received.

Station 29 Cascade knob will be repaired when Quarterly service is done in July.

3010 Laptop battery is no good. Awaiting warranty replacement.

RAM ordered for laptops to double the capacity.

3 Infrared Thermometers ordered and received for COVID19 one for each station

Annual renewal EDispatch for Station 29

Opticom project for 2020

A motion was offered by Mr. Willson, seconded by Mr. Quinlisk to approve all of the purchases.

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Nay: None.

Awards Program— Mr. Britton advised that William Dorman from Silverton Volunteer Fire Company has reached his retirement in LOSAP and the paperwork has been filled.

Substation: Administrator Carson advised the board that the Bollards requested for the substation have an issue. They would either block the sidewalk of the parking lot would need to be reconfigured. Mr. Willson advised to hold off on the project and all members present agreed.

Silverton Report: Asst Chief Geoghegan advised they are working with District 1 Chief on the mutual aid response plan and that all trucks are being repaired that need it.

Pleasant Plains report: Asst Chief Janora advised they are working with District 1 Chief on the mutual aid response plan to split zone 300

Business Administrator's report – Administrator Carson advised on the following:

1. **Sale of Vehicles** –Truck 3061 will not start ERS is notified to obtain price to fix. Question to Board if they are interested in donating the truck to a needy department through the Terry Farrell Foundation
2. **Fire Billing** –Rich Braslow suggest we go out to bid for the vendor. Permission to put the project out to bid.
3. **Plyomovement**- Clean air came out for annual service. Insisted on the hoses for 2931 and 2913 be covered under warranty. They complied. Quote using existing equipment for Station 29 received. Recommend going with option 2 which will complete the entire building. Cost \$5,312.59
4. **County Truck Wash**- Permission received from County to use facility. Need to have a couple members come with me to learn how to use the facility. Bill will be sent to Township and forwarded to us.
5. **COMCAST**- Comcast came to the building and upgraded the service to 200 mbs from 50 and changed the TV's to free. Total savings is approx. \$70 per month.
6. **Meridian**- Paperwork signed and turn into Meridian for 2020-2021. Need decision from board on process to use for 2020.
7. **Exposure Control Plan**- Draft of Exposure control plan written. Feedback received from Comm Bierbaum. Recommend sending to Chiefs for their input next.
8. **Exchange Email Service**- Recommend having Commissioners changed over to Exchange email to have a shareable calendar. \$6.60 per month more each.

**Unfinished Business:**

Bylaws: Motion made by Mr. Willson, seconded by Mr. Quinlisk to send the Bylaws to each of the Chiefs for review and to have first reading in August.

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**State Healthcare:** A motion was made by Mr. Willson, seconded by Mr. Quinlisk on the resolution to move forward with the State Healthcare Benefits.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None.

**Annual NFPA Physical:** Motion made by Mr. Willson, seconded by Mr. Quinlisk to move forward with the physicals the same as last year with the Buscio Physical being accepted.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None

**Disposal of 3061:** Motion made by Mr. Willson, seconded by Mr. Quinlisk to donate the 1996 Sutphen pumper 3061 to a needy department with a hold harmless agreement. The truck was previously declared surplus.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None

**New Business:**

**PPFD Rescue Resolution:** Motion made by Mr. Quinlisk, seconded by Mr. Willson to award the contract of the new rescue for Pleasant Plains Fire Company to the PL CUSTOM BODY AND EQUIPMENT CO., INC. in the amount of \$612,104 under the HGAC.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None.

**Exposure Control Plan:** Motion made by Mr. Willson, seconded by Mr. Quinlisk to send the plan out to the Chiefs to review and if no changes it will be adopted in August.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton.

Nay: None.

**Closed Session** – A resolution was introduced by Mr. Willson, seconded by Mr. Quinlisk to go into closed session at 7:51 p.m.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson.

Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

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WHEREAS, the commissioners have matters to discuss concerning the joint administration of the joint board operations and employees; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Willson, seconded by Mr. Quinlisk to resume regular session at 8:02 p.m.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson.  
Nay: None.

A motion was made by Mr. Willson, seconded by Mr. Quinlisk to agree to the contract for the clerical staff of the bureau as presented.

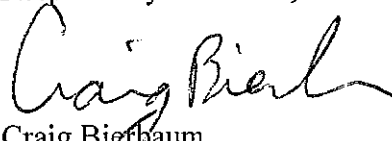
Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson.  
Nay: None

Adjournment – A motion to adjourn the meeting was offered by Mr. Quinlisk, seconded by Mr. Willson.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson.  
Nay: None.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Craig Bierbaum  
Clerk

