

Toms River Fire Commissioners, District No. 2
Minutes
DATE June 3, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. via Zoom Online Meeting. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Geoghegan. Mr. Britton

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Britton and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Cash Receipts –

Received check #10624 dated May 25, 2020 in the amount of \$1,050.00 from the Silverton Volunteer Fire Company for the Reimbursement of Insurance for May 2020.

Received check #5467 dated May 18, 2020 in the amount of \$937.50 from the Jackson Fire District #3 for the Reimbursement of COVID19 Joint Purchase of KN-95 masks.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Benecard	1,819.65	NJ Fire Equipment	1,486.08
Bluecross	7,128.93	Star Ledger	77.50
Richard Braslow ESQ	228.00	TASC	210.00
Timothy Carson	15.98	TR Fire Dist #1	90,723.55
Comcast	320.87	TruGreen	77.50
Moonlight Cleaning	375.00	Verizon Wireless	608.30

Total \$103,051.61

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Correspondence – Correspondence has been provided to all commissioners

Apparatus— Commissioner Britton reported 3065 needs a repair for the water curtain found during aerial testing. Commissioner Willson reported that 2906 lights are ordered, 2911 pump is repaired, 2927 is almost complete, and 2905 ladder was tested.

Insurance-- Commissioner Britton reported a meeting is scheduled to with insurance agent to discuss the policy and then we will meet with the fire companies to get everyone on the same page.

Fire Prevention Liaison-- Commissioner Bierbaum reported that Chief Esposito requested modifications to office for COVID19. Negotiations are continuing with the bureau and the Seaside Heights talks are still ongoing.

Fire Academy – Commissioner Quinlisk reported the fire academy is starting to open up and a plan is in place to start training. We are hoping to get past the 10 or less shortly.

Purchasing – Administrator Carson reported the following:

Pick-Up Truck – Truck is now at Elite being upfitted.

Purell Stations are on order from Staples but have been back logged.

Purchase order issued for Scott air packs, bottles and masks needed.

Going to meet with Clean Air to discuss using existing parts for Station 29

Awards Program— Commissioner Britton advised meeting is next week.

Substation: Commissioner Britton advised we have a water leak in the administrators office in the corner which will be looked at tomorrow. Commissioner Bierbaum asked the administrator is we have received a third quote for the cameras at the substation. Administrator Carson advised not yet.

Fire Officers' Association – Commissioner Bierbaum advised that he administrator met with the Chiefs and he would like to see the talks continue.

Silverton Report: Assistant Chief Geoghegan advised no issues, no report.

Pleasant Plains report: Chief Roman advised the apparatus is all in service. He questioned the board if the current emails being received are from the entire board or just the one commissioner. Commissioner Bierbaum advised they are from him directly. Chief Roman then asked if the board is going to get involved in operations or stay the way it has always been. Commissioner Bierbaum advised they were not.

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Business Administrator's report – Administrator Carson reported the following:

1. **Sale of Vehicles** – Signal 5 Apparatus came to the substation to photograph and gather information on 3061. Truck will not start working on getting resolved.
2. **COVID19**- Attended many meetings in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received. The county is filling up the Diamond Disinfectant Buckets as needed. Looking into contactless thermometers.
3. **Radio Programming** – We are live on Manchesters system. Have a few minor bugs to work out with current update.
4. **Fire Billing** – Paperwork filled out and sent to Rich Braslow to review.
5. **GTECH** – Ordered RAM for both laptops.
6. **Bylaw** – Worked with Commissioner Bierbaum on draft of District Bylaws. Out for first review to all commissioners.
7. **Share Service** – Resolution for a shared service agreement with the Township of Toms River is on the agenda for May 26, 2020 to utilize Witt O'Brien LLC for the FEMA reimbursement process from COVID19.
8. **Fire Academy**- Met with the Liaisons and the Director to discuss reopening the Fire Academy slowly to start up classes and Live Fire Training.
9. **Bureau**- Met with Liaisons and Chief to discuss Seaside Heights.
10. **Apparatus**- Received ladder reports for Aerials and Ground Ladders. No major issues noted. Hose testing and pump testing complete awaiting results.
11. **EZ Pass**- Received request from PPFAS for additional EZPass. The board has instructed the Administrator to have Pleasant Plains First Aid set up their own account and remove them from our current account.
12. **Township Radio System**- Administrator Carson advised he was part of the township meeting. The current update is the town is going to obtain updated quotes to go to the 700 mhz system with purchasing all the radios and having the towers updated. There was talks about county and the state system, but the majority feels that staying with the township separate system is the best practice.

Unfinished Business:

- a. 2020 Annual Contracts for Renewal for Network Administrator

A motion was offered by Mr. Britton, seconded by Mr. Willson to go with the District 1 Network Administrator and continue discussions with vendors to work on the infrastructure.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

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- b. Commissioner Geoghegan advised Chief Esposito sent out an updated fee chart which Administrator Carson will distribute to the commissioners to review. There is still concern over the unpaid fees to Seaside which would make the number significantly less. Commissioner Britton asked if we could just charge Seaside Heights directly for the inspections and let them worry about doing the collecting. This will be looked into.

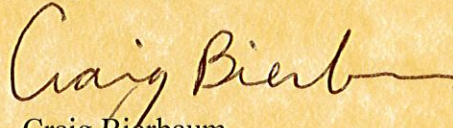
Adjournment – A motion to adjourn the meeting was offered by Mr. Willson, seconded by Mr. Quinlisk.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk,
Mr. Geoghegan.

Nay: None.

The meeting was adjourned at 7.53 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Craig Bierbaum", with a long horizontal flourish extending to the right.

Craig Bierbaum
Clerk