

Toms River Fire Commissioners, District No. 2

Minutes

DATE May 6, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. via Zoom Online Meeting. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Geoghegan. Mr. Britton
Mr. Bierbaum arrived at 7:46pm,

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Willson, seconded by Mr. Britton and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.

Cash Receipts – None

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.

Advanced Auto	126.77	Lakehurst Lawnmower	1,942.96
Asbury Park Press	36.00	Meridian	850.00
Blue Cross	7,128.93	NJ Natural Gas	300.49
Richard Braslow ESQ	167.00	NJSAFD	300.00
Carson Timothy Zoom	15.98	Nottingham Insurance	70,806.81
Comcast	320.65	Primepoint	67.00
Defender	1,499.00	Rackspace	392.70
Elite Vehicles	3,750.00	Servmaster	136.00
ERS	5,034.98	Star Ledger	289.80
FireStore	224.00	The Stress Center	76.00
Jackson Twp Vol Fire Co #1	97.78	Toshiba	138.69
Johnson's Restaurant Equipment	155.48	Verizon Wireless	608.36

Total \$94,465.38

Correspondence – Correspondence has been provided to all commissioners

Toms River Fire Commissioners, District No. 2

Minutes

DATE May 6, 2020

The Correspondence were approved on a motion offered by Mr. Willson, seconded by Mr. Britton and accepted as written.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.

Apparatus—Commissioner Britton advised small repairs were made on Pleasant Plains apparatus. Commissioner Willson reported that 2911 had the tank repaired, but now has a leak on the intakes which will be repaired. He also reported Chief Sinnott is requesting to have the lighting upgraded on the boat as it is a safety issue.

Fire Academy – Commissioner Quinlisk advised that online classes will start for the academy with On Scene Haz Mat Commander being first followed by Instructor Level 1. Commissioner Willson reported the academy has been cleaned and disinfected. A blood drive is scheduled for May 9 with 65 appointments already made. They are planning Level 1 for the fall and the online Haz Com training is out to all members to complete.

Purchasing – Administrator Carson reported the following:

Pick-Up Truck – Truck is now at Elite being upfitted. We will need to go to Elite with a Commissioner to accept the truck and pay for it. Awaiting David Nolt from All American Ford.

Purell Stations are on order from Staples but have been back logged.

COVID19 Supplies- N95's received through joint purchase through Elite

Station 29 Gear washer is OOS and awaiting repair company to fix.

Station 29 Diesel pump is making a bearing noise. Trying to find a company to repair. Currently DeMaio Pump only recommends replacing which is approx. \$5k

Had Boulder Fuel come out and gave price of \$626 to repair outdated pump or \$2,082 to replace with new pump with 4 year warranty. Decision made to go with new pump as the old pump is past its useful life and parts are limited.

Received Quote from Island Tech for Getac Laptops for Station 29

Received Quote from The Fire Store for Standpipe Kits for Station 30

Received Quote from The Home Depot for Milwaukee Cut off Saw, Glass Cutter, Chain Saw Box and Murphy Ladders for Station 29

Received Quote from Elite to purchase and install Lighting on the Fire Boat 2906

3051 Fuel Tank repaired.

Toms River Fire Commissioners, District No. 2

Minutes

DATE May 6, 2020

2905 Bucket Controls not working when over Pass Side of truck. Unable to reproduce but will keep ticket open.

3 Chain Saws purchased for Station 30 along with repair of all Station 29 saws after the storm. Windshield wipers replaced on 2909, Def fuel purchased and Bar oil.

Chief Sinnott request for purchases received along with Chief Roman. Awaiting Covid19 Pandemic to be able to make purchases. Would like to purchase the Scott air packs, bottles and masks needed.

A motion was offered by Mr. Quinlisk, seconded by Mr. Willson and accepted to purchase the Scott Air Packs, Bottles and Masks needed along with the lighting for the Boat 2906.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.

Silverton Report: Report was distributed to the Commissioners by Chief Sinnott.

Pleasant Plains report: Chief Roman advised that all trucks were in service and repairs were made as needed. He requested to purchase necessary helmets and boots need. A question was asked if Station 29 had any of the needed equipment and it was advised they are short also.

A motion was offered by Mr. Quinlisk, seconded by Mr. Willson and accepted to purchase the Helmets and Boots needed.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Geoghegan.
Nay: None.

Business Administrator's report – Administrator Carson reported the following:

1. **Sale of Vehicles** – Signal 5 Apparatus came to the substation to photograph and gather information on 3061. They will be looking for a potential buyer.
2. **COVID19-** Attended many meetings in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received. Comm Bierbaum received 4 gallons of hand sanitizer as a donation. The county is filling up the Diamond Disinfectant Buckets as needed.
3. **Rescue Truck Purchase-** PL Custom received the letter and agreed to hold pricing
4. **Radio Programming** – Working with Chiefs and Wireless Communication on reprogramming the triband radios. Sent updated layout to Bob Resetar to begin setting up the id's
5. **Fire Billing** – Held a meeting with Fire Recovery and received all the necessary paperwork needed.

Toms River Fire Commissioners, District No. 2

Minutes

DATE May 6, 2020

6. **Verizon** – Met with Verizon and received priority network on all air cards going forward.
7. **Fire Service Agreement** – Spoke with both company treasurers in reference to the 2020 Fire Service agreement and payment scheduling.
8. **GTECH** – Worked with GTECH directly to get current laptops and tablets updated to current Window 10 and the modem fixed on 3041's device. Service rep was outstanding and extremely helpful
9. **PCard** – Would like permission to work with Bank of American to open up a pcard for the district with at least one for the Administrator and one for a commissioner.
10. **Bylaw** – Worked with Commissioner Bierbaum on draft of District Bylaws. Almost ready for a first review.
11. **District IT** – Setting up meetings with three vendors to review needs of the district to have a proposal set up to receive bids.
12. **Chiefs Meeting** – Meeting held with Chief Sinnott and Chief Roman to discuss ideas for the future
13. **Workers Comp** – Meeting with 7710 to discuss Claims Review and EMOD Factor.

Unfinished Business:

- a. 2020 Annual Contracts for Renewal for Network Administrator

A motion was offered by Mr. Quinlisk, seconded by Mr. Willson to table the discussion.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

- b. A discussion was held about the possibility of taking on the Seaside Heights Bureau. A conference call was held with the liaisons, administrators and the Chief. Additional information is being compiled and another call will take place soon.

New Business:

Resolution Authorizing the Award State Contract 84675 Title T-1654 for Procurement Card Services was introduced by Mr. Britton, seconded by Mr. Willson to the Bank of America as follows (attached):

Toms River Fire Commissioners, District No. 2

Minutes

DATE May 6, 2020

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Resolution Authorizing the Board of Fire Commissioners to Participate under the State Health Benefits Program for Healthcare Benefits was introduced by Mr. Willson, seconded by Mr. Quinlisk (attached):

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Resolution Authorizing the Board of Fire Commissioners to Establish and Implement A Program to Charge Mitigation Rates for the Deployment of Emergency and Non-Emergency Services through Fire Recovery was introduced by Mr. Willson, seconded by Mr. Quinlisk (attached):

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: Mr. Britton

Adjournment – A motion to adjourn the meeting was offered by Mr. Willson, seconded by Mr. Quinlisk.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Willson, Mr. Quinlisk,
Mr. Geoghegan.

Nay: None.

The meeting was adjourned at 7:57 p.m.

Respectfully submitted,



Craig Bierbaum
Clerk