

Toms River Fire Commissioners, District No. 2
Minutes
DATE April 1, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at via Zoom Online Meeting. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Geoghegan. Mr. Britton

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Britton, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Cash Receipts –

None.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

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|----------------------|-----------|--------------------------|----------|
| Asbury Park Press | 76.50 | Pleasant Plain Fire Dept | 268.81 |
| Carson, Timothy | 26.35 | Primepoint LLC | 37.75 |
| Comcast | 321.26 | Quinlisk, James | 54.14 |
| Gold Type Business | 200.00 | Serv Pro Toms River | 4,966.70 |
| Green Briar | 7,015.68 | Servtire | 285.00 |
| Janora, Matt | 83.68 | SUEZ Water | 586.96 |
| Lakehurst Lawnmower | 360.00 | Toms River Fire Dist. #1 | 262.69 |
| Ocean County Clerk | 10,076.25 | Verizon Wireless | 608.46 |
| Ozane | 183.00 | Wireless Communications | 470.00 |
| P.C. Richard and Son | 1,309.98 | | |

Total \$27,193.31

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Correspondence – Correspondence has been provided to all commissioners. A motion offered by Mr. Bierbaum, seconded by Mr. Willson.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Communication/IT – Commissioner Britton advised there was an incident with a dispatcher that was handled.

Apparatus – Commissioner Britton advised all Pleasant Plains trucks have been sanitized. Commissioner Willson advised all Silverton trucks have been sanitized and that 2911 was being looked at by ERS as the leak is significant.

Insurance – Commissioner Britton advised that the AD&D and LOSAP policies have been transferred over to Nottingham. Commissioner Quinlisk advised that Administrator Carson has worked with the Workers Compensation agent and after an audit the district will be receiving a refund of \$17,465.00 on our policy.

Fire Prevention Liaison – Commissioner Bierbaum advised that the Chief of the Bureau has modified the work hours of the inspectors and staff to meet the COVID19 concerns.

Fire Academy – Commissioner Quinlisk advised the Burning of the Bread was cancelled and that Online Training was being set up. Commissioner Willson advised the FF1 and FF2 had 24 students pass both exams and the Blood Drive today was successful and received over 60 pints of blood.

First Aid – Chairman Geoghegan advised due to COVID19 there has been an uptick in calls.

Purchasing – Administrator Carson advised the following:

- 1) Pick-Up Truck – Truck is now at Elite with the plow only. The cap has been ordered and agreed to be paid for the difference by All American. PO issued to Elite for the Upfit of the unit.
- 2) Purell Stations are on order from Staples but have been back logged.
- 3) COVID19 Supplies- Purchased Gloves, Decon Kits, Decon Sprayer, Scott Mask Adapters, Hand Sanitizers, Disinfectant Spray, and Serv Pro
- 4) Station 29 Gear washer is OOS and awaiting repair company to fix.
- 5) Working on getting quotes for 2020 Chiefs items.
- 6) Televisions purchased and installed in the substation.

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Chairman Geoghegan recommends to limit spending to absolute essentials until the COVID Virus Concerns are over.

Awards Program—Commissioner Britton advised that the LOSAP monthly payments have been moved from the 30th of the month until the 1st of the month.

Substation: Commissioner Britton advised that the TV Monitors have been installed in the substation.

Silverton Report: No Report

Pleasant Plains report: Chief Roman advised everything was up and running.

Business Administrator's report – Administrator Carson advised the following:

1. **Sale of Vehicles** – Signal 5 Apparatus came to the substation to photograph and gather information on 3061. They will be looking for a potential buyer.
2. **Workers Comp** – Called in case for illness from Lakehurst fire scene.
3. **Fire Recovery**- Held meeting with Mike Rivera from Fire Recovery in reference to billing insurance companies. Received all documentation needed to start the program if interested.
4. **COVID19**- Attended many meeting in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received.
5. **Rescue Truck Purchase**- Spoke with Mr. Braslow on the future purchase of Rescue Truck and the process to follow to utilize HGAC.
6. **NJEMGrants**- I have obtained access to our account for future filing for reimbursement of COVID19 expenses.
7. **ID Cards**- ID Cards machine is back in service. Had to uninstall update to computer.
8. **LOSAP Payment**- LOSAP payments will now be received on the 1st of month.

Unfinished Business: Chairman Geoghegan raised the Network Administrator item tabled from the March 18 meeting. A motion from Mr. Bierbaum, seconded by Mr. Quinlisk to table again until there is time to research.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

New Business: Chairman Georghegan raised the COVID19 staffing idea. A motion to table the idea by Mr. Quinlisk, seconded by Mr. Willson was offered.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

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Adjournment – A motion to adjourn the meeting was offered by Mr. Willson, seconded by Mr. Quinlisk.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

The meeting was adjourned 19:44 p.m..

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Craig Bierbaum", with a long horizontal flourish extending to the right.

Craig Bierbaum
Clerk