

Toms River Fire Commissioners, District No. 2

Minutes

DATE April 15, 2020

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at via Zoom Online Meeting. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Quinlisk, Mr. Willson, Mr. Bierbaum,
Mr. Geoghegan. Mr. Britton

Absent:

Minutes of the previous meeting were approved on a motion offered by Mr. Britton, seconded by Mr. Willson and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Cash Receipts --

Received check #000228 dated April 8, 2020 from the Toms River Fire Commissioners Dist. #1 in the amount of \$21,542.04 for the March 2020 Bureau Revenue.

Received check #10594 dated April 13, 2020 in the amount of \$1,050.00 from the Silverton Volunteer Fire Company for the Reimbursement of Insurance for March 2020.

Received check #106430 dated April 8, 2020 in the amount of \$602,313.18 from the Township of Toms River for the Quarterly Tax Assessment.

Received check #27194 dated April 8, 2020 in the amount of \$17,165.00 from the Benchmark for the Reimbursement of Workers Compensation 2019.

Received check #1071868 dated April 8, 2020 in the amount of \$148 from Amtrust for overpayment of 2019 expenses.

Bills were presented for payment by Mr. Quinlisk and were approved to be paid on a motion offered by Mr. Quinlisk, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

1 st Choice Safety	321.00	Kepwell Water	16.92
Asbury Park Press	36.00	Lakeridge	7,906.56

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Craig Bierbaum	159.72	NJ Natural Gas	349.22
Blue Cross	7,128.93	OC Clerk	681.10
Richard Braslow ESQ	573.50	Penguin	120.00
Timothy Carson	15.98	PPFD	27,897.72
Defender	502.00	Riggins	534.67
ERS	1,155.39	Star Ledger	82.15
Gold Type Business Machines	200.00	SVFC	30,493.75
JCP&L	331.49	TR Fire Dist #1	78,484.18

Total \$156,990.28

Correspondence – Correspondence has been provided to all commissioners. A motion offered by Mr. Bierbaum, seconded by Mr. Willson.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Communication/IT – Commissioner Bierbaum reported that he had a phone call with Supervisor Sahatjian to discuss an issue. A follow up will occur when available.

Apparatus— Commissioner Britton reported that 3051 has a fuel tank leak and the batteries are overcharged. ERS will be repairing on Thursday.

Commissioner Willson reported that 2905 was serviced today and a crack was found in the frame which will be looked into. A brake line was also discovered damaged and ERS came out to repair today. After reviewing the tires with Chief Sinnott, it was determined they do not need replacement until the end of the year. 2911 has a water leak and Administrator Carson reported it is being looked into by ERS but we can not find the serial number for the tank. The tank will have to be pulled to find it.

Fire Prevention Liaison—Commissioner Bierbaum reported that Chief Esposito send an inquiry into the feasibility of the bureau taking over Seaside Heights inspections. The plan calls for a need for a part time inspector and after all expenses a profit could be made. There are some questions each commissioner had that will require follow up. Everyone will get their questions to Commissioner Bierbaum for follow up with Chief Esposito.

Fire Academy – Commissioner Quinlisk reported that the Bloodborne Pathogen course was released to all members via Power DMS.

Commissioner Willson reported the academy is planning incident command course once Bloodborne is completed and that Serv Pro will be cleaning the academy on Thursday. A blood drive by Robert Wood is scheduled for May 9 and they will sanitize any area they use.

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First Aid-- Commissioner Geoghegan reported that we received a violation from EZ pass for one of Pleasant Plains First Aid Squads ambulances. Administrator Carson reported they have responders that are attached to District 2's account and the one ambulance didn't have one and received the violation while transporting to Jersey Shore. Administrator Carson had the violation and fee waived by EZ Pass.

Purchasing – Administrator Carson advised on the following:

- 1) Pick-Up Truck – Truck is now at Elite with the plow only. The cap will be delivered this week. We will need to go to Elite with a Commissioner to accept the truck and pay for it. PO issued to Elite for the Upfit of the unit. Elite advised it is scheduled for the production line on April 20.
- 2) Purell Stations are on order from Staples but have been back logged.
- 3) COVID19 Supplies- N95's joint purchase through Elite
- 4) Station 29 Gear washer is OOS and awaiting repair company to fix.
- 5) Station 29 Diesel pump is making a bearing noise. Trying to find a company to repair. Currently DeMaio Pump only recommends replacing which is approx. \$5k
- 6) Received Quote from Island Tech for Getac Laptops for Station 29
- 7) Received Quote from The Fire Store for Standpipe Kits for Station 30
- 8) 3065 Thermal Relief Valve replaced Cost of \$1,155.39
- 9) 3051 Fuel Tank is leaking along with Intermittent Water in fuel light. ERS Notified
- 10) 2905 Bucket Controls not working when over Pass Side of truck. Defender notified
- 11) 2905 Receiving pricing on Tires.

Commissioner Geoghegan requested we look into a back up plan for fuel in the event our pumps fail. Administrator Carson will work on a shared service agreement with the township.

Silverton Report: Chief Sinnott wished to thank the Board for standing behind the members and ensuring all decon supplies were available and that we were ahead of the issue. He advised he needs to order equipment once the Board is ready.

Pleasant Plains report: Chief Roman reported that 3051 will be Out of Service for the Fuel tank and batteries being repaired. His members are using the decon supplies and the trucks, buildings and gear is being decontaminated weekly. He also reported that he needs equipment once the Board is ready.

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Business Administrator's report – Administrator Carson reported the following:

1. **Sale of Vehicles** – Signal 5 Apparatus came to the substation to photograph and gather information on 3061. They will be looking for a potential buyer.
2. **COVID19**- Attended many meetings in keeping up to date with COVID19. OEM continues to provide daily updates and supplies as received.
3. **Rescue Truck Purchase**- Letter of intent sent to PL Custom
4. **Tax Assessment** - Received Quarterly payment from Toms River Township
5. **Radio Programming** – Working with Chiefs and Wireless Communication on reprogramming the triband radios.

Commissioner Bierbaum reported the test site at OCC is taking first responders to the front of the line and he wanted to thank them for taking care of them.

Commissioner Britton asked if we knew the price of the repair on 2911. He suggested if the price is too high, that the board look into swapping 2911 and putting 3061 in place as the reserve. Administrator Carson will call ERS to find out pricing and advise the board members.

Unfinished Business:

- a. 2020 Annual Contracts for Renewal for Network Administrator. A motion from Mr. Quinlisk, seconded by Mr. Willson to table again until there is time to research.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

New Business:

- a. Emergency Resolution for the Joint Board allowing the Administrators, Chairmen and T. A motion from Mr. Quinlisk, seconded by Mr. Willson to table again until there is time to research.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

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b. Assignment of Excursion to the Administrator

Commissioner Britton presented the idea of giving the Excursion to the administrator to use for district business. A discussion was held about the mechanical stability of the vehicle, whether to budget for a new vehicle in the future and where to store the vehicle. A motion was made by Commissioner Willson, seconded by Commissioner Bierbaum to give the vehicle the administrator to use during the day and store it at the Warner Street Station for now.

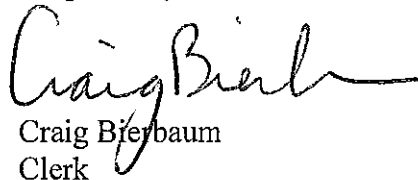
Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

c. Joint Board 2020 Agreement. Administrator Carson reported this agreement is the same as the previous agreements. Commissioner Bierbaum raised concern over the process of resolving a tie vote. Commissioner Britton advised that in the past if the vote was tied, the two boards would have representatives sit down and come up with a compromise to resolve the issue. After a discussion, a motion was made by Commissioner Britton, seconded by Commissioner Quinlisk to adopt the agreement.

Roll call vote: Aye: Mr. Quinlisk, Mr. Willson, Mr. Britton, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

The meeting was adjourned at 8:03 p.m.

Respectfully submitted,


Craig Bierbaum
Clerk