

**Toms River Fire Commissioners, District No. 2  
Minutes**

**DATE February 5, 2020**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Duff, Mr. Willson, Mr. Bierbaum,  
Mr. Geoghegan. Mr. Britton

Absent:

Application for Membership were received from David Letchner was accepted as an active firefighter to the Pleasant Plains Fire Company. He sworn in by Commissioner Britton previously.

Minutes of the previous meeting were approved on a motion offered by Mr. Duff, seconded by Mr. Britton and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Cash Receipts -

Received check #9803 dated January 21, 2020 in the amount of \$1,332.35 from the Pleasant Plains Fire Department for the Reimbursement of Insurance for January 2020.

Received check #218 dated January 15, 2020 in the amount of \$28,922.60 from the Toms River Fire District #1 for the Bureau Revenue November 2019

Received check #220 dated January 15, 2020 in the amount of \$33,916.14 from the Toms River Fire District #1 for the Bureau Revenue December 2019

Received check #222 dated January 15, 2020 in the amount of \$5,310.00 from the Toms River Fire District #1 for the Dedicated Penalties 2019

Bills were presented for payment by Mr. Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Bierbaum. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Asbury Park Press	137.50	NJ Natural Gas	497.22
Benchmark	90,370.00	Ocean County Clerk	8,499.34
Benecard	1,213.10	Quill	74.99
Blue Cross	1,982.05	Rackspace	391.05
Richard Braslow ESQ	129.50	John Reilly	130.00
Pam Britton	130.00	Retro Fitness	205.00
Helen Brown	130.00	Riggins	1,609.90
Janet Burmeister	130.00	Ellen Sinnott	130.00
Comcast	172.40	SUEZ Water	1,130.91
Nancy Dunham	130.00	The Stress Center	209.00
ERS	3,501.56	Toshiba	432.88
Galls	26.95	Toms River Fire District #1	83,171.68
Harris Forms	349.93	Verizon Wireless	532.16
JP Custom Leatherworks	805.00	Mary Warren	130.00
Louis Lotto	130.00	Pleasant Plains Fire Company	7,984.00

**Toms River Fire Commissioners, District No. 2  
Minutes**

**DATE February 5, 2020**

Silverton Fire Company      9,650.00

Total \$214,116.10

Correspondence – Correspondence has been provided to all commissioners

Apparatus—Commissioner Willson reported that 2905 is Out of Service for a PTO pump Failure and Reserve Engine 2911 is in service to cover.

Insurance—Commissioner Britton reported that a discussion will be held tonight about the cancellation of the Universal Life policy.

Fire Academy – Commissioner Duff reported that Firefighter 1 and 2 are almost complete and that the issues with 2911 were resolved by the director.

Purchasing – Business Administrator Carson reported that 1 quote was received for the upfit of unit 2927 and that we are awaiting two other quotes.

Substation: Commissioner Bierbaum reported that the renovation project is underway and should be completed soon.

Fire Officers' Association – Commissioner Bierbaum reported that a meeting would be held on February 19, 2020.

Silverton Report: Chief Sinnott submitted a report and there were no questions asked. Commissioner Bierbaum discussed the request about having a way to keep all updated out of service equipment updated in the CAD. They will work with Supervisor Sahatjian to resolve.

Pleasant Plains report: Chief Roman reported that all apparatus was in service and discussed air cards for the new laptops were being processed.

Business Administrator's report – See Attached report.

**Unfinished Business**: Commissioner Britton reported the room upgrades were underway. There was a question on the flooring and adding a chair rail. The commissioners discussed and the decision was made to leave the floor for now and add the chair rail.

A discussion was held on needing to upgrade the computers in the fire stations for both Station 29 and 30. The Board will look to take care of this in 2020.

Business Administrator Carson advised we have not made any progress on getting a shared service agreement with the county to utilize the truck was. He will be reaching out to the freeholders to help resolve.

**New Business:**

A discussion was held on what options to take for the Universal Life Policy. It was decided to take the second option which was to Surrender all in-force Universal Life Insurance policies and provide a death benefit under the Plan equal to the present value of a Participant's Accrued Benefit.

Commissioner Bierbaum brought up using a QR code for the elections to put out on social media in the future.

Commissioner Bierbaum reported that the Captain Buscio physical program will be opening up an office in Lakewood on Route 70 in June and closing the Deborah Hospital location.

Commissioner Bierbaum discussed doing the April Burning of the bread as done last year. This will be discussed with the Joint Board.

**Toms River Fire Commissioners, District No. 2  
Minutes**

**DATE February 5, 2020**

Closed Session – A resolution was introduced by Mr. Willson, seconded by Mr. Duff to go into closed session at 7:52 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning filling the position of Business Administrator; and

WHEREAS, the commissioners have matters to discuss concerning the joint administration of the joint board operations and employees; and

WHEREAS, the commissioners have matters to discuss concerning a salary increase for office staff;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Willson, seconded by Mr. Duff to resume regular session at 7:57p.m.


Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Willson, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

The meeting was adjourned at 8:46 p.m.

Respectfully submitted,

  
Craig Bierbaum  
Clerk