

**Toms River Fire Commissioners, District No. 2**

**Minutes**

**Monday, November 25, 2019**

A special meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 5:00 p.m. at the Toms River Fire Commissioners, District No. 2 Board Office, 257 Warner Street, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided by the posting of a notice in Townhall, a public place, by transmitting the notice to the Star Ledger and the Asbury Park Press, and by filing a notice with the Clerk of the Township of Toms River, all of the aforementioned within more than 48 hours of this meeting."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.

Minutes of the previous meeting were approved on a motion offered by Mr. Duff, seconded by Mr. Willson and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.  
Abstain: Mr. Britton.

Cash Receipts:

Received check 10409 dated November 5, 2019 in the amount of \$1,050 from Silverton Vol. Fire Company for reimbursement of insurance for November 2019.

Received check #9693 dated November 7, 2019 in the amount of \$1,175 from Pleasant Plains for reimbursement of insurance for November 2019.

Received check #000214 dated November 13, 2019 in the amount of \$15,113.82 from Toms River Fire Commissioners for Fire Prevention Bureau revenue of October 2019.

Received check #000216 dated November 13, 2019 in the amount of \$12,852 from Toms River Fire Commissioners for 2019 penalties.

Bills were presented for payment by Treasurer Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Bierbaum. Each commissioner abstains to his voucher, if any.

Roll call vote: Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Asbury Park Press	451.90	New Jersey Fire Equipment	308.00
Bencard	606.55	Ozane	120.00
Blue Cross Shield of NJ	1,733.66	Premier Supply	33.44
Clean Air Company	232.50	Retro Fitness	155.00
ERS Fleet Repair	3,925.07	Suez Water	37,982.02
JCP&L	391.59	Toms River Fire Commissioners	117,562.38
Motorola/Wireless Comm.	474.00	Toms River Fitness	235.00
Nat Alexander Company	3,193.38	Waterway	900.00
		Weeks Lerman Group	196.12
Total	\$168,500.61		

Correspondence – Correspondence has been provided to all commissioners.

Communications:

- Commissioner Bierbaum reported that the Dispatcher Supervisor has been updating the system.
- Commissioner Duff reported that the dispatchers are updating the maps on call runs.

Apparatus:

- Commissioner Britton reported that the light tower on 3007 is malfunctioning, and it will be repaired.

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- Commissioner Willson reported that new tires are being purchased for 2909.
- Commissioner Duff reported that the tank on 2911 is leaking.

Fire Prevention Bureau – Commissioner Bierbaum reported that contract negotiations are ongoing.

Fire Academy: Commissioner Duff reported the following:

- Firefighter I & II is in progress.
- One of the fire instructors passed out, refused medical care, and continued teaching; he is waiting for an update.

Purchasing – Purchasing Agent Gargano reported that we have been calling All American for a delivery date on the vehicle, but have had no response.

Substation – Commissioner Britton reported the following:

- The LED lights were installed in the truck bay.
- He is seeking a quote for the renovation of the day room.

Fire Officers' Association – Commissioner Bierbaum reported that Chief Sinnott will be the Fire District No. 2 representative for the Fire Officers' Association.

Pleasant Plains First Aid Squad report – A motion was offered by Mr. Willson, seconded by Mr. Britton to approve Pleasant Plains First Aid Squad request for 1 99425-000023 Physio-Control Life Pak 1000 @ approx. \$2,515.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Pleasant Plains report – Chief Roman reported that the price for the replacement of 3007 will be higher than what we have been budgeting for.

A motion was offered by Mr. Britton, seconded by Mr. Willson to approve Pleasant Plains Fire Company's request for 15 Minitor V batteries.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Renewal of CD at Kearny Bank – A motion was offered by Mr. Britton, seconded by Mr. Duff to renew the CD at Kearny Bank.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

2020 Budget – Business Administrator Gargano went over the budget with the Board members advising them the amount to be raised by taxation, the total budget, and the tax rate. The Board discussed alternate ways to reduce the budget.

Approval of Joint Board Invoice – A motion was offered by Mr. Willson, seconded by Mr. Duff to approve the joint board invoice from Staples in the amount of \$56.98.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

Closed Session – A resolution was introduced by Mr. Willson, seconded by Mr. Duff to go into closed session at 5:55 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

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WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning filling the position of Business Administrator;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

The Commissioners discussed hiring a replacement for the retiring Business Administrator.

Resume Regular Session – A motion was offered by Mr. Duff, seconded by Mr. Willson to resume regular session at 6:30 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

A motion was made by Mr. Bierbaum, seconded by Mr. Willson to hire Timothy Carson as Business Administrator.

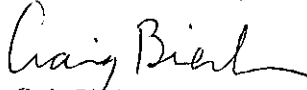
Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: Mr. Britton.

Adjournment – A motion to adjourn the meeting was offered by Mr. Bierbaum, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.  
Nay: None.

The meeting was adjourned at 6:38 p.m..

Respectfully submitted,

  
Craig Bierbaum  
Clerk

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT  
RESOLUTION**

WHEREAS, N.J.S.A. 40A: 5A-15 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the District Chairman pursuant to N.J.S.A. 40A: 5A-17, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and


WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Commissioners of the Toms River Fire Commissioners District No.2, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON NOVEMBER 6, 2019.

  
Craig Bierbaum, Clerk