

Toms River Fire Commissioners, District No. 2
Minutes
Wednesday, October 16, 2019

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Absent: Mr. Britton.

Minutes of the previous meeting were approved on a motion offered by Mr. Duff, seconded by Mr. Willson and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Cash Receipts:

Received check #10364 dated October 3, 2019 in the amount of \$1,050 from Silverton Vol. Fire Company for reimbursement of insurance for October 2019.

Received check #169729 dated October 2, 2109 in the amount of \$23,125 from Govdeals.com for the sale of the Rescue Truck less commission.

Receive check #000212 dated October 9, 2019 in the amount of \$13,806 from Toms River Fire Commissioners for Fire Prevention Bureau revenue of September 2019.

Bills were presented for payment by Treasurer Duff and were approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Willson. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

All Hands Fire Equipment	5,758.65	JJ-Lin	595.98
Asbury Park Press	54.20	K. S. Fitness	60.00
Benecard	606.55	Hackensack Meridian Health	15,573.00
Defender Emergency Products	1,424.00	New Jersey Fire Equipment	280.00
Joseph Duff	107.88	Linda Panasuk	112.58
Dynamic Testing Service	220.00	Rackspace	730.95
Elite Vehicle Solutions	340.00	Toms River Fire District No. 1	88,028.77
JCP&L	390.22	Toms River Fitness Center	285.00
		USI Consulting Group	3,800.00
Total \$	118,367.78		

A motion was offered by Mr. Duff, seconded by Mr. Willson to approve the partial payment of desktop computers received for the Fire Prevention Bureau for a total of \$2,855.88.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Apparatus – Commissioner Willson reported that Pleasant Plains pumper was not sold on govdeals.

A motion was offered by Mr. Duff, seconded by Mr. Willson to re-auction the Sutphen pumper on govdeals with a reserve of \$14,000 and a minimum bid to start at \$8,500.

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Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Fire Academy:

- Commissioner Duff reported that Firefighter I & II is in progress.
- Commissioner Willson reported that they are in the early stages of repairing the burn room.

Purchasing – Purchasing Agent Gargano reported the following:

- Paratech tools from Continental will be in on Friday morning.
- Pick-up truck for Silverton should be in approximately November 25th.

Substation – Commissioner Bierbaum reported the following:

- The American flag was changed at the Substation by Tom McCann.
- The gutters at the Substation were cleaned out by the fire company.

Fire Officers' Association – Commissioner Bierbaum suggested that Fire District No. 2 have a representative to the Fire Officers' Association. Chief Sinnott will speak with Chief Roman about this.

Silverton report – Chief Sinnott reported the following:

- Station 29 has two training session in the works:
 - A Tanker Task Force and Ladder Ops drill at OCC in the near future with the County Fire Coordinators
 - Ladder and Ground Ladder training on the weekend of November 15th, 16th, & 17th.
- He will contact Defender Fire Sales regarding a few warranty issues with 2931 and 2913. Issues were given to Defender, and they contacted Rosenbauer.
- He submitted his request for large line items for the 2020 budget.
- He submitted his capital budget request to replace the 2016 Chevy Tahoe in the amount of \$65,000 in 2021.

A motion was offered by Mr. Willson, seconded by Mr. Duff to approve Silverton Fire Company's request for equipment as follows:

50 SCBA 9 Volt Batteries
 50 SCBA AA Batteries
 20 Pager V Batteries
 20 Pager VI Batteries
 5 Containers of DEF
 2 Pagers for Repair
 1 Portable for Repair
 2 Portable IDs to be changed
 300 ft. #RNR060101 Orange Webbing, 1"

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Pleasant Plains Report – Chief Roman reported the following:

- Everything is up and running
- 3065 had P/M service done yesterday

Business Administrator report – Business Administrator Gargano reported the following:

- Pump Testing is being done on Monday, October 28th and Tuesday, October 29th.
- Asked Chief Sinnott if they took care of getting EZ Pass transponders for 2913 & 2931. Chief Sinnott reported that Commissioner Willson is taking care of it.

New Business:

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Breathing Air Service Contract – A motion was offered by Mr. Bierbaum, seconded by Mr. Bierbaum to approve the Breathing Air Service Contract with Continental Fire & Safety, Inc. in the amount of \$1,859 for Pleasant Plains' and Silverton's air systems (attached).

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

2020 Budget – Business Administrator Gargano reported the following:

- She budgeted amounts for the line items, and explained where they were adjusted from last year's numbers based on need.
- The Board will have to decide how much money is to be budgeted for radios & computers for vehicles, firefighting tools and equipment, and vehicle maintenance for each fire company based on their large item requests.
- She included replacement of Pleasant Plains Ladder Truck in the capital budget on recommendation of Commissioner Britton who suggested that we budget seven years in advance based on the replacement cost -- \$1,000,000 over 7 years will bring the annual amount budgeted amount to \$142,857.

Closed Session – A resolution was introduced by Mr. Bierbaum, seconded by Mr. Willson to go into closed session at 8:08 p.m..

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning the upcoming open position in the Board office;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Willson, seconded by Mr. Bierbaum to resume regular session at 8:11 p.m..

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

Water Keys – Commissioner Duff reported that last week there was an incident where water was running in a building, and they had difficulty getting in touch with the water company. He reported that it was brought up at that time why we don't have water keys on the fire trucks.

A motion was offered by Mr. Willson, seconded by Mr. Duff to approve the expenditure of up to \$300 for each fire company to buy water keys to have on the fire trucks.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
 Nay: None.

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Schedule Special Meeting for Interviews – A motion was offered by Mr. Bierbaum, seconded by Mr. Willson to schedule a special meeting on Tuesday, October 29, 2019 at 7 p.m. at the Board office to include a closed session portion for interviews and an open session for formal action to be taken.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

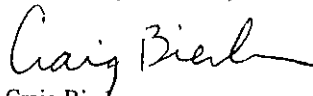
2020 Budget Amount for Commissioner Compensation – Commissioner Bierbaum suggested budgeting health benefits for fire commissioners for a portion of their health coverage cost; if a fire commissioner does not want to take the health benefits, they be eligible for a health benefit waiver compensation. Commissioner Geoghegan suggested a health benefit waiver for a fire commissioner in the amount of \$2,800. Commissioner Bierbaum suggested the amount be \$3,800. Commissioner Geoghegan suggested that he sit down with the Town Council to discuss this in advance; the Board agreed.

Adjournment – A motion to adjourn the meeting was offered by Mr. Bierbaum, seconded by Mr. Willson.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

The meeting was adjourned at 8:31 p.m..

Respectfully submitted,



Craig Bierbaum
Clerk

Toms River Fire Commissioners, District No. 2
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Tuesday, October 29, 2019

A special meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:00 p.m. at the Toms River Fire Commissioners, District No. 2 Board Office, 257 Warner Street, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided by the posting of a notice in Townhall, a public place, by transmitting the notice to the Star Ledger and the Asbury Park Press, and by filing a notice with the Clerk of the Township of Toms River, all of the aforementioned within more than 48 hours of this meeting."

Roll call was taken; Present: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Absent: Mr. Britton (arrived via telephone at 8:25 p.m.).

Closed Session – A resolution was introduced by Mr. Willson, seconded by Mr. Duff to go into closed session at 7:00 p.m..

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners will conduct interviews for the Bookkeeper/Secretary position in the Board office;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss this matter as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as this matter in closed session is resolved.

Resume Regular Session – A motion was offered by Mr. Duff, seconded by Mr. Willson to resume regular session at 8:25 p.m..

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Interviews were conducted with the three applicants. The Board decided that the starting salary would be \$45,000 for the Bookkeeper/Secretary position.

A motion was offered by Mr. Bierbaum, seconded by Mr. Willson to first offer the position to Timothy Carson; if he does not accept, the position will be offered to Matthew Palmer, and if he does not accept the position, the position will be offered to Linda Hubert.

Roll call vote; Aye: Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: Mr. Duff, Mr. Britton.

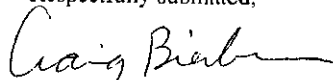
Adjournment – A motion to adjourn the meeting was offered by Mr. Bierbaum, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Duff, Mr. Willson, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

The meeting was adjourned at 8:42 p.m..

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Craig Berbaum". The signature is fluid and cursive, with a long horizontal stroke at the end.

Craig Berbaum
Clerk