Toms River Fire Commissioners, District No. 2
Minutes
Wednesday, October 17, 2018

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Absent: Mr. Britton, Mr. Silva.

Minutes of the previous meeting were approved on a motion offered by Mr. Bierbaum, seconded by Mr. Duff and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Bill from Toms River Fire Commissioners in the amount of $ 95,352.82 was presented for payment by Treasurer Duff and approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Bierbaum. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Fire Prevention Bureau – Commissioner Geoghegan reported that they are involved with contract negotiations.

Fire Academy – Commissioner Duff reported that Firefighter I & II are going on.

Purchasing – Purchasing Agent Gargano reported that Blairs Rental called this afternoon, and Silverton's saw is repaired and ready for pick up.

Fire Officers Association – Commissioner Bierbaum reported that they had a meeting last week; they discussed standardizing the extrication equipment throughout Toms River.

Silverton report – Chief Sinnott reported that Joe Pretto wants to go to Fire Police, and Mike Stanzione wants to go to organizational.

A motion was offered by Mr. Duff, seconded by Mr. Bierbaum to approve Silverton's request for equipment as follows:

4	Tires for 2900 from Wall Tire
1	Reel Leak on 2909 to be repaired by ERS
1	PM service on 2906 by Baywood Marina
1	Lube for 2900 at Silver Bay
1	Pump in Can Adaptor from Tasc Fire Apparatus
100	Labels for 2905 by J & C Baseball
1	Name Tag for J. Pagano from George Kline Sales
12	Hose Straps from New Jersey Fire Equipment

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

A motion was offered by Mr. Bierbaum, seconded by Mr. Duff to waive the CPAT for new applicant Salem Bahr.

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

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Pleasant Plains report – A motion was offered by Mr. Duff, seconded by Mr. Bierbaum to approve Pleasant Plains' request for equipment as follows:

4 #5006 Pair Warrington Pro Boots for Parente, Burns, Keene, and Dave McCorkindale
36 Thread Savers

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Asst. Chief Roman reported that one of his firefighters was told by the doctor that he passed the NFPA physical, but he received a letter from the Board office stating that he has to follow up with his personal physician. He, also, reported that no one received results from Hackensack Meridian. Business Administrator Gargano reported that the Board office and each of the fire commissioners received the results of the NFPA physicals from Hackensack Meridian. Business Administrator Gargano reported that she spoke to Hackensack Meridian last week, and they advised her that the results would be mailed to the firefighters by the end of last week; she will call Hackensack Meridian tomorrow to find out what happened to them.

A motion was offered by Mr. Bierbaum, seconded by Mr. Duff to waive the CPAT and psychological evaluation for Sam Potter's return the Pleasant Plains Fire Dept. as an active firefighter.

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Business Administrator's Report – Business Administrator Gargano reported the following:

A. **NFPA Physicals** – Received results from Hackensack Meridian:
1. Suspension letter went out to those who did not get their physical. Once they submit their fit for firefighting duty slip to the Board office, they may return to active firefighter duties
2. Letters to those who failed the physical were sent out, and they must come to the Board office to pick up paperwork to follow up with their personal physician. They have until 11/15/18 to provide a "fit for firefighting duty" clearance to the Board office; after that, they will be suspended.
3. Letters went out to the Chiefs detailing the above and which firefighters are affected.

B. **Website** – Met with Web Alliance:
1. He will consult with his art designer, and between the two of them, they will design the website.
2. Once the design is done, we will have a chance to review it.
3. Upon approval of the design, he will set it up on the website.
4. Upon approval of website, he will make it live.
5. Training will be done in office for office staff.
6. He needs a copy of images for the website (i.e. Toms River Patch)
7. More Pages will be included in the design:
   a. How to Do Business with Fire District No. 2
   b. Map, description of boundaries
   c. Forms
   d. Public Relations
8. Frequently Asked Question (FAQ)
9. Alert Section – to post meeting cancellations, office closings, no alerts at this time
10. Malware detectors, hack detectors, and back-up will be included
11. Call to Action area where user can gain direct access to their area of interest (fire companies)
12. Timeline is 2 to 4 weeks from getting needed items
13. Web Alliance will bring over all existing items on website to new website

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14. Only design changes will cost money after initial website is up and running (some easy design changes may be made without charge).

C. **Gutter Helmet** – I have a meeting with Gutter Helmet tomorrow, but I still have not heard back from the other company.

D. **Pump Testing** – Fire Flow was supposed to do the pump testing on Silverton's trucks today, but they cancelled at the last minute. They will do Silverton's on Monday at 1 p.m. unless they get done early from Pleasant Plains' pump testing. If she hears anything about them getting done early, she will let Chief Sinnott know.

Unfinished Business:

Change Orders – Commissioner Geoghegan reported that he and Commissioner Duff met with Chief Sinnott, and corrections will be coming from Rosenbauer relative to change orders being requested; approval will be tabled until the corrections are received.

Emergency Reporting System – Commissioner Bierbaum reported that he had a conversation with Inspector Novak and Chief Sinnott about training and implementing the use of the Emergency Reporting System; he is in the process of getting log in information.

New Business:

SOG Out of Service Units was approved on a motion offered by Mr. Duff, seconded by Mr. Bierbaum (attached).

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

Agreement for Sale of Copier to Faith Community, A United Methodist Church, Inc. for $100 was approved on a motion offered by Mr. Duff, seconded by Mr. Bierbaum (attached).

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

VFW – Commissioner Bierbaum reported that the VFW is holding a public servant award contest; he will see if he can find out more information on this.

Driver License Abstracts – Commissioner Bierbaum asked if the Chiefs submitted the waivers to perform the driver license abstracts. Business Administrator Gargano reported that she hasn't gotten any from Pleasant Plains Fire Dept.. Asst. Chief Roman said he will get them for the Board.

First Net Seminar – Commissioner Bierbaum reported that he and Commissioner Geoghegan attended a session on the First Net Program. Commissioner Geoghegan stated that the one hurdle is that they are not on State Contract.

Boy Scout Program – Asst Chief Roman reported that the Boy Scout Program would like to use three lengths of 3" hose. A resolution was introduced by Mr. Bierbaum, seconded by Mr. Duff to sell the three lengths of 3" hose to the Boy Scouts for their program for $1 (attached).

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

CAD Texting Down – Chief Sinnott reported that the CAD texting has been down since Sunday

Tanker Task Force – Chief Sinnott reported that he and Asst. Chief Roman discussed the Tanker Tasc Force that was put in temporarily for fire response, and it seems like fire dispatch is using it overzealously/too quickly for areas that are not affected by it; it is supposed to be for the Indian Hill/Hooper Avenue area, but it seems like they are getting it

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for their whole area. Commissioner Geoghegan asked Chief Sinnott to clarify that with the dispatcher supervisor and to copy the communications liaisons.

Budget – The Board worked on the budget.

Adjournment – A motion to adjourn the meeting was offered by Mr. Bierbaum, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Duff, Mr. Bierbaum, Mr. Geoghegan.
Nay: None.

The meeting was adjourned at 8:47 p.m..

Respectfully submitted,

Craig Bierbaum
Acting Clerk

Toms River Township Fire Department
Standard Operating Guidelines

Guideline 9-06: Out of Service Units

Issued: 1-1-05

Reviewed		Revised	4-27-09
		Revised	8-21-11

Purpose – This guideline shall be used in order to notify dispatchers and personnel of apparatus out of service.

Scope - All Department personnel

I. Dispatcher Notification

a. When a unit is placed out of service the dispatcher should be notified.

b. All units that are out of service shall be listed "out of service" in the CAD using the radio log "oosrv",

II. Personnel Notification

a. When a unit is placed out of service the home company chief or officer may request the company be paged and notified of unit being out of service.

b. The dispatcher on a daily basis will make a radio announcement ~~at 08:00, 12:00 and 18:00 hours, using the following procedure:~~ 0700hrs and 1900 hours

"Alert Tone 1, time is ####, the following unit(s) are out of service (list the units out of service), Toms River Fire Department Operator ###."

On ~~Monday~~ Wednesday Alert Tone 2 will be used to provide the out of service message, using the following procedure:

"This is a test of the evacuation tone, the following unit(s) are out of service (list the units out of service), Toms River Fire Department Operator ###."

Seasonal units (boats, waverunners, quads) will be announced for one (1) week after they are taken out of service for the season.

c. In the event there are no vehicles out of service, the dispatchers will conduct a radio test using the same procedures.

d. When an out of service unit is placed back in service, the home company chief or officer may request the company be paged and notified of the unit being placed back in service.

Agreement

THIS AGREEMENT made this 17th day of October, 2018

BETWEEN: THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY (hereinafter referred to as seller)

AND: FAITH COMMUNITY, A UNITED METHODIST CHURCH, INC.
526 ROUTE 9
BAYVILLE NJ 08721

(hereinafter referred to as buyer)

WITHNESSETH: In consideration of the payment of $100 the parties agree and represent as follows:

1. Buyer shall purchase from seller 1 (one) Toshiba e-Studio 352 Copier with Side Sorter, Automatic Stapler, Duplexing in the amount of $100 following execution of this agreement and authorization of same by resolution of seller the above-mentioned equipment shall be given to buyer.

2. Seller makes no representation as to the quality of the above-mentioned equipment nor of their fitness for the purpose intended, buyer have made its own inspection of the said above mentioned equipment accepting same in an "as is" condition. The parties acknowledge that seller has made no representations upon which buyer may rely.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals or caused these corporate presents to be affixed the day and year first above written.

COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER,

COUNTY OF

OCEAN COUNTY, NEW JERSEY

By: _____
Brian J. Geoghegan, Chairman

ATTEST:

Craig Bierbaum, Asst. Clerk

ATTEST: _____

BY: _____
Kim Morris

THE COMMISSIONERS OF THE FIRE DISTRICT NO.2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN

Resolution

Disposition of Surplus Property

October 17, 2018

WHEREAS, The Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean are the owners of three (3) 50 foot lengths of 3" diameter hose which has been determined by the Commissioners as personal property not needed any longer for public use; and

WHEREAS, the Commissioners have determined that said personal property shall be sold to Ocean County Boy Scout Pack 30;

NOW, THEREFORE, BE IT RESOLVED by The Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, as follows:

(1) The three (3) 50 foot lengths of 3" diameter hose above referenced shall be conveyed in an "as is" condition to Ocean County Boy Scout Pack 30 for a sum of $1.00.

(2) All appropriate documentation necessary to facilitate this transfer shall be executed by the appropriate Commissioners.

CERTIFCATION:

I, Craig Bierbaum, Acting Clerk of The Fire Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, State of New Jersey, hereby certify that foregoing resolution was duly adopted by the Commissioners at a meeting held on October 17, 2018.

Craig Bierbaum, Acting Clerk