

Wednesday, May 2, 2018

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. “Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute.”

Roll call was taken; Present: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Absent: Mr. Silva.

Minutes of the previous meeting were approved on a motion offered by Mr. Bierbaum, seconded by Mr. Duff with one correction: under Emergency Reporting System, it should be District #1's (not District #2's) cost is \$4,500 per year; the minutes are accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan
Nay: None.

Received check #9873 dated April 16, 2018 in the amount of \$675 from Silverton Vol. Fire Company for reimbursement of insurance for April 2018.

Received check #126259 dated April 18, 2018 in the amount of \$370 from GovDeals Inc. for sale of thermal imaging camera.

Bills were presented for payment by Treasurer Duff and approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Asbury Park Press	114.00	Service Tire	804.00
Benecard	650.11	Star Ledger	251.20
Blue Cross/Blue Shield	2,094.61	Suez Water	19,371.97
Comcast	260.61	Silverton Vol. Fire Company	4,825.00
Cooper Power Systems	775.63	Tasc Fire Apparatus, Inc.	2,665.00
Dynamic Testing Service	220.00	The Weeks Lerman Group LLC	28.25
Entenman-Rovin Co.	217.50	Toms River Fire District #1	327.43
ERS Fleet Repair Inc.	1,193.93	Toms River Fitness	555.00
George Kline Sales	240.00	United Healthcare Ins. Co.	13.18
The Hartford	218.38	Verizon Wireless	532.14
Home Depot	68.91	West Marine Pro	104.98
IAFC	209.00	ERS Fleet Repair Inc.	4,318.12
JCP&L	324.42	Ryan Parente	180.00
Lawn Doctor	59.95	Paychex	121.76
New Jersey Fire Equipment	1,676.96	Signal Control Products, Inc.	7,190.00
New Jersey Natural Gas	595.97	Toms River Fire District #1	432.32
Pleasant Plains Fire Dept.	4,023.33	Verizon	33.14
Premier Supplies	191.64	Riggins	2,017.35

Total 56,905.79

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Communications – Commissioner Britton reported that he had a meeting about the communications supervisor; there will be more to follow on this.

Fire Prevention – Commissioner Bierbaum reported the following:

- Bob Yaiser retired as of May 1, 2018.

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- He reported that Nicole Bellotti submitted a letter of resignation effective May 11, 2018. Commissioner Bierbaum reported that there will be a discussion on replacement of that position.
- He reported that Inspector Gervasio was involved in an auto accident.

Fire Academy:

- Commissioner Duff reported that all 13 students graduated.
- Commissioner Duff reported that Bridget Badalis was awarded the Spike Baron Award.
- Commissioner Bierbaum reported that there will be a post FDIC meeting at the Fire Academy for attendees to discuss information received at the conference on May 14, 2018.

First Aid – A motion was offered by Mr. Bierbaum, seconded by Mr. Duff to approve Pleasant Plains First Aid Squad's request for equipment as follows:

- | | |
|---|-------------------------------------------------------------------------|
| 1 | 10-2242 Conform Bandage NIS 2X7512/PK from V. E. Ralph @ approx. \$4.69 |
| 1 | 10-2239 Conform Bandage NIS 1X7524/PK from V. E. Ralph @ approx. \$7.15 |
| 1 | Lot of Medical Supplies from V. E. Ralph @ approx. \$351.39 |

Roll call vote: Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

Fire Officers Association – Commissioner Bierbaum reported that the SOG meeting was postponed and will be discussed in the future

Purchasing – Purchasing Agent Gargano reported the following:

- Bids:
 - Silverton Pumper Fire Engine –Waiting for delivery of truck.
 - Silverton Rescue Truck – Waiting for delivery of truck.
- Quotes:
 - Generator for substation – Application for a larger gas meter to be installed was submitted to NJNG; installation is scheduled for May 8, 2018 weather permitting.
 - Firefighting Tools and Equipment from Requisitions:
 - Pleasant Plains:
 - Tri-Band Radio – Waiting for Chief to get back to me on this.
 - Air System Install in Building for Trucks –Waiting for a second quote from Chief.
 - Portable Radios – Chief was to get spec from Ed (Request of April 4, 2018)
 - Silverton:
 - 9 volt batteries are on order for Scott Paks
 - 24 Gear Ring Holders are on order
- Reminder – all purchases must have a purchase order before the item/service is purchase. Please contact the Board office in advance of any purchase/service. Our voice mail is on 24/7.

Fire Officers Association – Commissioner Bierbaum reported that the SOG meeting was postponed and will be discussed in the future.

Silverton report – Chief Sinnott reported the following:

- 2905 had a flat tire repaired by Service Tire
- Road work is on going with the water main project on Kettle Creek Road
- They will have a walk through at Ocean County College for their new building; they will do ladder evolutions on New Building #102
- He signed up Station 29 for a free trial of e-dispatch which broadcasts the fire pager to cell phone by either an app or phone call; he is exploring this an option to fire pagers since the cost is so great for pagers, reception is limited to the radio range, and members carry their cell phone and leave the pagers at home or in the car.

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A motion was offered by Mr. Duff, seconded by Mr. Britton to approve Silverton' request for equipment as follows:

- 1 Repair Compartment Warning Light on 2911, "stays on" by ERS
- 1 Lights and Sirens on 2900 malfunctioning to be repaired by Elite Emergency Lights
- 3 18" Klien Tool Bags #5102-18SP

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

Pleasant Plains report – A motion was offered by Mr. Duff, seconded by Mr. Bierbaum to approve the following to be mounted in 3000 by ERS: the TIC needs to be mounted and hard wired, mount second Toughbook mounting rack and wire in the back, and re-wire front computer rack.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

Business Administrator Report – Business Administrator Gargano gave the following report:

- Membership – one member is still in the process of becoming a member of Silverton Vol. Fire Company again. We are waiting for the physical results and application.
- LOSAP Benefits – Paperwork is in process for an eligible member
- ISO – Still waiting for dates and times Chiefs can be available for ISO evaluation. They will want the following reports:
 1. 12 months of fire reports in 1st due area showing date/time/type of incident, number of personnel responding (needs to see 18-24 "Fire" runs or other "Substantial" incidents for each company).
 2. 12 months "Fire" training records showing date/hours/topic/number of personnel attending
 3. Driver training records (new driver and driver recertification)
 4. Apparatus Inventory
- Silverton Generator – Cummins would like to service Silverton's generator this Friday at 9 AM
- Hose Testing: by Fire Flow Silverton – June 21st
Pleasant Plains – June 22nd
- Meeting with VFIS – Need available dates from Commissioners Britton and Bierbaum

Old Business:

New Firefighter Booklet of Benefits – Commissioner Bierbaum asked Business Administrator Gargano to put together a booklet of benefits offered to the volunteer firefighters.

Firefighter Application – Commissioner Bierbaum suggested that there be one new firefighter application for both fire companies, and he requested that each Chief submit their new membership application with the goal of having one common application.

Ocean County ID Tags – Commissioner Bierbaum asked about the status of ID tags being issued by Ocean County. Chief Sinnott reported that Silverton is almost done; Chief Magovern reported that they made several attempts to make appointments with the County to have the ID tags done, but they were not successful. Chief Sinnott reported that OEM CERT at Miller Air Park is doing them.

Severe Weather Plan – Commissioner Bierbaum reported that he would like to have a severe weather plan made up with a check list for tasks to be done at different time frames (i.e.: 24 hours, 72 hours). Commissioner Bierbaum reported that he will send the Chiefs a guideline that he saw.

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Short-Term and Long-Term Plans – Commissioner Bierbaum suggested creating short-term and long-term plans. Commissioner Britton advised that the Board has a five-year plan that is part of the budget planning each year.

Water Rescue Equipment – Commissioner Bierbaum advised that he would like water rescue equipment on all apparatus.

SOG on Incident Command – to be tabled.

NFPA Physical Procedural Changes – A motion was offered by Mr. Duff, seconded by Mr. Britton to adopt the following changes recommended by the committee relative to the NFPA physicals:

1. Frequency of physicals:
 - a. Age 18-39 – every other year
 - b. Age 40 and over – every year
2. Captain Buscio Physical and Federal Firefighters' Physicals permitted to be taken in lieu of the Board's physical:
 - a. They must be turned into the Board office as soon as they physical is done for the firefighter.
 - b. These physicals may be taken any time between October 1st and September 30th of the current year.
3. Dates for physicals to be performed by the Board's doctor will be between July 1st and September 31st.
4. Cancer Screening will be done as part of the physical.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

Drug Policy – Commissioner Duff reported that Fire District No. 2 has a drug policy in place, and we can review it for updating; a committee will meet to discuss any changes or additions necessary; Commissioner Britton, Commissioner Duff, the Chiefs, and one or two officers/executive officers of the fire company will meet to discuss the policy.

A motion was offered by Mr. Duff, seconded by Mr. Bierbaum to reinstitute the random drug testing of volunteer firefighters.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan.
Nay: None.

LOSAP – A motion was offered by Mr. Britton, seconded by Mr. Duff that for 2017, Silverton Vol. Fire Company will be permitted to go by the 2012 rules, but going forward both companies will follow the 2014 rules.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Geoghegan.
Nay: None.
Abstain: Mr. Bierbaum.

New Business:

Continuous Behavioral Observation Program – Commissioner Bierbaum reported that the Continuous Behavioral Observation Program was implemented so that all supervisors have been trained to recognize when someone is under the influence. Commissioner Britton reported that the Board will discuss holding a class with VFIS. Commissioner Duff reported that he spoke to Fire Academy Director Hansson about having a class at the Fire Academy.

Agenda:

- Commissioner Bierbaum suggested that there be a cut-off date for putting items on the agenda so it can be sent to the Board members in advance. He suggested that the agenda be emailed to the Board members a day in advance.
- Commissioner Bierbaum suggested that the agenda topics be integrated with the order of business.

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- Commissioner Geoghegan reported that the Board is able to follow it, we don't need to outline every piece of it.
- Business Administrator Gargano reported that the agenda she prepares before the meeting is something that has evolved over the years based on our needs. Our needs have been to very quickly look at the paper and see what items we are going to discuss; the Board has asked her to put some reminders on the bottom of the paper for their information, my information, and it gives the chiefs the opportunity to update the information as needed; it is important information, and she would hate to leave that information off the agenda sheet – she uses the space as a FYI. Based on her experience over the years and based on the feedback that she has gotten from the commissioners – it has evolved into the current form. She would like feedback from the other fire commissioners on Commissioner Bierbaum's suggested since she has been asked by other commissioners to utilize the current form.
- The Board will review the form for discussion.

Public Participation:

- Dawn Halliwell, resident, stated that she is not sure who updates the website, but the meeting schedule is not on Fire District No. 2's website; and the minutes have not been posted since February 2018.
- Kevin Geoghegan said that regarding the dispatch changes being proposed relative to EMS; Silverton EMS was not consulted; we are spending money on getting the PD encryption boards for better communication, but Silverton EMS was going to a submerged and passed 2940 on the way, three blocks from the call, and they could have been there. He stated that, two weeks ago, the dispatcher dispatched Med 4 to an infant not breathing, CPR in progress; that is usually a Fischer Blvd. truck, Silverton EMS was close, using the computer or text messaging causes a delay, and he feels that the proposed change in the EMS policy hinders the ability to respond efficiently to the call. He stated that this is a joint board issue to be discussed, but he is not in favor of the proposed change.

Adjournment – A motion to adjourn the meeting was offered by Mr. Duff, seconded by Mr. Britton.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Britton.
Nay: None.

The meeting was adjourned at 8:20 p.m..

Respectfully submitted,



Craig Bierbaum
Acting Clerk