

Wednesday, May 16, 2018

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.

Application for Membership was received from John Pagano and was accepted on the roster of Silverton Vol. Fire Company as an active member.

Emergency Reporting System – A presentation was given on the Emergency Reporting System.

Minutes of the previous meeting were approved on a motion offered by Mr. Britton, seconded by Mr. Duff and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Geoghegan
Nay: None.
Abstain: Mr. Silva.

Received check #9171 dated May 10, 2018 in the amount of \$2,900 from Pleasant Plains Fire Dept. for reimbursement of insurance for February, March, April, and May 2018.

Received check #000173 dated May 9, 2018 in the amount of \$46,895.04 from Toms River Fire Commissioners for Fire Prevention Bureau revenue of April 2018.

Bills were presented for payment by Treasurer Duff and approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Britton. Each commissioner abstains to his voucher, if any.

Toms River Fire District #1	61,426.78	Christopher Silva	1,503.04
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Total \$62,929.82

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Communications and IT:

- Commissioner Britton reported that they will have another meeting for dispatch supervision. Commissioner Duff reported that he will attend for Commissioner Britton.
- Commissioner Silva reported that there was a problem with the Spillman server.
- Commissioner Bierbaum reported that there will be a post-FDIC meeting at the Fire Academy for attendees to discuss information received at the conference on May 14, 2018.

Purchasing – Purchasing Agent Gargano reported the following:

- Bids:
 1. Silverton Pumper Fire Engine – Waiting for updated HGAC Contract Price Sheet
 2. Silverton Rescue Truck – Waiting for updated HGAC Contract Price Sheet
- Quotes:

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1. Generator for Substation – Larger meter was installed; Cooper Power was out testing it; waiting for final inspection.
2. Firefighting Tools and Equipment from Requisitions:
Pleasant Plains:
 - a. Tri-Band Radio – Waiting for Chief Magovern to get back to me on this
 - b. Air System Install in Building for Trucks – waiting for second quote from Chief
 - c. Portable Radios – Chief was to get spec from Ed (Request of 4/4/18)

Silverton: 24 Gear Ring Holders – are still on order

- Reminder – all purchases must have a purchase order before the item/service is purchased. Please contact the Board office in advance of any purchase/service. Our voice mail is on 24/7.

Fire Officers' Association – Commissioner Bierbaum reported that there was a meeting at Fire District #1's office regarding alarm assignments.

Silverton report – Chief Sinnott reported the following:

- Road work is on-going with water main project on Kettle Creek Road
- Ladder drill at new Building #102 at OCC went well last Sunday morning
- Request permission to attend the Ocean County Emergency Services Expo at the Ocean County Fire Training Center on Saturday, May 19, 2018 with the ladder truck and an engine.
- Request permission to attend Wallington Fire Dept.'s wet down on Saturday, May 19, 2018 with 2901, the Chief's vehicle, and the Asst. Chief's vehicle.
- Request permission to attend the Lancaster County Fireman's Association Fire Expo on Sunday, May 20, 2018 with the Chief's vehicle and the Asst. Chief's vehicle.
- The Fire District #2 softball game between Stations was cancelled due to low member participation from both fire companies and inclement weather.

Commissioner Duff asked if there was going to be a designated driver for these events. Chief Sinnott reported that Firefighter Zangara will be the designated driver

A motion was offered by Mr. Britton, seconded by Mr. Duff to approve Silverton's request to attend the Ocean County Emergency Services Expo at the Ocean County Fire Training Center on Saturday, May 19, 2018 with the ladder truck and an engine, to attend Wallington Fire Dept.'s wet down on Saturday, May 19, 2018 with 2901, the Chief's vehicle, and the Asst. Chief's vehicle; and to attend the Lancaster County Fireman's Association Fire Expo on Sunday, May 20, 2018 with the Chief's vehicle and the Asst. Chief's vehicle.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Pleasant Plains report – A motion was offered by Mr. Britton, seconded by Mr. Silva to approve Pleasant Plains' request for equipment as follows:

- 1 4120 WWR Boom Level Indicator for 3065 from Rieker
- 1 4120 WWL Boom Level Indicator for 3065 from Rieker
- 1 MSR-4 NJ Set of Stray Tips TFT for 3065 from Tasc Fire Apparatus @ approx. \$356.40
- 6 Document Holders from Hecht
- 4 Quarts of Bar Oil from Blairs
- 1 1017-5PL3 Mechanical Inclinator from Rieker

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

A motion was offered by Mr. Britton, seconded by Mr. Silva to grant permission for 3007 to go to Waretown for the Boy Scout event on Saturday, May 19, 2018.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.

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Nay: None.

Business Administrator Report – Business Administrator Gargano gave the following report:

- LOSAP Benefits – Paperwork was sent in for a member's benefit
- ISO – Still waiting for dates and times the chiefs can be ready and available for ISO evaluation. They will want the following reports:
 - 12 months of fire reports in 1st due area showing date/time/type of incident, number of personnel responding (needs to see 18-24 "Fire" runs or other "Substantial" incidents for each company). Chief Sinnott stated that those records are included in their LOSAP percentage books dropped off at the Board office.
 - 12 months "Fire" training records showing date/hours/topic/number of personnel attending. Chief Sinnott stated that those records are, also, included in their LOSAP percentage books dropped off at the Board office.
 - Driver training records (new driver and driver recertification). Chief Sinnott stated that those records are included in their LOSAP percentage books dropped off at the Board office.
 - Apparatus Inventory
 - Silverton Fire Company is ready; waiting on Pleasant Plains Fire Dept.

Old Business:

SOG on Incident Command – to be tabled.

Emergency Reporting System – The Board will find out what it will cost for Fire District #2 to utilize this system.

New Business:

Resolution to hire Jacqueline Depasquale as Fire Prevention Clerical Staff – A resolution was introduced by Mr. Duff, seconded by Mr. Bierbaum to hire Jacqueline Depasquale as Fire Prevention Clerical Staff (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Rescheduling of Regular Meeting of June 6, 2018 – A motion was offered by Mr. Silva, seconded by Mr. Duff to cancel the regular meeting of June 6, 2018 and to reschedule it for Wednesday, June 13, 2018 at 5:00 p.m. to be held at the Toms River Fire Academy, 1780 Church Road, Toms River, New Jersey.

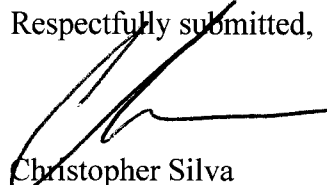
Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Britton, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Britton.
Nay: None.

The meeting was adjourned at 8:22 p.m..

Respectfully submitted,



Christopher Silva
Clerk

**RESOLUTION AUTHORIZING THE TOMS RIVER TOWNSHIP JOINT BOARD OF FIRE
COMMISSIONERS DISTRICTS NO.1 AND NO.2, COUNTY OF OCEAN, STATE OF NEW JERSEY,
TO ENTER INTO AND APPROVE THE EMPLOYMENT OF
JACQUELINE DEPASQUALE TO THE POSITION OF FIRE PREVENTION CLERICAL STAFF
MAY 16, 2018**

WHEREAS, N.J.S.A. 40A:14-81.1 provides that paid positions within the fire district may be established and determined by the Commissioners of a Fire District; and,

WHEREAS, the Commissioners of the Joint Board have established the position of Fire Prevention Clerical Staff and which position was funded in their respective 2018 budget; and,

WHEREAS, N.J.S.A. 40A:14-81.1 permits the Commissioners of a Fire District to hire persons, determine the terms, fix the compensation, and prescribe the powers, functions and duties of all paid positions established within said Fire District; and,

WHEREAS, N.J.S.A. 40A:14-81.2 outlines certain mandatory qualifications for person appointed to a paid position within a Fire District and the Commissioners of Toms River Fire District No.1 established additional qualifications; and,

WHEREAS, a position of Fire Prevention Clerical Staff has been vacated; and,

WHEREAS, the Commissioners had recently solicited applications for a position of Fire Prevention Clerical Staff, and as a result voted to waive the necessity to re-advertise the position; and,

WHEREAS, the Commissioners of Fire Districts No. 1 and No. 2 have received the recommendation of Kevin Esposito, Chief of the Toms River Fire Bureau and have determined to make an offer of employment for the position of Fire Prevention Clerical Staff; and

WHEREAS, the Fire Commissioners for Fire Districts No. 1 and No.2, after determining through a fair and open process that all qualifications were met, wish to offer to Jacqueline Depasquale the position of Fire Prevention Clerical Staff; and,

WHEREAS, Jacqueline Depasquale has accepted the offer of the position of Fire Prevention Clerical Staff; and,

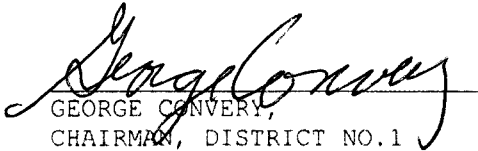
WHEREAS, the agreed upon terms are memorialized in the contract between the Commissioners of Fire District No. 1 and No. 2 and the Fire Prevention Clerical Staff dated December 29, 2016, which is effective until December 31, 2018; and,

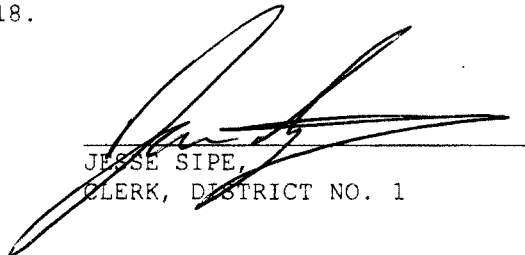
NOW, THEREFORE, BE IT RESOLVED, by the Township of Toms River Joint Board of Fire Commissioners District No. 1 and No. 2, County of Ocean, State of New Jersey, as follows;

1. That Jacqueline Depasquale is hire to the position of Fire Prevention Clerical Staff under the existing contract;
2. That her annual salary prorated for the remainder of 2018 will be \$33,069.14;
3. The Chairmen and Clerks of the respective Boards are authorized to execute any document required to formalize the agreement;
4. A certified copy of this resolution shall remain on file with the Toms River Bureau of Fire Prevention and with Toms River Township Board of Fire Commissioners District No. 1, as the lead paying agency.

CERTIFICATION

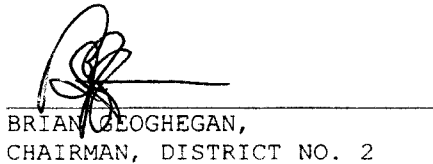
I, Jesse Sipe, Clerk of the Toms River Township Fire Commissioners District No. 1, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 16 day of May 2018.

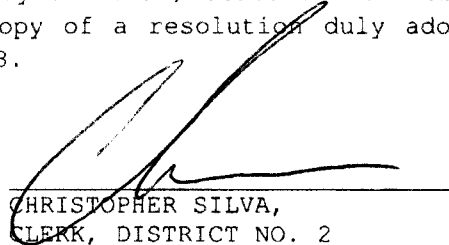

GEORGE CONVERY,
CHAIRMAN, DISTRICT NO.1


JESSE SIPE,
CLERK, DISTRICT NO. 1

CERTIFICATION

I, Christopher Silva, Clerk of the Toms River Township Fire Commissioners District No. 2, in the County of Ocean, State of New Jersey, do hereby certify the above to be a true copy of a resolution duly adopted at its meeting held on the 16 day of May 2018.


BRIAN GEOGHEGAN,
CHAIRMAN, DISTRICT NO. 2


CHRISTOPHER SILVA,
CLERK, DISTRICT NO. 2