

Wednesday, July 18, 2018

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.

Application for Membership was received from John Fratello and was accepted on the roster of Silverton Vol. Fire Company as an active firefighter. John Fratello was sworn in by Chairman Geoghegan.

Bids for Vehicle Maintenance – Bids were received in the Board office this afternoon; one bid was received from ERS Flee Repair in the amount of \$75 per hour. A resolution was introduced by Mr. Britton, seconded by Mr. Duff to award the bid to ERS Fleet Repair @ \$75 per hour pending attorney review (attached).

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan
Nay: None.

Minutes of the previous meeting were approved on a motion offered by Mr. Silva, seconded by Mr. Duff and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Duff, Mr. Silva, Mr. Geoghegan
Nay: None.
Abstain: Mr. Bierbaum, Mr. Britton.

Received check #9205 dated June 14, 2018 in the amount of \$725 from Pleasant Plains Fire Dept. for reimbursement of insurance for July 2018.

Received check #000175 dated June 13, 2018 in the amount of \$16,295.04 from Toms River Fire Commissioners for Fire Prevention Bureau revenue in May 2018.

Received check #9936 dated July 3, 2018 in the amount of \$2,583.90 from Silverton Vol. Fire Company for payment on premium to VESO Trust for retired/inactive members.

Received check #97692 dated June 26, 2018 in the amount of \$690,751.82 from the Township of Toms River for 2nd quarter 2018 tax appropriation.

Received check #000177 dated July 11, 2018 in the amount of \$31,940.94 from Toms River Fire Commissioners for Fire Prevention Bureau revenue of June 2018.

Bills were presented for payment by Treasurer Duff and approved to be paid on a motion offered by Mr. Duff, seconded by Mr. Silva. Each commissioner abstains to his voucher, if any.

Aish Fire Protection Co.	517.25	Rackspace	1,932.75
Asbury Park Press	74.60	Retrofit	290.00
Benecard	1,300.22	Rieker, Inc.	288.45
Blue Cross Blue Shield	2,314.70	Riggins, Inc.	2,216.23
Richard M. Braslow, Esq.	144.00	Safe Boats International	1,174.10
Clean Air Company	393.20	Select Security	165.00
Comcast	210.61	Robert M. Sinnott	85.15
Cooper Power Systems	770.00	Star Ledger	119.45
Defender Emergency Products	734.10	Suez Water	18,442.96
Dynamic Testing Service	220.00	Silverton Vol. Fire Company	4,825.00
ERS Fleet Repair, Inc.	3,864.13	Tasc Fire Apparatus, Inc.	356.40

Wednesday, July 18, 2018

Girtain Sign Company	205.00	Toms River Fire District #1	77,534.90
Harris School Systems	343.47	Toms River Fitness	660.00
Hartford	218.38	United Healthcare Ins. Co.	13.18
Hoover Truck Centers	47.25	Verizon Wireless	532.22
IAFC	234.00	Verizon	33.20
JCP&L	396.94	VESO Trust	13,825.29
Kepwell Natural Spring Water	21.85	Vol. Firemen's Insurance	253,898.77
Kopp Electric Company	28,915.00	West Publishing Company	156.00
Lawn Doctor	59.95	ERS Fleet Repair, Inc.	7,928.37
Minerva Cleaners	26.50	Rosenbauer Minnesota LLC	258,916.00
Minuteman Press	26.75	Christopher Silva	2,450.40
Paychex	186.76	Tasc Fire Apparatus, Inc.	140.00
Penguin Management Inc.	1,747.00	Toms River Fire District #1	900.00
Pleasant Plains Fire Dept.	3,992.00	United Healthcare Ins. Co.	13.18

Total \$693,860.66

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Communications and IT – Commissioner Silva reported that e-Dispatch, I Am Responding, and Hip Link are all up and running.

Apparatus – Commissioner Silva reported the following:

- 2911 was involved in a minor accident
- The boat lift broke at the marina

Fire Prevention Bureau:

- Commissioner Geoghegan reported that they have a meeting with the liaisons scheduled for Friday.
- Commissioner Bierbaum reported that they are looking to hire an additional inspector due to the recent retirements and additional workload.
- Commissioner Bierbaum reported that they are looking for the most cost-effective way to collect outstanding money owed to the Fire Prevention Bureau. Currently outstanding money owed to the Bureau is approximately \$366,924 to date. Some occupants owe large sums of money.

Fire Academy – Commissioner Duff reported that they have a meeting tomorrow to go over the capital improvements, and he will advise the Board at the next meeting what they are planning.

First Aid – Commissioner Geoghegan reported that Silverton First Aid Squad loaned Silverton Vol. Fire Company an ambulance yesterday.

Purchasing – Purchasing Agent Gargano reported the following:

- Bids:
 - Silverton Pumper Fire Engine – Change orders left in office are different than originals received; there is a discrepancy that will have to be gone over.
 - Silverton Rescue Truck – Down payment on chassis is being paid tonight.
- Quotes:
 - Firefighting Tools and Equipment from Requisitions:
 - Pleasant Plains:
 - Tri-Band Radio – Waiting for Chief Magovern to get back to me on what he hears from the Monmouth County Radio Tech.
 - Air System Install in Building for Trucks – Waiting for Pleasant Plains to get back to me on this.
- Reminder – all purchases must have a purchase order before the item/service is purchased.

Wednesday, July 18, 2018

LOSAP – Commissioner Britton reported that paperwork was distributed to the Chiefs for them to complete, sign, and return to the Board office by the end of this month for the Pre-Valuation Census for Plan Year.

Fire Officers' Association – Commissioner Bierbaum reported the following:

- The fire officers are making a continuing effort to work cooperatively with one another.
- The fire officers are working together on the SOGs.

Silverton report – Chief Sinnott submitted the following report:

- The water main project on Kettle Creek Road has been on going with many issues. Chief Esposito has been doing a great job with coordinating with Suez Water and the fire company.
- The new hydrants installed on Kettle Creek Road are not updated yet on their maps, and they need to be done; this includes last year's project on South Shore Drive.
- 2911 was involved in two minor crashes, and the Chief submitted his report along with a crash report from Toms River Police Dept.. Both incidents had minor damage; repairs will be done in-house.
- Apparatus:
 - Radio repair installed a new radio in 2900 to monitor the PD channels; still waiting on 2910.
 - Boat lift cable snapped; pending repair; boat is in the water tied to the dock.
 - Ladder 2905 cab tilt issue with the cab ajar light coming on and some marks on the water way pipe indicating that there is an issue.

A motion was offered by Mr. Silva, seconded by Mr. Britton to approve Silverton's request for equipment as follows:

- 1 Cab-tilt control issue with 2905 to be repaired by ERS Fleet Repair, Inc.
- 1 PPE Jacket Repair from Minerva Cleaners
- 1 PPE Name Tag for S. Brezniak from George Kline Sales
- 4 Out Board oil from Baywood Marina
- 1 Hose Repair indicated as out of service to be done by Tasc Fire Apparatus, Inc.
- 1 Reimbursement of Water for Fire to Kevin Geoghegan in the amount of \$188.37
- 1 Windshield Wiper for 2914

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Pleasant Plains report:

A motion was offered by Mr. Silva, seconded by Mr. Duff to approve Pleasant Plains' request for equipment as follows:

- 1 S54-RL Red Head 2 ½" NST Swivel @ approx. \$170.50
- 3 SPA100-K20 Fire Research Spectra LED Lamphead 120 VAC – 20K Lms. @ approx. \$1,388.50 ea. = \$4,164
- 1 #273023000 Hurst e-Draulic SC358EZ Combi Tool Package
- 4 #347 Zip Nuts
- 60 Thread Savers
- 500 Recruitment Posters @ approx. \$100

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Business Administrator Report – Business Administrator Gargano gave the following report:

- Vehicle Maintenance Bid – Only one bid was received – ERS Fleet Repair, Inc. in the amount of \$75 per hour.
- NFPA Physicals – Need list of those firefighters who the Board will pay for DOT fee.

Old Business:

Wednesday, July 18, 2018

Revised (3/14/18) SOGs for Incident Command review and approval – Tabled at this time.

ID Tags – Commissioner Bierbaum reported that the issuance of the ID tags has been completed. 2nd Lieut. Hafner reported that all have been completed except those who need duplicates.

Emergency Reporting System – Commissioner Bierbaum reported that he is waiting to hear from Fire District #1 Administrator how much it will cost Fire District #2.

Meeting with Hotzolah – Commissioner Bierbaum reported the following:

- They had a positive meeting with them on July 5.
- They were open to listening to our concerns about obstructing our operations at the scene of an emergency; neither of us want any conflicts while operating at a scene.
- They are looking to work in a cooperative and professional manner in all incidents.
- They forwarded him the contact information of all of their Captains, and he forwarded that information to the fire companies.
- He said Hotzolah said they would notify the dispatcher when they intend on responding.
- Hotzolah also responds to EMS calls; if someone in their community is involved in an auto accident; the injured party will most likely call Hotzolah who will respond with a BLS unit, an ALS unit if needed, and an extrication unit.
- There is nothing written as to who does extrication in Toms River.
- Hotzolah would like to put together a meet and greet with the fire service.
- Asst. Chief Roman reported that there is an issue with the way they park all over the scene and the manner in which they handled an extrication. Commissioner Bierbaum said that if their vehicles are parked in a manner that obstructs the operation, then the Chief needs to take the appropriate action in cooperation with the Police Dept..
- Commissioner Silva suggested that this Board send a letter to OEM to update the appendixes that the fire dept. is going to do extrication.
- Chief Magovern said that if they are told to leave the scene, there must be something to back up the Chief.

Training Service Offered by VFIS – Commissioner Bierbaum gave the following report:

- He and Business Administrator Gargano met with VFIS to discuss the training services that they offer.
- VFIS inspected all of our fire stations.
- VFIS advised that they have many resources available to them, and they sent him a box of posters and training information (i.e.: driver accident reporting packet, DVDs on training topics, Risk Management & Loss Control Process). He would like to see the fire companies utilize the posters.

New Business:

Revised SOGs for Dispatcher Notifications was approved on a motion offered by Mr. Silva.

Commissioner Bierbaum said he spoke to Sam Seaman with questions as to who exactly is going to be notified (Fire Commissioners vs. Fire Officers). He would like the policy to state that voice mail does not count as an official notification. Commissioner Bierbaum recommended that the SOG committee run it by the fire dispatchers and table approval for now.

Commissioner Silva withdrew his motion.

SOG for Revised Header for the Alert Tones was approved on a motion offered by Mr. Silva, seconded by Mr. Duff (attached).

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

Wednesday, July 18, 2018

Chief Sinnott's Request to De-commission 2901 – Commissioner Silva reported that everyone was copied on Chief Sinnott's email regarding 2901. Commissioner Silva reported that he and Chief Sinnott had lengthy discussions about its service here. Commissioner Silva stated that he is in favor of moving it out of our hands into someone's who has more use for it; once the two new pieces come in, if we keep 2901 we will have four pieces of apparatus with tanks and pumps on them; we have gone round and round with 2901 in that it cannot be pumped like a traditional engine, it cannot supply water to another engine, he thinks we would be better off moving it down the road to somebody who can get some use out of it and get the money we can get for it while we still have it

A motion was offered by Mr. Silva, seconded by Mr. Bierbaum to de-commission 2901. Rosenbauer has offered a straight trade for it for \$210,000 to be taken off the invoice price of one of the apparatuses that are being built. He said he talked to Rich Braslow during the week, and he gave us the green light to go ahead with that being that it is HGAC and does not have to go out to bid, so he will make the motion to decommission 2901 and trade it in. Commissioner Bierbaum asked as of when; is there a date he is looking at? Commissioner Silva reported that it will be 30 days from the execution of the contract for 2901; they will be taking it and sending it out West. Commissioner Britton asked if Pleasant Plains has any interest in the vehicle; Commissioner Geoghegan said smart move. Commissioner Duff asked if that was the best we could get out of that truck. Commissioner Silva stated that they offered us more money when we were initially building the two trucks, but the Board kind of turned their thumb at them. Commissioner Duff reported that he does not recall it being brought to the Board. Commissioner Silva said it was. Ex-Commissioner Blank said that we were going to do it for many reasons, if he can speak, for reasons that the truck was purchased for high water; for example, a situation like yesterday; and people here, we questioned why you need to buy that beast, and they said people could die and there was a major confrontation about that truck, and that is why we did not get rid of it; because we hadn't had rain in a while or a storm, all of a sudden now we have no need for it; we had flooding yesterday with extreme conditions; and we did not want to send \$600,000 firetrucks into salt water, and make a mess out of them, we send the one that was designed for it; that is why we decided to keep it; it wasn't a thumb; it was because you have a couple of new people in the culture of the firehouse, and all of a sudden it has to go. Commissioner Silva said that, since then, the firehouse has also acquired a five-ton that resides here now that we use for high water rescue. Ex-Commissioner Blank said that when he said they could use their five-ton, we could put a skid pump in it and send it right out there – it is easy; and they said that "oh no, we can't do that;" and they cited a bunch of instances where your trucks went in and saved a car fire and a house; what if this and what if that. He said you could use your fire boat if it is that deep and go out there; you could use the five-ton and the skid boat and all that wasn't acceptable; and, now, six years later it is back around the circle. Commissioner Britton asked if Attorney Braslow said we can just trade it in; we don't have to put it out to bid? Commissioner Silva said that Attorney Braslow said that because we went through HGAC, the prices are set for the apparatus that we are purchasing, so it won't have to go back out to bid to trade this in, it will just have to come off of the invoice of one of the vehicles we are receiving as long as the net price of that vehicle stays below the voter approval, we are golden. Commissioner Duff said that basically there is no intention in using any of the \$210,000 for those trucks other than the discount. Commissioner Silva said just coming off.

Roll call vote; Aye: Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: Mr. Britton.

Participation of Public:

- Firefighter Tom McCann asked if there was any movement on creating a driver/pump operator classification for firefighters. The Board responded that it has not gone forward on this issue. Commissioner Britton reported that he will follow up on looking into this. Asst. Chief Roman advised that he can get information from Marlboro Fire Dept. on this for Commissioner Britton.
- Firefighter Tom McCann reported that he is waiting for material to do the Air System.

Adjournment – A motion to adjourn the meeting was offered by Mr. Silva, seconded by

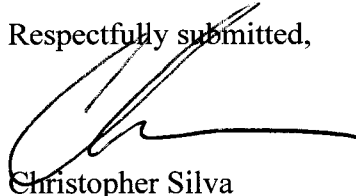
Wednesday, July 18, 2018

Mr. Bierbaum.

Roll call vote; Aye: Mr. Bierbaum, Mr. Britton, Mr. Duff, Mr. Silva, Mr. Geoghegan.
Nay: None.

The meeting was adjourned at 8:10 p.m..

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Christopher Silva', written over the words 'Respectfully submitted,'.

Christopher Silva
Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN

July 18, 2018

Authorizing Award of Bid for Vehicle Maintenance/Repair

WHEREAS, the Commissioners of Fire District No. 2 in the Township of Toms River, Advertised for bids concerning the purchase of Vehicle Maintenance/Repair; and

WHEREAS, the bids were reviewed by the commissioners and fire officers; and

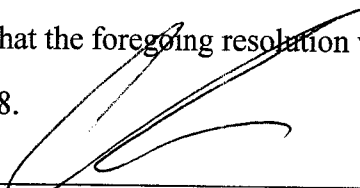
WHEREAS, the fire district deems it appropriate to award the contract to the lowest responsible bidder concerning the Vehicle Maintenance/Repair;

NOW, THEREFORE, BE IT RESOLVED, by the Fire Commissioners of Toms River, District #2 that:

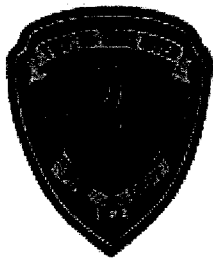
1. An award of the contract be made to ERS Fleet Repair, Inc. pending attorney review.
2. This contract is contingent upon the bidder providing all other documents required by the bid documents.

CERTIFICATION

I, Christopher Silva, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, hereby certify that the foregoing resolution was adopted by the Commissioners at a meeting held on July 18, 2018.



Christopher Silva, Clerk

TOMS RIVER TOWNSHIP FIRE DEPARTMENT Standard Operating Guidelines			
CHAPTER: 9	SECTION: 08	# OF PAGES: 1	
SUBJECT: ALERT TONES			
EFFECTIVE DATE:	BY THE ORDER OF: Toms River Bds of Fire Commissioners Dist. 1 & 2, individually; and Toms River Joint Fire Officers Assn.	SUPERSEDES ORDER #: SOG 9-08 eff. 10-1-2008	

Purpose: To standardize the day-to-day operations of radio broadcasts and alert notifications from communications or command post

Scope: All Department Personnel

I. Alert Tones

- A. Alert tones shall be utilized to notify responding units of the following: updates on incidents, change in response codes, to recall units and special messages.
- B. Alert tone 1 and 3 are used for normal day to day operations (incident updates, unit status changes, code response changes, etc).
- C. Alert tone 2 (high/low warble) is for EMERGENCY TRAFFIC, EMERGENCY EVACUATION ALERT AND MAYDAY CALLS.