

**Toms River Fire Commissioners, District No. 2**

**Minutes**

**Thursday, April 18, 2019**

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 6:00 p.m. at the Silverton Firehouse, 15 Kettle Creek Road, Toms River, New Jersey. Chairman Geoghegan made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva.  
Mr. Geoghegan.

Application for Membership was received from Robert Piescor, and he was accepted on the roster of Pleasant Plains Vol. Fire Dept. as a Fire Police. Chairman Geoghegan swore in Robert Piescor.

RFP for Auditor was received from Suplee, Clooney & Company in the amount of \$17,500.

RFP for Attorney was received from Richard M. Braslow, Esq. in the amount of \$185 per hour.

Minutes of the previous meeting were approved on a motion offered by Mr. Silva, seconded by Mr. Bierbaum and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote: Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Cash Receipts:

Received check #0000504779 dated March 22, 2019 in the amount of \$1,271.70 from Glatfelter Claims Mgmt., Inc. for insurance claim on 2913 collision with the garage door molding less \$1,000 deductible.

Received check #101359 dated March 26, 2019 in the amount of \$583,833.41 from the Township of Toms River: \$142.24 for reimbursement of health benefit rebate, and \$583,91.17 for the 1<sup>st</sup> quarter 2019 tax appropriation.

Received check #000200 dated April 10, 2019 from Toms River Fire Commissioners in the amount of \$40,093.80 for Fire Prevention Bureau revenue of March 2019.

Received check #9518 dated April 11, 2019 in the amount of \$1,175 from Pleasant Plains Fire Dept. for reimbursement of insurance for April 2019.

Received check #10243 dated April 13, 2019 in the amount of \$1,050 from Silverton Vol. Fire Company for reimbursement of insurance for April 2019.

Bills were presented for payment by Treasurer Duff and approved on a motion offered by Mr. Duff, seconded by Mr. Bierbaum. Each commissioner abstains to his voucher, if any.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Britton.  
Nay: None.

Asbury Park Press	136.76	Ozane	178.00
Benecard	606.55	Paychex	125.05
Blue Cross Blue Shield	2,744.71	Pleasant Plains Fire Dept.	3,992.00
Richard M. Braslow, Esq.	990.00	Riggins	419.57
Dynamic Testing Service	220.00	New Jersey Advance Media	286.85
ERS Fleet Repair Inc.	918.68	Silverton Vol. Fire Company	4,825.00
Good Friend Electric	492.80	Verizon Wireless	532.16
Grainger	64.40	Verizon	37.67

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**Thursday, April 18, 2019**

JCP&L	341.58	Aish Fire Protection Co.	190.00
Thomas McCann	311.50	Benecard	606.55
Meridian Occupational Health	425.00	Blue Cross Blue Shield	2,744.71
Motorola/Allcomm	108.00	Richard M. Braslow, Esq.	18.50
New Pig	157.78	Clean Air Company	1,926.00
New Jersey Fire Equipment	61,330.50	Dynamic Testing Service	220.00
Ocean County Heating, AC	150.00	ERS Fleet Repair Inc.	765.68
Tasc Fire Apparatus, Inc.	168.00	IAFC	215.00
The Stress Center	30.00	JCP&L	356.92
Toms River Fire District No. 1	2,786.03	Meridian Occupational Health	425.00
Toms River Fitness	285.00	Mon-Oc Fire Protection, Inc.	175.00
Asbury Park Press	81.08	New Jersey Fire Equipment	8,415.00
Benecard	606.55	New Jersey Natural Gas	405.98
CE Union	95.00	Ocean County Clerk	7,928.35
Comcast	300.34	Pleasant Plains Fire Dept.	195.78
Cooper Power Systems	540.36	Rackspace	683.50
Defender Emergency Products	2,271.70	Retro Fitness	340.00
Joseph Duff	135.05	Service Tire STTC	30.00
ERS Fleet Repair Inc.	579.12	Tasc Fire Apparatus, Inc.	660.00
The Hartford	218.38	Tom River Fire District #1	139,721.19
Nottingham Insurance	64,302.51	USI	5,113.00

Total \$322,929.84

Correspondence – Correspondence has been provided to all commissioners.

Communications/IT – Commissioner Bierbaum reported that the Dispatcher Supervisor is working on the change in the information notification system from having both I Am Responding and Active 911 to I Am Responding exclusively. He reported that a meeting will be set up.

Apparatus:

- Commissioner Britton reported that 3051 is down for a few days, and Pleasant Plains has 2911 at the Substation. Commissioner Geoghegan reported that he will use 2911 vehicle tomorrow for an event.
- Commissioner Silva reported that the opti-com system will be upgraded to change the intersections over.

Insurance – Commissioner Duff reported that we are making our policy payment tonight.

Fire Prevention Bureau – Commissioner Bierbaum reported that contract negotiations with the Fire Prevention Bureau clerical workers are stalled right now.

First Aid:

- Commissioner Geoghegan reported that Silverton EMS and the Township of Toms River reached an agreement with their contract.
- Commissioner Duff stated that he spoke with Dispatch Supervisor John Sahatjian about putting out address for EMS calls.

Purchasing: Purchasing Agent Gargano reported the following:

- Waiting for quotes to come back on Pleasant Plains gloves
- Chief Roman is to get me the list of names of those getting gear
- Elite has not yet gotten back to me on the status of the warranty repair of lights on 2900

Fire Officers' Association – Commissioner Bierbaum reported that the Joint Officers' Association held a meeting with the Communications Supervisor to approve the multiple alarm response protocol, and he reported that the second alert notification for these instances have been worked out.

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**Thursday, April 18, 2019**

Business Administrator Report – Business Administrator Gargano reported the following:

- New Applicants – We have several applicants in the process
- NFPA Physicals – I will be preparing the list of which firefighters are due for certain types of physicals soon; please provide an update on the status of firefighters: medical leave, military leave, personal leave status.

**Unfinished Business:**

SOG 5-14 Confined Space was approved on a motion offered by Mr. Bierbaum, seconded by Mr. Silva (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

**New Business:**

Resolution to Renew CD at Investor's Saving Bank was introduced by Mr. Duff, seconded by Mr. Bierbaum (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Renewal of CD at Ocean First Bank – A motion was offered by Mr. Duff, seconded by Mr. Silva to renew the CD at Ocean First Bank.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Resolution Authorizing the Award of a Fair and Open Contract for Auditing Services was introduced by Mr. Bierbaum, seconded by Mr. Duff appointing Suplee, Clooney and Company as auditors in the amount of \$17,500 (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Resolution Authorizing the Award of a Fair and Open contract for Legal Services was introduced by Mr. Britton, seconded by Mr. Duff to appoint Richard M. Braslow, Esq. in the amount of \$185 per hour (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Resolution for the Cancellation of Unexpended Balances of Improvement Authorizations was introduced by Mr. Britton, seconded by Mr. Bierbaum (attached).

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Disposition of 2917 and 3061 – A motion was offered by Mr. Silva, seconded by Mr. Bierbaum to get fair market value on 2917 and 3061 and list them for sale at or above market price. Commissioner Silva reported that he will contact Brindlee Mountain for market price.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Fire Academy – Commissioner Bierbaum reported that graduation will be on April 29, 2019 at Ocean County College.

Work Session:

**Toms River Fire Commissioners, District No. 2**  
**Minutes**  
**Thursday, April 18, 2019**

- Commissioner Bierbaum suggested that the Board do a better job in getting the word out to the public throughout the year on the value the fire service provides with our budget in an effort to educate the voters prior to election time.
- Commissioner Bierbaum would like bills paid at the second meeting of the month on all months where there are two meetings a month.

A motion was offered by Mr. Bierbaum, seconded by Mr. Duff to pay bills the second meeting of the month on all months where there are two meetings a month.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Pleasant Plains Request for Equipment – A motion was offered by Mr. Duff, seconded by Mr. Silva to approve Pleasant Plains' request for equipment as follows:

- 25 AV 3000 Scot Masks, 4 strap, size medium from State Contract A80961 @ approx. \$322.20 ea. = \$8,055
- 12 Large Protech Gloves
- 12 XLarge Protech Gloves
- 10 Sets of Morning Pride Gear, Boots, and Helmets
- 1 Reimbursement of Air Lines to Pleasant Plains Fire Dept. @ \$195.78
- 6 Motorola VI pagers
- 3 Tri Band Radios APX 8000

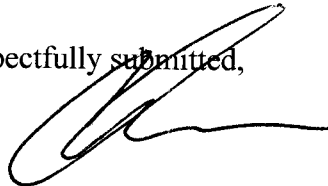
Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

Adjournment – A motion to adjourn the meeting was offered by Mr. Duff, seconded by Mr. Bierbaum.

Roll call vote; Aye: Mr. Britton, Mr. Bierbaum, Mr. Duff, Mr. Silva, Mr. Geoghegan.  
Nay: None.

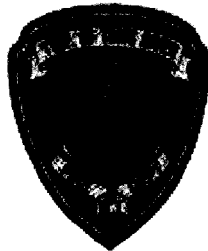
The meeting was adjourned at 6:21 p.m..

Respectfully submitted,



Christopher Silva  
Clerk



<b>TOMS RIVER TOWNSHIP FIRE DEPARTMENT</b> <b>Standard Operating Guidelines</b>			
CHAPTER: 5	SECTION: 14	# OF PAGES: 3	
<b>SUBJECT: CONFINED SPACE ENTRY / RESCUE</b>			
EFFECTIVE DATE: 4/18/2019	BY THE ORDER OF: Toms River Bds of Fire Commissioners Dist. 1 & 2, individually; and Toms River Joint Fire Officers Assn.		SUPERSEDES ORDER #: SOG 5-14 eff. 1/01/2005 and all revisions

**Purpose:** To provide guidelines during the entry and rescue operations in confined spaces.

**Scope:** These guidelines should provide the fire officer with a rescue plan in the case of a confined space rescue incident. This guide is the second phase of the Toms River Fire Academy Confined Space Entry Program. All firefighters are required to first complete the AWARENESS portion of this program before proceeding to the entrant level.

**I. Phase 1 Scene Preparation**

- A. Step One: Assessment
  - 1. What type of space is this?
  - 2. Are there product storage hazards
  - 3. Locate the job foreman or witness
  - 4. Determine the location and number of victims
  - 5. Obtain blue prints, drawings, or sketch of site.
  - 6. Determine the mechanism of entrapment and injury
  - 7. Make a decision if this is a "Rescue" or "recovery/"
  - 8. Determine the number and location of entry points.
  - 9. Determine electrical/mechanical/chemical hazards.
  - 10. Start documentation of rescue incident.
- B. Step Two: Manpower and Equipment
  - 1. Are trained rescue members on location or responding
  - 2. Request a full fire department structural assignment
  - 3. Request for EMS
  - 4. Request adequate air supply/ cascade/bottles etc.

5. Set-up a visible command post and an incident command system.
- C. Step Three: Make the Area Safe
  1. Establish a secure perimeter and establish an entry points.
  2. Start a positive pressure ventilation of the space
  3. Start atmospheric monitoring of the area and the space openings.
  4. If possible open other openings to the space such as manholes, hatches and natural openings.
  5. Assure fire control is available if needed.
  6. Secure all sources of ignition.

## II. Phase 2: Entry Preparations

- A. Follow OSHA 1910.147 for LOCKOUT/TAG OUT
  1. All fixed mechanical devices and equipment capable of causing injuring shall be placed in a zero mechanical state (ZMS).
  2. All electrical equipment (Except lighting) shall be locked out in the off position with a key type lock. The key shall be given to the incident commander
  3. If equipment cannot be locked out, it shall be placed in the off position and a guard posted.
- B. Assure that all personnel who will enter the space have the appropriate breathing apparatus.
- C. Assure that there is one back up team for every entry team.
- D. A team consists of a minimum of two members.,
- E. IF USING SCBA; IF YOU NEED TO REMOVE YOUR SCBA TO MAKE ENTRY STOP!!! DO NOT ENTER.
- F. Entry teams shall be equipped with the following:
  1. One member per team shall have some type of communication device. Hardwire units are preferred.
  2. Explosion proof lighting.
  3. Atmospheric monitor.
  4. Proper protective gear for the job. Fire retardant coverall/station uniform, work boots, flame hood, gloves, helmet.
  5. Some type of harness for retrieval
  6. Trauma kit
  7. Develop a plan to insert the rescue team and have a plan for an emergency egress.

## III. Phase 3 Atmospheric Monitoring

- A. Atmospheric monitoring shall be constant throughout the confirmed space operation.
- B. Atmosphere shall be tested for:

1. Oxygen deficiency.
  2. Oxygen enriched
  3. Toxicity
  4. Flammability
- C. The following levels shall be considered Immediately Dangerous to Life & Health (IDLH)
1. Oxygen levels < 19.5% or > 23.0 %
  2. Flammability 10% of LEL. (Lower Explosive Limit)
  3. Toxicity level shall be the PEL for the substance
- D. Record all monitoring on documentation sheet
- E. Changes in atmosphere can be cause for the incident commander to remove rescue personnel from the space.

**IV. Phase 4: Entry**

- A. Once the best method and location is determined teams shall begin entry for the purpose of reconnaissance/rescue/recovery.
- B. Documentation of entry times shall be recorded.
- C. The rescue team should follow the predetermined rescue plan.
- D. Once the victim is assessed by the rescue team, determine if this is a rescue or a recovery.
- E. If this is a rescue can the victim be outfitted with a SCBA.
- F. Proceed with the plan for victim removal.

**V. Phase 5: Safety**

- A. Use the proper rope and rigging techniques for moving rescuers and the victim.
- B. Should there be an air supply failure during entry, the team shall exit the space immediately.

**VI. Phase 6: Termination**

- A. Account for all fire department personnel at the site.
- B. Inventory all equipment
- C. Turn the site over to the proper authorities.
- D. Debrief all rescue personnel and critique the operation.



Certified Copy of Resolution for Public Entity

I Christopher Silva, the undersigned, being duly elected or appointed and acting as the Clerk of TOMS RIVER FIRE COMMISSIONERS DISTRICT NO 2 ("Public Entity"), located at 257 Warner St. Toms River organized and existing under the laws of the State of New Jersey, hereby certify to Investors Bank that at a meeting of the Board of Trustees or such other governing body, as may be authorized or required by law to designate depositories and transact, or delegate authority to transact, the financial business of the Public Entity, duly called and held on 04/18/19 (date), in accordance with all applicable laws and organizational documents, the following resolutions were duly adopted, and said resolutions have not been revoked or amended and remain in full force and effect.

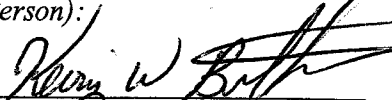



To the extent the organizational, internal or any other governing documents of the Public Entity, as may be amended, is inconsistent with any provisions of this Resolution, the applicable document is hereby deemed amended in order to comply with this Resolution.

Resolutions

Investors Bank ("Bank") is hereby designated as a depository for the funds of this Public Entity. The 3 of 5 Fire Commissioners (indicate Title of person(s) authorized, e.g., President, Secretary, etc.) of the Public Entity, or any one of them, is/are hereby authorized to open a bank account or accounts from time to time with Bank for and in the name of the Public Entity with such title or titles as he/she may designate.

Bank is hereby authorized to accept for deposit to the credit of this Public Entity, in such account(s) as the 3 of 5 Fire Commissioners (indicate Title of person(s) authorized, e.g., President, Secretary, etc.) of this Public Entity shall designate from time to time, monies, checks, drafts, notes, bills of exchange, acceptances, wire transfers, ACH, payment orders or other evidences indebtedness.

The Bank is authorized to make payments from the funds of this Public Entity on deposit with it, upon and according to the check, draft, note, bill of exchange, wire transfer, ACH, payment order, acceptance or other written instrument or direction of this Public Entity, signed, drawn, accepted or endorsed by any one of its following officers or designated agents ("Authorized Persons") whether the same be payable to the order of or in favor of any officer of the Public Entity or Authorized Person or otherwise, and whether the same be deposited to the individual credit of or tendered in payment of the obligation of any officer of the Public Entity or Authorized Person or otherwise (indicate the name of each Authorized Person):

KEVIN W BRITTON		FIRE COMMISSIONER
Name		Title
BRIAN GEOGHEGAN		FIRE COMMISSIONER/CHAIRMAN
Name		Title
CHRISTOPHER SILVA		FIRE COMMISSIONER/CLERK
Name		Title
JOSEPH G DUFF		FIRE COMMISSIONER/TREASURER
Name		Title

The Authorized Persons may transfer or enter into agreements with the Bank concerning the transfer or other disposition of the funds of this Public Entity or otherwise transact business on the Public Entity's **account number(s)** 90510053977

without liability to the Bank concerning the disposition or the purpose of such transfers or transactions. Any one of the Authorized Persons may countermand payment on any such written instrument of such authorization to transfer funds by either oral or written direction to the Bank.



Certified Copy of Resolution for Public Entity

I Christopher Silva, the undersigned, being duly elected or appointed and acting as the Clerk of TOMS RIVER FIRE COMMISSIONERS DISTRICT NO 2 ("Public Entity"), located at 257 Warner St., Toms River organized and existing under the laws of the State of New Jersey, hereby certify to Investors Bank that at a meeting of the Board of Trustees or such other governing body, as may be authorized or required by law to designate depositories and transact, or delegate authority to transact, the financial business of the Public Entity, duly called and held on 04/18/19 (date), in accordance with all applicable laws and organizational documents, the following resolutions were duly adopted, and said resolutions have not been revoked or amended and remain in full force and effect.

To the extent the organizational, internal or any other governing documents of the Public Entity, as may be amended, is inconsistent with any provisions of this Resolution, the applicable document is hereby deemed amended in order to comply with this Resolution.

**Resolutions**

Investors Bank ("Bank") is hereby designated as a depository for the funds of this Public Entity. The 3 of 5 Fire Commissioners (indicate Title of person(s) authorized, e.g., President, Secretary, etc.) of the Public Entity, or any one of them, is/are hereby authorized to open a bank account or accounts from time to time with Bank for and in the name of the Public Entity with such title or titles as he/she may designate.

Bank is hereby authorized to accept for deposit to the credit of this Public Entity, in such account(s) as the 3 of 5 Fire Commissioners (indicate Title of person(s) authorized, e.g., President, Secretary, etc.) of this Public Entity shall designate from time to time, monies, checks, drafts, notes, bills of exchange, acceptances, wire transfers, ACH, payment orders or other evidences indebtedness.

The Bank is authorized to make payments from the funds of this Public Entity on deposit with it, upon and according to the check, draft, note, bill of exchange, wire transfer, ACH, payment order, acceptance or other written instrument or direction of this Public Entity, signed, drawn, accepted or endorsed by any one of its following officers or designated agents ("Authorized Persons") whether the same be payable to the order of or in favor of any officer of the Public Entity or Authorized Person or otherwise, and whether the same be deposited to the individual credit of or tendered in payment of the obligation of any officer of the Public Entity or Authorized Person or otherwise (indicate the name of each Authorized Person):

CRAIG J BIERBAUM

FIRE COMMISSIONER/ASST CLERK

Name

Title

Name

Title

Name

Title

Name

Title

The Authorized Persons may transfer or enter into agreements with the Bank concerning the transfer or other disposition of the funds of this Public Entity or otherwise transact business on the Public Entity's account number(s)

90510053977

without liability to the Bank concerning the disposition or the purpose of such transfers or transactions. Any one of the Authorized Persons may countermand payment on any such written instrument of such authorization to transfer funds by either oral or written direction to the Bank.



The Public Entity's account(s) shall be governed by, and the Public Entity agrees to, the rules, terms and conditions, procedures, schedules and disclosures of the Bank for this type of organization, as they may exist from time to time, (collectively, "Account Agreement") for all accounts in the name of the Public Entity opened by the Authorized Persons or the individuals signing this Resolution.

All transactions (if any) with respect to any deposits, withdrawals, payments or other business on the accounts in the name of the Public Entity prior to the adoption of this resolution are hereby ratified, confirmed and approved.

#### **Representations**

In providing this document for use by the Public Entity, the Bank makes no representation as to tax and other legal aspects thereof and the Public Entity is encouraged to review this document with its counsel prior to executing it.

The authorizations in this Resolution shall continue and remain in full force and effect until notice of their revocation by Resolution of this Public Entity has been received in writing by the Bank and the Bank has had a reasonable period of time on which to act on such revocation.

In the event any Authorized Person resigns, is removed, dies, becomes incompetent or otherwise ceases to be an Authorized Person, or the Public Entity is dissolved, the Bank shall be fully protected in continuing to deal with such Authorized Person and the Public Entity (as the case may be) and its accounts according to the terms of this Resolution and the Account Agreement until the Bank (a) receives actual written notice of the dissolution or that such Authorized Person is no longer authorized to act for the Public Entity and (b) has had a reasonable period of time to act on such notice.

The Public Entity hereby guarantees to the Bank the payment of all checks, drafts, notes, bills of exchange, ACH, wire transfers, payment orders and acceptances or other evidences of indebtedness that may at any time be deposited without the endorsement of the Public Entity appearing thereon.

Even if the Bank is provided copies of the Public Entity's internal or organizing documents (including but not limited to articles or certificates of incorporation, bylaws, other resolutions or minutes), the Public Entity acknowledges and agrees the Bank is not charged with notice of the contents of such documents and shall not be obligated to comply with any provision in any of those documents.

To the extent the articles of incorporation or any other organizing or governing document of the Public Entity, as may be amended, is inconsistent with any provisions of this Resolution, the applicable document is hereby deemed amended in order to comply with this Resolution.

The Bank shall not have any responsibility to see to the ultimate use of any funds withdrawn by any Authorized Persons regardless of what the actual provisions of any of the Public Entity's internal or organizing documents may provide with respect to the Authorized Persons' authority or any other limitation or restriction.

The Public Entity agrees to indemnify and hold the Bank harmless against the claims of all others related to this Resolution or arising out of the agreement of the Bank to permit the Authorized Persons' unrestricted rights over the funds deposited with the Bank (including reasonable costs of defense).

The Clerk (indicate Title of person(s) authorized, e.g., President, Secretary, etc.) is hereby authorized and directed to certify to the Bank, from time to time, the names of the officers or agents authorized to sign on behalf of this Public Entity.

This Resolution does not conflict with the internal or organizing documents of the Public Entity and there is no provision in those documents that prevents or limits the Public Entity from entering into this Resolution, which is effective and binding on the Public Entity.



The Clerk's (indicate Title of person(s) authorized, e.g., President, Secretary, etc.)  
signature below is conclusive evidence of his/her authority to act on behalf of the Public Entity.

IN WITNESS WHEREOF and intending to be legally bound hereby, I have hereunto set my hand this  
18th day of April, 2019.

Signature: 

Name (printed): Christopher S. Kurt



**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Fair and Open Contract  
For Auditing Services**

**WHEREAS**, the Fire District has a need to acquire legal services and the Board has publicly advertised for proposals as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Fire District has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the Fire District has reviewed the proposals received and has determined that it wished to award a contract based upon the proposals received; and

**WHEREAS**, the anticipated term of this contract is for the year 2019-2020; and

**WHEREAS**, Suplee, Clooney and Company has submitted a proposal indicating it will provide auditing services pursuant to the proposal; and

**WHEREAS**, Suplee, Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit Suplee, Clooney and Company from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Fire District has determined that funds are available concerning the projected expenditures.

**NOW, THEREFORE, BE IT RESOLVED** that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with Suplee, Clooney and Company as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

**BE IT FURTHER RESOLVED** that notice of award of the contract authorized hereby shall be published in the Asbury Park Press within 10 days of its passage.

CERTIFICATION



I, Christopher Silva, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on April 18, 2019.



---

CHRISTOPHER SILVA , CLERK

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN**

**Resolution Authorizing the Award of a Fair and Open Contract  
For Legal Services**

**WHEREAS**, the Fire District has a need to acquire legal services and the Board has publicly advertised for proposals as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5: and

**WHEREAS**, the Fire District has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

**WHEREAS**, the Fire District has reviewed the proposals received and has determined that it wished to award a contract based upon the proposals received; and

**WHEREAS**, the anticipated term of this contract is for the year 2019-2020; and

**WHEREAS**, the Law Office of Richard M. Braslow, Esq. has submitted a proposal indicating it will provide legal services pursuant to the proposal; and

**WHEREAS**, the Law Office of Richard M. Braslow, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Richard M. Braslow, Esq. has not made any reportable contribution to a political or candidate committee in the previous one year, and that the contract will prohibit the Law Office of Richard M. Braslow, Esq. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Fire District has determined that funds are available concerning the projected expenditures.

**NOW, THEREFORE, BE IT RESOLVED** that the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean authorized the Fire District to enter into a contract with the Law Office of Richard M. Braslow, Esq. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed with this resolution.

**BE IT FURTHER RESOLVED** that notice of award of the contract authorized hereby shall be published in the Asbury Park Press within 10 days of its passage.

CERTIFICATION

I, Christopher Silva, Clerk of the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Commissioners held on April 18, 2019.



---

CHRISTOPHER SILVA , CLERK

RESOLUTION

April 18, 2019

Cancellation of Unexpended Balances of Improvement Authorizations

WHEREAS, the Fire Commissioners of Toms River, District No. 2 did adopt the 2018-3 Fire Academy Lighting, Air Compressor, Vehicle, Resurfacing, and Additional Upgrades at the Fire Academy project on February 18, 2017; and

WHEREAS, all purchases and agreements have been completed and there remains unexpended balances of \$44,280 for the 2018-3 Fire Academy Lighting, Air Compressor, Vehicle, Resurfacing, and Additional Upgrades at the Fire Academy project;

NOW, THEREFORE, BE IT RESOLVED, by the Fire Commissioners of Toms River, District No. 2 that the unexpended balances of the forgoing projects be cancelled as follows:

<u>Project Name</u>	<u>Cancelled to or Against</u>	<u>Amount</u>
Fire Academy Lighting, Air Compressor, Vehicle, Resurfacing, and Additional Upgrades at the Fire Academy	Capital Improvement Fund	\$44,280.00