

Wednesday, November 15, 2017

A regular meeting of the Toms River Fire Commissioners, District No. 2 was called to order at 7:30 p.m. at the Pleasant Plains Firehouse, 40 Clayton Avenue, Toms River, New Jersey. Chairman Blank made the required public statement. "Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by the adoption of a schedule of regular meetings and notice thereof being posted in the Municipal Building, 33 Washington Street, Toms River; being filed with the Municipal Clerk and being transmitted to the Asbury Park Press and the Star Ledger and to all persons who have requested copies in accordance with statute."

Roll call was taken; Present: Mr. Britton, Mr. Duff, Mr. Blank.
Absent: Mr. Silva, Mr. Geoghegan.

Minutes of the previous meeting were approved on a motion was offered by Mr. Duff, seconded by Mr. Britton and accepted as written providing that the minutes shall be made available for inspection by any member of the public during the meeting.

Roll call vote; Aye: Mr. Duff, Mr. Britton, Mr. Blank.
Nay: None.

Received check #8943 dated November 2, 2017 in the amount of \$640 from Pleasant Plains Fire Dept. for reimbursement of insurance for November 2017.

Received check #000157 dated November 1, 2017 in the amount of \$31,365.17 in the amount of \$31,365.54 from Toms River Fire Commissioners for Fire Prevention Bureau revenue for October 2017.

Received check #000159 dated November 8, 2017 in the amount of \$12,316.50 from Toms River Fire Dept. for 2017 penalties.

Application for Membership – Applications for membership were received from James Colline and Christopher Wilson, and they were accepted as active firefighters to Silverton Vol. Fire Company. Chairman Blank administered Oath of Office to Christopher Wilson.

Bill from Toms River Fire Commissioners, District #1 in the amount of \$88,836.36 was presented by Treasurer Duff and approved for payment on a motion offered by Mr. Duff, seconded by Mr. Britton (each commissioner abstains to his voucher, if any).

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

Correspondence – Correspondence has been provided to all commissioners.

Communications – Commissioner Blank reported that he spoke to someone at the conference about the mapping availability in "I Am Responding." Chief Sinnott stated that he is currently using that function.

Apparatus:

- Commissioner Britton reported that the master stream nozzle on 3065 bucket is to be repaired.
- Commissioner Britton reported that the pump testing for Pleasant Plains is being done tomorrow; Silverton was done yesterday.

Fire Academy – Commissioner Duff reported that there was an incident that occurred in the burn room; one of the people in the burn room did not heed instruction from the instructor to sit down, and equipment got damaged.

First Aid – A motion was offered by Mr. Britton, seconded by Mr. Duff to approve Pleasant Plains First Aid Squad's request for equipment as follows:

5 12-242002 Spur II Adult BVM @ approx. \$14.65 ea. = \$73.25
100 12-Q01312 Adult Nasal Cannula @ approx. \$.76 ea. + \$76.00
50 12-002602 Airlife Ped. Nasal Cannula @ approx. \$1.75 ea. = \$87.50

Wednesday, November 15, 2017

50 12-001203 Airlife 3-1 O2 Mask @ approx. \$2.09 ea. = \$104.50
15 12-484410 1200 cc Suction Canister @ approx. \$4.35 ea. = \$65.25

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

Purchasing – Purchasing Agent Gargano reported the following:

- Bids:
 - Breathing Air System – waiting for delivery
 - Silverton Rescue Truck – All needed documents were sent to the vendor for completion. Waiting for signed contract and performance bond.
- Quotes:
 - Generator for substation – received quotes from Kopp Electric and Hi-Tech Security & Electric
 - Firefighting Tools and Equipment from Requisitions:
 - Silverton – Defib pads – waiting to hear from Chief Sinnott for substitution of requested Con-med brand – Con-Med was discontinued.
 - Pleasant Plains :
 - Defib Pads – Need list of defib pads and battery from September requisition.
 - Tri-Bank Radio – Waiting for Chief Parente to get back to me on this. Chief Parente stated that he is looking into this with the County's input as to what they use; he, also, contacted Radio Tech Ed for his input.
 - Air System Install in Building for Trucks – Waiting for Chief Parente to get back to me. Chief Parente reported that he is working on it.

LOSAP – Commissioner Britton reported that they have to have a meeting with the Chiefs and Officers when they are available. Commissioner Britton asked them to provide a couple of available dates.

Substation – Business Administrator Gargano reported that Mr. Keys will replace the solenoid for the door. Commissioner Blank reported that he is waiting for the gutter man to show.

Silverton report – Chief Sinnott updated the status of a few of his firefighters as follows:

Gus Baxes – Life/Inactive
Adam Skura – Dismissed
Nick Salimene – Dismissed
Josh Fedorczyk – Dismissed

Chief Sinnott reported that the response plan needs to be reevaluated and map straightened out so that the fire companies are dispatched properly.

Pleasant Plains report – A motion was offered by Mr. Britton, seconded by Mr. Duff to approve Pleasant Plains' request for equipment as follows:

6 Wash brushes from Advanced Auto @ approx. \$16 ea. = \$96
1 Pig mat pad 15" x 19" from Pig @ approx. \$60
1 PPSC357EZ Horizontal Mounting bracket for 3051 from Plastix Plus @ approx. \$234
1 PPHUR Bracket for 110 Volt cord for 3051 from Plastix Plus @ approx. \$125
1 PPHUR-CHG-BKT Bracket for Battery Charger for 3051 from Plastix Plus @ approx. \$75
2 Training Classes for Matt Yezzi and Scott Fallano from VFIS at no charge
30 C Cell Batteries

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

Business Administrator Report – Business Administrator Gargano reported the following:

- Membership:
 - One of the applicants that was brought in tonight will have to be sworn in at the firehouse; he was unable to attend tonight's meeting.
 - NFPA Physicals:
 - Letters went out to all those who need to follow up with their personal physician and advised them that "fit for firefighting duty" clearance was due by October 26, 2017. One firefighter has not complied.
 - Letters went out to all those who were suspended for not getting their physicals giving them until November 1st to comply to avoid suspension. Three of them passed and submitted their fit for duty, one has an appointment for tomorrow, and one has not scheduled; a suspension letter will go out.
 - Still waiting for "fit for firefighting duty" from one firefighter who got the Captain Buscio physical.
- Opti-Com Parts for Repair – Waiting for Signal Control to return opti-com parts
- 2018 Budget:
 - Fire Commissioner information to be filled out by one commissioner
 - Health Benefits, Pension Benefits, and any amount included on W-2 #1 Wages, Tips, and Other Compensation is to be included
 - This information is for year ending 2016
- Substation – Front door not locking properly. Mr. Keys will replace the solenoid.

New Business:

Generator for Substation – Commissioner Britton reported that quotes were received as follows:

Kopp Electric	\$28,915.00
Hi-Tech Security & Electric	\$39,300.00

A motion was offered by Mr. Britton, seconded by Mr. Duff to approve the proposal from Kopp Electric in the amount of \$28,915 for the Two (2) Kohler 20KW (or equivalent) Standby Generators Operating in Parallel Mode.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

Testing and Inspection of Aerials – Business Administrator Gargano reported that American Test Center is supposed to do the aerial testing in January, but they do not have anyone in our area that can perform the service at that time; they may not have anyone available until March. The Board agreed to wait for March to have the aerials tested.

Trip Cost for the Rescue Fire Engine – Commissioner Blank reported that, in the past, he was under the impression that we only paid for what we use relative to travel cost for truck inspections. Business Administrator Gargano reported that \$11,000 was included in the HGAC Contract Pricing Worksheet for the Rescue Truck by Rosenbauer for truck inspection travel, but there is no provision that if that money is not spent we would get the amount not spent returned to us; there is no provision in the pricing worksheet for the travel expense to be an option; they just included the \$11,000. Commissioner Blank said the \$11,000 should be removed, and he said Business Administrator Gargano will work on that along with another issue. Business Administrator Gargano reported that the proposal price makes no mention of a prepayment discount of \$10,000; and Defender is now saying that without prepayment, the price would be \$10,000 higher; however, the \$10,000 would put us over the voter approval amount; Business Administrator Gargano said she is working on this issue; she contacted the attorney, and she spoke to Ed Beene of Rosenbauer; she will continue to follow up.

Opti-Coms – Commissioner Blank reported that the intersections are being gone over to decide which intersections we want done. He reported that Rt. 70 and Massachusetts will be

Wednesday, November 15, 2017

added. Commissioner Blank reported that Commissioner Silva is going to be working on this project. Commissioner Blank stated that we will do the vehicles first, then a couple of lights, and so on and so on; both systems will be in place, but when they re-do an intersection, only the newer IR will be able to operate the opti-com system.

Finalization of 2018 Budget – The Board went over the 2018 budget and finalized the figures. The Board agreed that they would continue to budget money for the first aid squads providing that they demonstrate a need for the money.

LOSAP Meeting with Liaisons and Committee – Chief Sinnott reported that he would like to schedule the meeting on Thursday, November 30th at 8:00 p.m.; the Board agreed, and the meeting will be held at the Board office. Commissioner Blank asked that ideas for LOSAP Rules and Regulations be emailed to the commissioners a week in advance.

Closed Session – A resolution to go into closed session was introduced by Mr. Britton, seconded by Mr. Duff at 8:30 p.m..

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

WHEREAS, PL-1975 Chapter 231 allows for meetings in closed session on matters of personnel; and

WHEREAS, the commissioners have matters to discuss concerning the hiring of a dispatch supervisor;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN go into closed session to discuss these matters as permitted by the open public act and that the results of this closed session be available to the general public upon the completion of the acceptance of the minutes at the next regular meeting and at such time as these matters in closed session are resolved.

A motion to resume regular session at 9:04 p.m. was offered by Mr. Britton, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

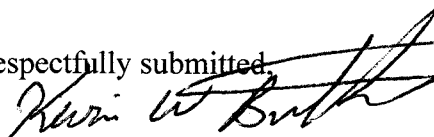
The Board agreed that a part-time dispatcher supervisor should be budgeted for not to exceed \$35,000 per year.

Adjournment – A motion to adjourn the meeting was offered by Mr. Britton, seconded by Mr. Duff.

Roll call vote; Aye: Mr. Britton, Mr. Duff, Mr. Blank.
Nay: None.

The meeting was adjourned at 9:05 p.m..

Respectfully submitted,



Kevin W. Britton
Acting Clerk