

# 2019

Toms River Fire Commissioners  
District No. 2

(Fire District name and number)

## Fire District Budget

<http://www.tomsriverfiredistrict2.com>

(Fire District Web Address)

**Department Of**



**Community  
Affairs**

Division of Local Government Services

# **2019 FIRE DISTRICT BUDGET**

## **Certification Section**

2019

**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2**

(Fire District Name and Number)

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2019 PREPARER'S CERTIFICATION

## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

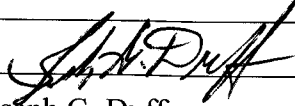
(Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Joseph G. Duff		
Title:	Treasurer		
Address:	257 Warner Street Toms River, NJ 08755		
Phone Number:	732-363-2245	Fax Number:	732-363-2695
E-mail address:	firedistrict2commissioners@trfire.org		

# 2019 PREPARER'S CERTIFICATION OTHER ASSETS

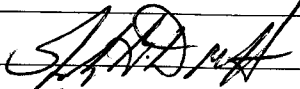
## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2 (Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Joseph G. Duff		
Title:	Treasurer		
Address:	257 Warner Street Toms River, NJ 08755		
Phone Number:	732-363-2245	Fax Number:	732-363-2695
E-mail address:	<a href="mailto:firedistrict2commissioners@trfire.org">firedistrict2commissioners@trfire.org</a>		

# 2019 APPROVAL CERTIFICATION

## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

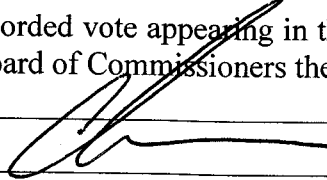
(Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 5th day of December, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Christopher Silva		
Title:	Clerk		
Address:	257 Warner Street Toms River, NJ 08755		
Phone Number:	732-363-2245	Fax Number:	732-363-2695
E-mail address:	<a href="mailto:firedistrict2commissioners@trfire.org">firedistrict2commissioners@trfire.org</a>		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address: http://tomsriverfiredistrict2.com

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

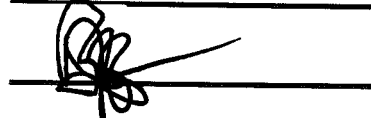
Name of Officer Certifying compliance

Brian J. Geoghegan

Title of Officer Certifying compliance

Chairman

Signature



**2019 FIRE DISTRICT BUDGET RESOLUTION**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2**  
 (Fire District Name and Number)

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Toms River Fire Commissioners District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 5, 2018; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) [Include the following as appropriate: [includes a proposed public referendum in the amount of \$ \_\_\_\_\_ in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ \_\_\_\_\_ as an appropriation from restricted fund balance to be used as budget revenue]]; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,462,427.00, which includes an amount to be raised by taxation of \$2,766,782.00, and Total Appropriations of \$3,462,427.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 5, 2018 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 16, 2019.

\_\_\_\_\_  
 (Secretary's Signature)

December 5, 2018  
 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian J. Goeghegan	X			
Joseph. G. Duff	X			
Christopher Silva	X			
Craig Bierbaum	X			
Kevin W. Britton	X			



# 2019 ADOPTION CERTIFICATION

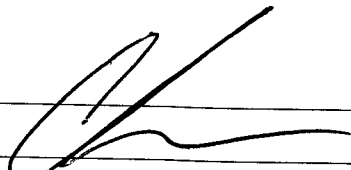
## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

(Fire District Name and Number)

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2019 to December 31, 2019

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 16th day of January, 2019.

Officer's Signature:			
Name:	Christopher Silva		
Title:	Clerk		
Address:	257 Warner Street Toms River, NJ 08755		
Phone Number:	732-363-2245	Fax Number:	732-363-2695
E-mail address:	<a href="mailto:firedistrict2commissioners@trfire.org">firedistrict2commissioners@trfire.org</a>		

# 2019 ADOPTED BUDGET RESOLUTION

## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Toms River Fire Commissioners District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 16, 2019; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include as appropriate: [includes a proposed public referendum in the amount of \$ \_\_\_\_\_ in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ \_\_\_\_\_ as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,462,427.00, which includes amount to be raised by taxation of \$2,766,782.00, and Total Appropriations of \$3,462,427.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 16, 2019 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$3,462,427.00, which includes amount to be raised by taxation of \$2,766,782.00, and Total Appropriations of \$3,462,427.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

January 16, 2019  
(Date)

### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Brian J. Geoghegan				
Joseph G. Duff				
Christopher Silva				
Craig Bierbaum				
Kevin W. Britton				

**2019 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

# 2019 Budget Summary

## Toms River Fire Commissioners District No. 2 Ocean

	<u>2019 Proposed Budget</u>	<u>2018 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 675,746	\$ 480,786	\$ 194,960	40.6%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	10,000	10,000	-	0.0%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	9,899	9,899	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	695,645	500,685	194,960	38.9%
Amount to be Raised by Taxation to Support Budget	<u>2,766,782</u>	<u>3,070,008</u>	<u>(303,226)</u>	-9.9%
Total Anticipated Revenues	<u>3,462,427</u>	<u>3,570,693</u>	<u>(108,266)</u>	-3.0%
<b>APPROPRIATIONS</b>				
Total Administration	485,856	464,184	21,672	4.7%
Total Cost of Operations & Maintenance	2,090,972	2,201,980	(111,008)	-5.0%
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	10,000	10,000	-	0.0%
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	260,000	358,500	(98,500)	-27.5%
Total Capital Appropriations	615,599	536,029	79,570	14.8%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
Total Appropriations	<u>3,462,427</u>	<u>3,570,693</u>	<u>(108,266)</u>	-3.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2019 Revenue Schedule

Toms River Fire Commissioners District No. 2

Ocean

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 414,000	\$ 307,893	\$ 106,107	34.5%
Restricted Fund Balance	261,746	172,893	88,853	51.4%
Total Fund Balance Utilized	<u>675,746</u>	<u>480,786</u>	<u>194,960</u>	<u>40.6%</u>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Investment Account #1	10,000	10,000	-	0.0%
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>0.0%</u>
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	9,899	9,899	-	0.0%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	<u>9,899</u>	<u>9,899</u>	<u>-</u>	<u>0.0%</u>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees			-	#DIV/0!
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<u>\$ 695,645</u>	<u>\$ 500,685</u>	<u>\$ 194,960</u>	<u>38.9%</u>

# 2019 Appropriations Schedule

## Toms River Fire Commissioners District No. 2 Ocean

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 208,847	\$ 210,827	\$ (1,980)	-0.9%
Commissioners	\$ 82,078	\$ 70,941	11,137	15.7%
Fringe Benefits	68,981	58,466	10,515	18.0%
Total Administration - Personnel	<u>359,906</u>	<u>340,234</u>	<u>19,672</u>	<u>5.8%</u>
<i>Administration - Other (List)</i>				
Health Protection	40,000	30,000	10,000	33.3%
Professional Fees	32,500	36,000	(3,500)	-9.7%
Other Admin. Expense (See F-3.1 for Detail)	53,450	57,950	(4,500)	-7.8%
Contingent Expenses				
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	<u>125,950</u>	<u>123,950</u>	<u>2,000</u>	<u>1.6%</u>
Total Administration	<u>485,856</u>	<u>464,184</u>	<u>21,672</u>	<u>4.7%</u>
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages				
Fringe Benefits			-	#DIV/0!
Total Operations & Maintenance - Personnel			-	#DIV/0!
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Water Service (Hydrant Rentals)	268,000	268,000	-	0.0%
Joint District Appropriation	981,221	984,926	(3,705)	-0.4%
Other Operations & Maintenance Expense (See F-3.1 for Detail)	840,751	948,054	(107,303)	-11.3%
Contingent Expenses	1,000	1,000	-	0.0%
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	<u>2,090,972</u>	<u>2,201,980</u>	<u>(111,008)</u>	<u>-5.0%</u>
Total Operations & Maintenance	<u>2,090,972</u>	<u>2,201,980</u>	<u>(111,008)</u>	<u>-5.0%</u>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages				
Fringe Benefits			-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel			-	#DIV/0!
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other			-	#DIV/0!
Total Appropriations Offset with Revenue			-	#DIV/0!
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles				
Equipment	5,000	5,000	-	0.0%
Materials & Supplies	5,000	5,000	-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>0.0%</u>
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges			-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	260,000	358,500	(98,500)	-27.5%
Total Capital Appropriations	615,599	536,029	79,570	14.8%
Total Principal Payments on Debt Service			-	#DIV/0!
Total Interest Payments on Debt			-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 3,462,427</u>	<u>\$ 3,570,693</u>	<u>\$ (108,266)</u>	<u>-3.0%</u>

**Toms River Fire Commissioners District No. 2**  
**2019 Fire District Budget**  
**Additional Expenses for Appropriation Schedule (F-3)**

	<u>2019</u>	<u>2018</u>
<b>Administration - Other</b>		
Office Equipment Maintenance	\$ 12,000.00	\$ 17,000.00
Opti-Com	5,000.00	5,000.00
Election Expenses	10,000.00	9,000.00
Advertising	2,000.00	2,000.00
Supplies	5,450.00	5,450.00
Dues & Subscriptions	3,500.00	4,000.00
Telephone	3,500.00	3,500.00
Conference	12,000.00	12,000.00
Total Administration - Other	<u>\$ 53,450.00</u>	<u>\$ 57,950.00</u>
<b>Cost of Operations &amp; Maintenance - Other</b>		
Electricity and Cable	\$ 8,000.00	\$ 8,000.00
Gas	5,000.00	5,000.00
Sewer	700.00	700.00
Travel	1,000.00	1,000.00
Communications	37,997.00	23,300.00
Training	12,000.00	12,000.00
Insurance	170,000.00	170,000.00
Fire Protection Services	227,954.00	227,954.00
Per Diem Firefighter Program		130,000.00
Supplies	214,500.00	192,000.00
Fuel	26,000.00	26,000.00
Physicals	6,000.00	6,000.00
Fitness Program	8,000.00	8,000.00
Equipment Repairs	113,500.00	128,000.00
Licenses	100.00	100.00
Hazardous Materials	10,000.00	10,000.00
Total Cost of Op. & Maint. - Other	<u>\$ 840,751.00</u>	<u>948,054.00</u>

# 2019 Schedule of Salaries and Benefits

Toms River Fire Commissioners District No. 2  
Ocean

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
Business Administrator	1	\$ 138,807	\$ 138,807	18,953		5,000	\$ 16,903	\$ 40,856
Secretary/Bookkeeper	1	70,040	70,040	9,564		8,906	9,655	28,125
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
<b>Total Administration</b>			<b>\$ 208,847</b>	<b>\$ 28,517</b>	<b>\$ -</b>	<b>\$ 13,906</b>	<b>\$ 26,558</b>	<b>\$ 68,981</b>

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
Position #1								
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
Position #9								
Position #10								
Position #11								
Position #12								
Position #13								
Position #14								
<b>Total Operation &amp; Maintenance</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
Position #1								
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
<b>Total Offset by Revenue</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Administration, Operations &amp; Offset by Revenue</b>			<b>\$ 208,847</b>	<b>\$ 28,517</b>	<b>\$ -</b>	<b>\$ 13,906</b>	<b>\$ 26,558</b>	<b>\$ 68,981</b>



# 2019 Proposed Capital Budget

Toms River Fire Commissioners District No. 2  
Ocean

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Date of Voter Approval	Affirmative Vote Percentage	2019 Proposed Budget		2018 Adopted Budget	
		Approval	Approval			Budget	Budget	Budget	Budget
Opti-Com System Generator	Equipment	02/18/17	02/18/17		68%	\$	77,893		77,893
Fire Prevention Bureau Vehicles (Joint Board)	Equipment	02/20/16	02/20/16		79%		50,000		50,000
Firehouse Imp. - Light, Paint & Sec. Syst. (Joint Board)	Vehicles	02/18/17	02/18/17		63%		25,200		25,200
Opti-Com System	Improvement	02/20/16	02/20/16		71%		155,786		155,786
Fire Police Vehicle							75,000		75,000
Fire Prevention Bureau Vehicles (Joint Board)							30,960		30,960
<b>Total Capital Improvements</b>							<b>261,746</b>		<b>198,093</b>

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Date of Voter Approval	Affirmative Vote Percentage	2019 Proposed Budget		2018 Adopted Budget	
		Approval	Approval			Budget	Budget	Budget	Budget
Capital Improvement #1							-		-
Capital Improvement #2							261,746		198,093
Capital Improvement #3							353,853		337,936
Capital Improvement #4							615,599		536,029
Capital Improvement #5									
Capital Improvement #6									
Capital Improvement #7									
<b>Total Down Payments</b>							<b>-</b>		<b>-</b>

Total Capital Improvements & Down Payments

## RESERVE FOR FUTURE CAPITAL OUTLAYS

### TOTAL CAPITAL APPROPRIATIONS

Capital Appropriations Offset with Restricted Fund	\$	261,746	\$	172,893
Capital Appropriations Offset with Grants				
Capital Appropriations Offset with Unrestricted Fund				

# Debt Service Schedule - Principal

Toms River Fire Commissioners District No. 2  
Ocean

Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>											
General Obligation Bond #1											
General Obligation Bond #2											\$
General Obligation Bond #3											
General Obligation Bond #4											
<b>Total Principal - General Obligation Bonds</b>											
<b>Bond Anticipation Notes</b>											
BAN #1											
BAN #2											
BAN #3											
BAN #4											
<b>Total Principal - BANS</b>											
<b>Capital Leases</b>											
Capital Lease #1											
Capital Lease #2											
Capital Lease #3											
Capital Lease #4											
<b>Total Principal - Capital Leases</b>											
<b>Intergovernmental Loans</b>											
Intergovernmental #1											
Intergovernmental #2											
Intergovernmental #3											
Intergovernmental #4											
<b>Total Principal - Intergovernmental Loans</b>											
<b>Other Bonds or Notes Payable</b>											
Other Bonds or Notes #1											
Other Bonds or Notes #2											
Other Bonds or Notes #3											
Other Bonds or Notes #4											
<b>Total Principal - Other Bonds or Notes</b>											
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>											
			\$	\$	\$	\$	\$	\$	\$	\$	\$

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

Toms River Fire Commissioners District No. 2  
Ocean

	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Interest Payments Outstanding
<b>General Obligation Bonds</b>									
General Obligation Bond #1									\$
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
<b>Total Interest - General Obligation Bonds</b>									
<b>Bond Anticipation Notes</b>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
<b>Total Interest Payments - BANs</b>									
<b>Capital Leases</b>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
<b>Total Interest Payments - Capital Leases</b>									
<b>Intergovernmental Loans</b>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
<b>Total Interest Payments - Intergovernmental</b>									
<b>Other Bonds or Notes Payable</b>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
<b>Total Interest Payments - Other Bonds or Notes</b>									
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2019 Fund Balance Reconciliation

## Toms River Fire Commissioners District No. 2 Ocean

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 2,154,110
Less: Utilized in 2018 Adopted Budget	307,893
Proposed balance available	<u>1,846,217</u>
Estimated results of operations for the year ending December 31, 2018	300,000
Anticipated balance December 31, 2018	<u>2,146,217</u>
Less: Fund Balance utilized in 2019 Proposed Budget	414,000
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ 1,732,217</u></u>

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 450,472
Less: Utilized in 2018 Adopted Budget	172,893
Proposed balance available	<u>277,579</u>
Estimated results of operations for the year ending December 31, 2018	337,936
Anticipated balance December 31, 2018	<u>615,515</u>
Less: Restricted Fund Balance used in 2019 Proposed Budget for Capital Purposes	261,746
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ 353,769</u></u>

(1) This line item must agree to audited financial statements.

# 2019 Referendums

## Toms River Fire Commissioners District No. 2 Ocean

Summary of Referendum Line Items	2019 Proposed Budget Amount Requested	2018 Final Budget
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

\$ -

Summary of Release of Restricted Fund Balance Referendum Line Items	2019 Proposed Budget Amount Requested	2018 Final Budget
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -

# 2019 Levy Cap Summary

## Toms River Fire Commissioners District No. 2 Ocean

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	3,070,008
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		3,070,008
Plus: 2% Cap Increase		61,400
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>3,131,408</b>

#### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		2,323
Allowable Increase in Health Care Costs		(136)
Changes in LOSAP Contributions (+/-)		(98,500)
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		(96,313)

Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	35,439,500
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.067	23,744

### ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2016		-
Amount Utilized from Levy Cap Bank from 2017		-
Amount Utilized from Levy Cap Bank from 2018		-
Maximum Tax Levy Before Referendum		3,058,839
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>3,058,839</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	2,766,782
Cap Bank Available from Prior Year (2016) for 2019 Budget		251,866
Cap Bank Available from Prior Year (2017) for 2019 Budget		168,804
Revised Cap Bank from Prior Year (2018) Available for 2019 Budget		168,804
Cap Bank Available from Prior Year (2018) for 2019 Budget		301,955
Revised Cap Bank from Prior Year (2018) Available for 2020 Budget		301,955
Cap Bank from Current Year (2019) Available for 2020 Budget		292,058
Cap Bank Available from 2019 for 2020 Budget	\$	292,058



## 2019 Levy Cap Exclusion Calculations

### Toms River Fire Commissioners District No. 2 Ocean

#### PENSION CONTRIBUTION CALCULATION

2019 Proposed Budget PERS Contribution Appropriated	\$	28,517
2019 Proposed Budget PFRS Contribution Appropriated		-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2019 Base Amount		28,517
2018 Adopted Budget PERS Contribution		26,194
2018 Adopted Budget PFRS Contribution		-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2018 Base Amount		26,194
<b>Pension Contribution Exclusion</b>	\$	2,323

#### LOSAP CALCULATION

2019 Proposed Budget LOSAP Appropriation	\$	260,000
2018 Adopted Budget LOSAP Appropriation		358,500
<b>LOSAP Exclusion (+/-)</b>	\$	(98,500)

#### DEBT SERVICE CALCULATION

2019 Proposed Budget Total Debt Service Appropriation	\$	-
2019 Proposed Budget Debt Service Appropriation Offset from Restricted Fund		-
2019 Proposed Budget Debt Service Appropriation Offset from Grant Revenue		-
2019 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		-
2018 Adopted Budget Total Debt Service Appropriation		-
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2018 Adopted Budget Capital Appropriation Offset from Grant Fund		-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2018 Base Amount		-
<b>Debt Service Exclusion</b>	\$	-

#### CAPITAL APPROPRIATION CALCULATION

2019 Proposed Budget Total Capital Appropriation	\$	615,599
2019 Proposed Budget Capital Appropriation Offset from Restricted Fund		261,746
2019 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2019 Proposed Budget Capital Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		353,853
2018 Adopted Budget Total Capital Appropriation		536,029
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund		172,893
2018 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2018 Base Amount		363,136
<b>Capital Expenditure Exclusion</b>	\$	-

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2019		
2019 Proposed Budget Administration Health Insurance Appropriation	\$	13,906
2019 Proposed Budget Operations & Maintenance Health Insurance Appropriation		-
2019 Proposed Budget Group Health Insurance		13,906
2018 Adopted Budget Administration Health Insurance Appropriation		6,809
2018 Adopted Budget Operations & Maintenance Health Insurance Appropriation		-
2018 Adopted Budget Group Health Insurance		6,809
Net Increase (Decrease)		7,097
Net Increase Divided by 2018 Amount Budgeted = % Increase		104.23%
SFY 2019 State Health Average 0% Less 2% = % Increase Added to Current Levy		-2.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		106.23%
% Increase Inside Cap * 2018 Expended = Added Amount Inside Cap	\$	7,233
% Increase Exclusion * 2018 Expended = 2019 Appropriation Added to Levy	\$	(136)
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	7,097
2019 Increase in Appropriation	\$	7,097



**2019 FIRE DISTRICT BUDGET**  
**Narrative and Information Section**

# 2019 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2018 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The 2019 budget reflects an overall decrease of approximately \$108,266 or 3%. The majority of the decrease is due to decreased costs of operations and maintenance because of the elimination of the Per Diem Firefighter Program and the LOSAP Appropriation decreasing by \$98,500 from \$358,500 to \$260,000. These decreases were offset by increased capital funding for the Opti-Com System.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The 2019 budget Amount to be Raised by Taxation decreased slightly from the prior year. The local fire tax rate is estimated to be \$0.060 per \$100 of assessed value as compared with \$0.067 per \$100 for the 2018 year. The unreserved fund balance utilized for budget years 2019 and 2018 is \$414,000 and \$307,893 respectively. The restricted fund balance utilized for 2019 and 2018 is \$261,746 and \$172,893 respectively. The unreserved fund balance is increased 34.5%. The District does not anticipate any impact on the following year's budget as its unrestricted fund balance remains sufficient.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is complying with the property tax levy cap of two percent (2%) on the amount to be raised by taxation including exclusions. The district is not exceeding the CAP and is not requesting any waivers or submitting any referendums. The District is utilizing fund balance to meet the CAP requirements.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

Not applicable

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The capital appropriation increased by approximately \$79,750. The increase is largely due to increased funding for the Opti-Com System. For 2019 and 2018, 42.5% and 32.3% of restricted surplus was utilized to fund capital improvements. The District has no debt service.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

Not applicable

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

Not applicable

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$4,636,117,248
Proposed Tax Rate per \$100 of Assessed Valuation	\$0.060

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No	X	Yes	
----	---	-----	--

# FIRE DISTRICT CONTACT INFORMATION

## 2019

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Toms River Fire Commissioners District No. 2		
Address:	257 Warner Street		
City, State, Zip:	Toms River	NJ	08755
Phone: (ext.)	732-363-2245	Fax:	732-363-2695

<b>Preparer's Name:</b>	Joseph G. Duff, Treasurer		
Preparer's Address:	257 Warner Street		
City, State, Zip:	Toms River	NJ	08755
Phone: (ext.)	732-363-2245	Fax:	732-363-2695
E-mail:	firedistrict2commissioners@trfire.org		

<b>Chairman:</b>	Brian J. Geoghegan		
Phone: (ext.)	732-363-2245	Fax:	732-363-2695
E-mail:	firedistrict2commissioners@trfire.org		

<b>Clerk:</b>	Christopher Silva		
Phone: (ext.)	732-363-2245	Fax:	732-363-2695
E-mail:	firedistrict2commissioners@trfire.org		

<b>Name of Auditor:</b>	Brian K. Logan, CPA, RMA, PSA, CMFO		
Name of Firm:	Suplee, Clooney & Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	908-789-9300	Fax:	909-789-8535
E-mail:	blogan@scnco.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2

(Fire District Name and Number)

FISCAL YEAR: January 1, 2019 to December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? Yes *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*  
SEE EXHIBIT - I
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? Yes
  - b. A family member of a current or former commissioner, officer, or employee? Yes
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*  
SEE EXHIBIT - I
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use Yes **Each fire chief is permitted the use of a chief's vehicle to use and be available to respond directly to a fire call from wherever they are 24/7.**
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE**  
**(CONTINUED)**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2**  
(Fire District Name and Number)

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."  
SEE EXHIBIT - II
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*  
SEE EXHIBIT - III
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? Yes *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*
- a) **It was implemented in 1993.**
- b) **The total number of volunteer members presently eligible to participate is 107.**
- c) **The total number of volunteer members presently vested is 72.**
- d) **The annual contribution for each vested member is based on an automatic increase.**
- e) **The LOSAP budget for the current year is \$260,000.**
- f) **The Fire District does not require the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.**

**FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS**  
**TOMS RIVER FIRE COMMISSIONERS DISTRICT NO. 2**  
(Fire District Name and Number)

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2017.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

**Fire District Schedule of Commissioners and Officers (Continued)**

Toms River Fire Commissioners District No. 2  
Ocean

Name	Title	Average Hours per Week Dedicated to Position	Reportable Compensation from Fire District (W-2/ 1099)			Position	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body Listed in Column N	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							
1 Brian J. Geoghegan	Chairman	10 X	\$ 7,200			Howell Twp.	Business Administrator	40	\$ 135,000	\$ 87,500	\$ 229,700	
2												
3 Christopher Silva	Clerk	10 X	7,200			Toms River Twp.	Community Service Officer	40	99,000	32,000	138,200	
4												
5 Craig Bierbaum	Asst. Clerk	10 X	7,200			State of NJ PFRS	Retired			110,400	117,600	
6												
7 Joseph G. Duff	Treasurer	10 X	7,200			State of NJ	Snow Plowing, Forest Firefighter and PERS		8,800	43,200	59,200	
8												
9 Kevin W. Britton	Commissioner	10 X	7,200			State of NJ	Accounting Services					
10												
11 Darlene Gargano	Business Administrator	35	130,912		10,451	Little Egg Harbor Twp. Fire Dist. #2			8,700		150,063	
12												
13 Francis W. Donnelly	Former Commissioner										8,623	
14												
15 Robert A. Clark	Former Commissioner										8,623	
Total:			\$ 166,912	\$ -	\$ 10,451				\$ 251,500	\$ 273,100	\$ 735,900	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:



# Schedule of Health Benefits - Detailed Cost Analysis

Toms River Fire Commissioners District No. 2  
Ocean

	# of Covered Members (Medical & Rx)		Annual Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost		% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year			Year Cost	\$ Increase (Decrease)	
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	1		12,133	12,133	1	\$ 8,959	\$ 3,174		35.4%
Parent & Child			-	-					#DIV/0!
Employee & Spouse (or Partner)			-	-					#DIV/0!
Family			-	-					#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			(3,227)			(2,150)	(1,077)		50.1%
<b>Subtotal</b>	<b>1</b>		<b>8,906</b>		<b>1</b>	<b>6,809</b>	<b>2,097</b>		<b>30.8%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage			-	-					#DIV/0!
Parent & Child			-	-					#DIV/0!
Employee & Spouse (or Partner)			-	-					#DIV/0!
Family			-	-					#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-	-					#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>		<b>0</b>	<b>-</b>	<b>-</b>		<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage			-	-					#DIV/0!
Parent & Child			-	-					#DIV/0!
Employee & Spouse (or Partner)	1		27,903	27,903	2	15,968	27,903	27,903	#DIV/0!
Family			-	-				(31,936)	-100.0%
Employee Cost Sharing Contribution (enter as negative - )			-	-					#DIV/0!
<b>Subtotal</b>	<b>1</b>		<b>27,903</b>		<b>2</b>	<b>15,968</b>	<b>(4,033)</b>		<b>-12.6%</b>
<b>GRAND TOTAL</b>	<b>2</b>		<b>\$ 36,809</b>		<b>3</b>	<b>\$ 38,745</b>	<b>\$ (1,936)</b>		<b>-5.0%</b>

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

No

No

# Schedule of Accumulated Liability for Compensated Absences

Toms River Fire Commissioners District No. 2  
Ocean

*Complete the below table for the Fire District's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2018	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Darlene Gargano	204	\$ 105,803			X
Linda Panasuk	64	16,482			X
<b>Total liability for accumulated compensated absences at January 1, 2018</b>		<b>\$ 122,284</b>			

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:

Toms River Fire Commissioners District No. 2

County:

Ocean

**Levy Cap Calculation Summary**

2018 Adopted Budget - Amount to be Raised by Taxation	\$	3,070,008
Cap Bank Available from 2016 (See Levy Cap Certification)		251,866
Cap Bank Available from 2017 (See Levy Cap Certification)		168,804
Cap Bank Available from 2018 (See Levy Cap Certification)		301,955
Cap Bank Used from 2016		
Cap Bank Used from 2017		
Cap Bank Used from 2018		
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		4,600,677,748
New Ratables - Increase in Valuations (New Construction and Additions)		35,439,500
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.067
Projected Tax Rate based upon Proposed Levy		0.05967886

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: TOMS RIVER (1508)

County: OCEAN

Fire District Code: F02

Total Number of Fire Districts: 2

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.


\$ 4,600,677,748 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) **minus** the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). **Do not include** Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 35,879,000 (2a)

— \$ 439,500 (2b)

= \$ 35,439,500 (2c)

  
Assessor Signature

10/10/18  
Date

**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

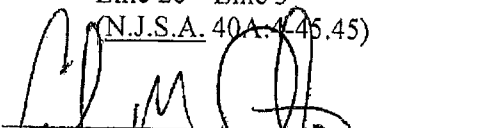
.00067 (3)

4. Amount of permitted revenue increase =

Line 2c \* Line 3

(N.J.S.A. 40A:4-45.45)

\$ 23,744.47 (4)

  
Tax Collector Signature

10/10/18  
Date

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
2019 DCA Budget  
Period 1/1/17 through 12/31/17**

**Summary of any Related Party Transactions**

3. Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? Yes
- Former Fire Commissioner Kevin Geoghegan and Fire Commissioner Brian Geoghegan are brothers.
6. Was the Fire District a party to a business transaction with one of the following parties:
- a. A current or former commissioner, officer, or employee? Yes
- Former Fire Commissioner Kenneth J. Taylor worked as a Fire Academy Instructor and earned \$4,980. This transaction was not subject to a competitive bid process.
  - Former Fire Commissioner Roger J. Brown worked as a Fire Academy Instructor and earned \$1,840. This transaction was not subject to a competitive bid process.
  - Former Fire Commissioner Thomas McCann worked as a Fire Academy Instructor and earned \$865, and he worked doing maintenance for the Board Office and earned \$455.94. These transactions were not subject to a competitive bid process.
  - Former Fire Commissioner Richard Heroy worked as a Fire Academy Instructor and earned \$940. This transaction was not subject to a competitive bid process.
  - Current Fire Commissioner Craig Bierbaum worked as a Fire Academy Instructor and earned \$330. This transaction was not subject to a competitive bid process.
  - Employee Linda Panasuk provides cleaning services in the amount of \$3,360. This transaction was not subject to a competitive bid process.
  - Fire Academy Instructor William Ihrig is owner of Tasc Fire Apparatus, Inc. which had business transactions with the Fire District; most of the items purchased were on State Bid; most of the remaining transactions were subject to competitive quotes.
  - Fire Academy Instructor Craig Bierbaum is owner of Ultimate Fire Protection who supplied equipment in the amount of \$3,767.90. These transactions were not subject to a competitive bid process.

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
2019 DCA Budget  
Period 1/1/17 through 12/31/17**

**Summary of any Related Party Transactions (Continued)**

- b. A family member of a current or former commissioner, officer, or employee? Yes
- Fire Inspector Kevin B. Britton earning \$75,793.27 is the son of Fire Commissioner Kevin W. Britton. This transaction was not subject to a competitive bid process.
  - Ocean County Heating, AC, and Refrigeration provided service in the amount of \$250 and is the brother of Business Administrator Gargano.
  - Pam Britton earned \$130 as an election teller is the wife of Fire Commissioner Kevin W. Britton.
  - Ellen Sinnott earned \$130 as an election teller is the mother of former Fire Commissioner Robert Sinnott.

**EXHIBIT - II**  
**SHEET 1 OF 2**

PLEASANT PLAINS VEHICLES

3000	2016 Chevrolet Tahoe Wagon	Assigned to Chief James Magovern MG85844
3010	2011 Chevrolet Tahoe Wagon	Assigned to Asst. Chief Dan Roman MG 89153
3041	2013 Spartan Pumper	Motor Pool
3051	2016 Spartan Gladiator Pumper	Motor Pool
3061	1996 Sutphen Pumper	Motor Pool MG 26425
3065	2007 Sutphen Ladder Truck	Motor Pool MG 73804
3007	2000 Freight Liner w/Rescue Body	Motor Pool MG 40579
3017	2015 Ford 450 Pickup Truck	Motor Pool 13613MG
3068	2011 Kenworth Tank Truck Heritage Tanker/Pumper 3 Axles GVW 66,000 lbs.	Motor Pool MG 19065
	1961 Fru Trailer	out of service
3059	1993 Dodge Pickup	Motor Pool MG 19067
3069	1984 Dodge Brush Truck	Motor Pool MG 693X

**EXHIBIT - II**  
**SHEET 2 OF 2**

SILVERTON VEHICLES

2900	2016 Chevrolet Tahoe	Assigned to Chief Robert Sinnott MG85847
2910	2011 Chevrolet Tahoe	Assigned to Asst. Chief Kevin Geoghegan MG 89152
2911	2000 Spartan Pumper 2000 GPM	Motor Pool MG 43664
2914	2005 Ford Excursion	Motor Pool MG6618
2905	2014 Rosenbauer Ladder Truck	Motor Pool
2917	1994 Simon Rescue Truck	Motor Pool MG 5725
2909	2002 Ford F-450	Motor Pool MG 53498
Tech trailer	2008 Car Mate Trailer	Motor Pool



## **EXHIBIT III**

### AGREEMENTS

1. Pleasant Plains Fire Department
2. Pleasant Plains First Aid Squad
3. Silverton Volunteer Fire Company
4. Silverton First Aid Squad

## AGREEMENT

WHEREAS, N.J.S.40A:14-68 authorizes the governing body of a municipality to contract with volunteer fire companies within the municipality for the purposes of extinguishing fires, upon such terms and conditions as shall be deemed proper; and

WHEREAS, N.J.S.40A:14-81 provides the Commissioners of a fire district with the same powers, duties and functions within the fire district and to the same extent as municipalities relating to the prevention and extinguishment of fires and the regulation of fire hazards; and

WHEREAS, the Commissioners of Fire District #2 in the Township of Toms River, Ocean County, New Jersey have negotiated an agreement with the fire company within its jurisdiction upon terms that are fair and proper for the provision of fire protection services to the fire district;

It is on this 12<sup>th</sup> day of March, 2018, between the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, New Jersey (hereinafter called Commissioners) and Pleasant Plains Fire Dept. (hereinafter called Fire Company), and in consideration of the payment to be made as herein described and the exchange of mutual promises, represented and agreed as follows:

1. Fire Company will extinguish fires within the fire district or in such other areas or territories as may be contracted for by Commissioners, or pursuant to mutual aid agreements which have been approved by Commissioners. Copies of all such contracts or agreements shall be furnished to Fire Company. For purposes hereof, the term "extinguishing fires" shall be used in its broadest and most universal sense.
2. Nothing herein shall be construed to increase any liability on the part of the Fire Company to the public for errors or omissions in the performance or non-performance of its duties hereunder or pursuant to any other requirement.
3. The fire fighter members of the Fire Company, in performing fire duties shall be deemed to be exercising a governmental function.
4. The fire fighter members of the Fire Company shall be under the supervision and control of the Commissioners, and Fire Company may not take any action which is contrary to law or to the by-laws or to the official actions of Commissioners. Commissioners shall exercise supervision and jurisdiction over Fire Company in firematic matters only and will not interfere with or seek to regulate the internal administration of Fire Company. Nothing herein contained shall be deemed to authorize Commissioners to direct the actions of the fire officials or fire fighters at a fire scene or to act contrary to the statutory command authority of the fire chief at the fire scene.
5. Fire Company shall perform such other duties, directly or indirectly related to the extinguishment of fires, as may be reasonably assigned from time to time by Commissioners.
6. In addition to the payment to be made annually by Commissioners to the Fire Company pursuant hereto, Commissioners shall provide workers' compensation insurance coverage for all fire fighters of the Fire Company and liability insurance coverage for the Fire Company and for its apparatus, vehicles and equipment but not for the firehouse or other structures owned by Fire Company. Copies of all liability and workers' compensation insurance policies shall be furnished to Fire Company.
7. Commissioners shall reimburse fire fighters for any losses or expenses incurred while engaging in fire duty, subject to reasonable proof of the value of such losses, in accordance with procedures to be established by Commissioners, except for those losses or expenses for which reimbursement shall be provided by Fire Company, e.g., clothing allowance, and except for such losses as are covered by insurance.
8. Commissioners shall pay Fire Company \$105,879 for the period from March 11, 2018 through

March 6, 2019 as reimbursement for the expenses of providing fire protection for the fire district. Said payment shall be made in installments of \$3,992 per month; together with two lump sum payments: one at the first meeting in August in the amount of \$2,750 and the other at the first meeting in November in the amount of \$55,225. The latter installment payment of \$55,225 shall be disbursed upon receipt of hose tests, hydrant tests and the list of fire fighter percentages (drills and attendance). The testing of the hose must be done between April 15th and October 15th; the mutual aid drill must be held between April 15th and October 15th; and the annual inspection must be held between April 15th and October 15th. With regard to the funds distributed for the annual Firemen's Convention in Wildwood, New Jersey, the following must be adhered to: 1. Personnel wishing to participate in the parade must help in preparing the truck prior to it leaving for Wildwood, 2. All personnel participating in the parade will do so in uniform (Summer, full dress, etc. as decided by the lead Company from Toms River Township), 3. All expenses for fuel, tolls, and meals while in route issued by the Board will be for those who ride down to Wildwood on the truck, 4. The remaining monies will be distributed equally among all personnel that participate in the convention, 5. No money will be allotted if no truck goes to participate in the parade. Commissioners may request submission of check books or other records or documents to substantiate the compliance of Fire Company with the requirements of this agreement as to all expenditures made of the annual payment aforesaid, provided that if not fully satisfied with such information Commissioners may require an audit of the accounts of Fire Company as to such expenditures, but this in no way obligates the Fire Company to submit to an audit as to any funds received other than from Commissioners. The expense of such audit shall be borne by Commissioners. Fire Company shall cooperate completely with Commissioners and its designated representatives in the conduct of any such audit.

9. No contract with any other municipality or fire district for the extinguishment of fires, no mutual aid agreement and no rule or regulation or bylaw relating to same may be adopted without furnishing Fire Company an opportunity for hearing and discussion.

10. For purposes of this agreement, fire fighters shall include "fire police".

11. Fire Company will house any apparatus, vehicles or equipment furnished by Commissioners in a safe and secure manner, will observe any rules or regulations promulgated by Commissioners for the maintenance, storage and use of said apparatus, vehicles, and equipment and shall utilize same only in accordance with procedures established by Commissioners and to effectuate the purposes of this agreement. Such rules and regulations shall be in writing and shall be furnished to Fire Company.

12. This contract is contingent upon adequate funding being provided in the annual budget as approved by the voters or the municipal governing body, as the case may be.

13. Fire Company may not hire or employ any person to perform any function of firematics without the consent of Commissioners, which shall not be unreasonably withheld, but the Commissioners may provide paid employees for use by Fire Company provided that the requirements of L. 1979, c. 453 and subsequent amendments, if any, are observed.

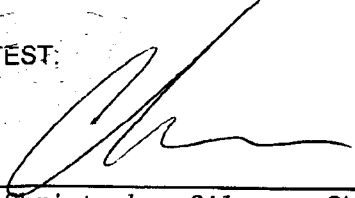
14. If any article, section, paragraph, sentence or clause of this agreement is determined to be invalid, same shall be deemed severable and the remainder of the agreement shall survive unless such invalidated language is material to the purposes and intentions of this agreement.


15. It is further agreed that this agreement shall be automatically renewable from year to year unless either party notifies the other by written notice of at least 60 days prior to the expiration of this agreement of the intent not to renew. Automatic renewal of this agreement does not constitute, however, acceptance by either party of the prior fiscal year's monetary agreement payable to the fire company, negotiation of which shall continue during the period of automatic renewal until an equitable sum is agreed upon, at which time the agreement shall be so amended. At least 90 days prior to the expiration of this agreement, the Commissioners shall meet with the designated officials of the fire company to determine and set the dollar amount of the agreement and/or make necessary alterations and amendments to said agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals or caused their corporate presents to be affixed the day and year first above written.

COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF TOMS RIVER, OCEAN  
COUNTY, NEW JERSEY

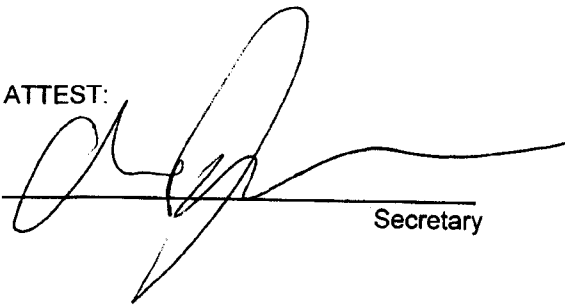
ATTEST:

  
\_\_\_\_\_  
Christopher Silva, Clerk

  
\_\_\_\_\_  
Brian J. Geoghegan, Chairman

PLEASANT PLAINS FIRE DEPT.

ATTEST:

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
, President

2018

AGREEMENT

WHEREAS, Toms River Fire District No. 2 is in need of various first aid services concerning the volunteer firemen responding to the scene of a fire; and

WHEREAS, the Pleasant Plains First Aid Squad is desirous of providing said services pursuant to the terms and conditions hereinafter set forth;

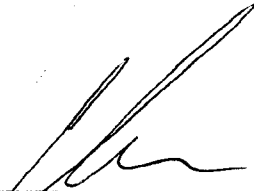
NOW, THEREFORE, it is agreed between the parties as follows:


1. When the fire district is dispatched to a fire scene, the first aid squad shall respond to the fire scene with appropriate ambulance and crew for the purpose of providing first aid services to the fire district volunteer fire fighters at the scene. The only fire incidents to which first aid shall respond is structural fires, extrications, second alarm fires, and when otherwise requested by the fire district.
2. The fire district shall receive from the first aid squad, quarterly and at year-end, written reports setting forth the total number of responses and the number of responses by each of the first aid members responding to each fire incident.
3. The fire district shall have the right to request and receive from first aid a year-end audit relative to the monies paid hereunder.
4. The first aid squad shall receive \$5,000 for providing the services set forth herein. The first aid squad shall submit a voucher to the fire district for review and approval by the fire district in order to receive the appropriate monies.
5. The term of the agreement shall be for one (1) year from the date of the execution of the agreement and shall continue on a year-to-year basis unless either party submits in writing a letter seeking to terminate the contract at its year-end anniversary.

In Witness Whereof; the parties hereto have set their hands and seals or caused their corporate presents to be affixed.

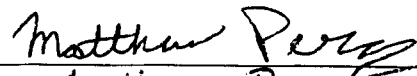
ATTESTED BY:

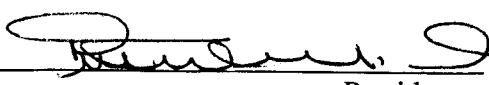
THE COMMISSIONERS OF FIRE  
DISTRICT NO. 2 IN THE TOWNSHIP OF  
TOMS RIVER

  
\_\_\_\_\_  
Christopher Silva Clerk

  
\_\_\_\_\_  
Brian J. Geoghegan Chairman

PLEASANT PLAINS FIRST AID SQUAD

  
\_\_\_\_\_  
Matthew Perez, Secretary

  
\_\_\_\_\_  
President

## AGREEMENT

WHEREAS, N.J.S.40A:14-68 authorizes the governing body of a municipality to contract with volunteer fire companies within the municipality for the purposes of extinguishing fires, upon such terms and conditions as shall be deemed proper; and

WHEREAS, N.J.S.40A:14-81 provides the Commissioners of a fire district with the same powers, duties and functions within the fire district and to the same extent as municipalities relating to the prevention and extinguishment of fires and the regulation of fire hazards; and

WHEREAS, the Commissioners of Fire District #2 in the Township of Toms River, Ocean County, New Jersey have negotiated an agreement with the fire company within its jurisdiction upon terms that are fair and proper for the provision of fire protection services to the fire district;

It is on this 12<sup>th</sup> day of March, 2018, between the Commissioners of Fire District No. 2 in the Township of Toms River, County of Ocean, New Jersey (hereinafter called Commissioners) and Silverton Vol. Fire Company (hereinafter called Fire Company), and in consideration of the payment to be made as herein described and the exchange of mutual promises, represented and agreed as follows:

1. Fire Company will extinguish fires within the fire district or in such other areas or territories as may be contracted for by Commissioners, or pursuant to mutual aid agreements which have been approved by Commissioners. Copies of all such contracts or agreements shall be furnished to Fire Company. For purposes hereof, the term "extinguishing fires" shall be used in its broadest and most universal sense.
2. Nothing herein shall be construed to increase any liability on the part of the Fire Company to the public for errors or omissions in the performance or non-performance of its duties hereunder or pursuant to any other requirement.
3. The fire fighter members of the Fire Company, in performing fire duties shall be deemed to be exercising a governmental function.
4. The fire fighter members of the Fire Company shall be under the supervision and control of the Commissioners, and Fire Company may not take any action which is contrary to law or to the by-laws or to the official actions of Commissioners. Commissioners shall exercise supervision and jurisdiction over Fire Company in firematic matters only and will not interfere with or seek to regulate the internal administration of Fire Company. Nothing herein contained shall be deemed to authorize Commissioners to direct the actions of the fire officials or fire fighters at a fire scene or to act contrary to the statutory command authority of the fire chief at the fire scene.
5. Fire Company shall perform such other duties, directly or indirectly related to the extinguishment of fires, as may be reasonably assigned from time to time by Commissioners.
6. In addition to the payment to be made annually by Commissioners to the Fire Company pursuant hereto, Commissioners shall provide workers' compensation insurance coverage for all fire fighters of the Fire Company and liability insurance coverage for the Fire Company and for its apparatus, vehicles and equipment but not for the firehouse or other structures owned by Fire Company. Copies of all liability and workers' compensation insurance policies shall be furnished to Fire Company.
7. Commissioners shall reimburse fire fighters for any losses or expenses incurred while engaging in fire duty, subject to reasonable proof of the value of such losses, in accordance with procedures to be established by Commissioners, except for those losses or expenses for which reimbursement shall be provided by Fire Company, e.g., clothing allowance, and except for such losses as are covered by insurance.
8. Commissioners shall pay Fire Company \$115,875 for the period from March 12, 2018 through

March 6, 2019 as reimbursement for the expenses of providing fire protection for the fire district. Said payment shall be made in installments of \$4,825 per month; together with two lump sum payments: one at the first meeting in August in the amount of \$2,750 and the other at the first meeting in November in the amount of \$55,225. The latter installment payment of \$55,225 shall be disbursed upon receipt of hose tests, hydrant tests and the list of fire fighter percentages (drills and attendance). The testing of the hose must be done between April 15th and October 15th; the mutual aid drill must be held between April 15th and October 15th; and the annual inspection must be held between April 15th and October 15th. With regard to the funds distributed for the annual Firemen's Convention in Wildwood, New Jersey, the following must be adhered to: 1. Personnel wishing to participate in the parade must help in preparing the truck prior to it leaving for Wildwood, 2. All personnel participating in the parade will do so in uniform (Summer, full dress, etc. as decided by the lead Company from Toms River Township), 3. All expenses for fuel, tolls, and meals while in route issued by the Board will be for those who ride down to Wildwood on the truck, 4. The remaining monies will be distributed equally among all personnel that participate in the convention, 5. No money will be allotted if no truck goes to participate in the parade. Commissioners may request submission of check books or other records or documents to substantiate the compliance of Fire Company with the requirements of this agreement as to all expenditures made of the annual payment aforesaid, provided that if not fully satisfied with such information Commissioners may require an audit of the accounts of Fire Company as to such expenditures, but this in no way obligates the Fire Company to submit to an audit as to any funds received other than from Commissioners. The expense of such audit shall be borne by Commissioners. Fire Company shall cooperate completely with Commissioners and its designated representatives in the conduct of any such audit.

9. No contract with any other municipality or fire district for the extinguishment of fires, no mutual aid agreement and no rule or regulation or bylaw relating to same may be adopted without furnishing Fire Company an opportunity for hearing and discussion.

10. For purposes of this agreement, fire fighters shall include "fire police".

11. Fire Company will house any apparatus, vehicles or equipment furnished by Commissioners in a safe and secure manner, will observe any rules or regulations promulgated by Commissioners for the maintenance, storage and use of said apparatus, vehicles, and equipment and shall utilize same only in accordance with procedures established by Commissioners and to effectuate the purposes of this agreement. Such rules and regulations shall be in writing and shall be furnished to Fire Company.

12. This contract is contingent upon adequate funding being provided in the annual budget as approved by the voters or the municipal governing body, as the case may be.

13. Fire Company may not hire or employ any person to perform any function of firematics without the consent of Commissioners, which shall not be unreasonably withheld, but the Commissioners may provide paid employees for use by Fire Company provided that the requirements of L. 1979, c. 453 and subsequent amendments, if any, are observed.

14. If any article, section, paragraph, sentence or clause of this agreement is determined to be invalid, same shall be deemed severable and the remainder of the agreement shall survive unless such invalidated language is material to the purposes and intentions of this agreement.

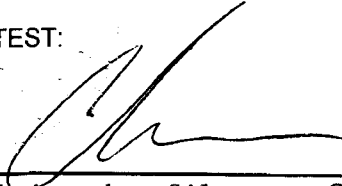
15. It is further agreed that this agreement shall be automatically renewable from year to year unless either party notifies the other by written notice of at least 60 days prior to the expiration of this agreement of the intent not to renew. Automatic renewal of this agreement does not constitute, however, acceptance by either party of the prior fiscal year's monetary agreement payable to the fire company, negotiation of which shall continue during the period of automatic renewal until an equitable sum is agreed upon, at which time the agreement shall be so amended. At least 90 days prior to the expiration of this agreement, the Commissioners shall meet with the designated officials of the fire company to determine and set the dollar amount of the agreement and/or make necessary alterations and amendments to said agreement.




IN WITNESS WHEREOF, the parties hereto have set their hands and seals or caused their corporate presents to be affixed the day and year first above written.

COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF TOMS RIVER, OCEAN  
COUNTY, NEW JERSEY

ATTEST:

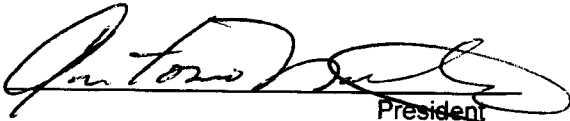
  
\_\_\_\_\_  
Christopher Silva, Clerk

  
\_\_\_\_\_  
Brian J. Geoghegan, Chairman

SILVERTON VOL. FIRE COMPANY

ATTEST:

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
President

2018

AGREEMENT

WHEREAS, Toms River Fire District No. 2 is in need of various first aid services concerning the volunteer firemen responding to the scene of a fire; and

WHEREAS, the Silverton First Aid Squad is desirous of providing said services pursuant to the terms and conditions hereinafter set forth;

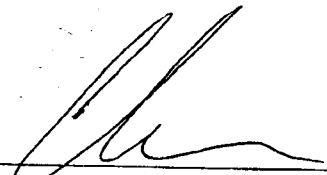
NOW, THEREFORE, it is agreed between the parties as follows:


1. When the fire district is dispatched to a fire scene, the first aid squad shall respond to the fire scene with appropriate ambulance and crew for the purpose of providing first aid services to the fire district volunteer fire fighters at the scene. The only fire incidents to which first aid shall respond is structural fires, extrications, second alarm fires, and when otherwise requested by the fire district.
2. The fire district shall receive from the first aid squad, quarterly and at year-end, written reports setting forth the total number of responses and the number of responses by each of the first aid members responding to each fire incident.
3. The fire district shall have the right to request and receive from first aid a year-end audit relative to the monies paid hereunder.
4. The first aid squad shall receive \$5,000 for providing the services set forth herein. The first aid squad shall submit a voucher to the fire district for review and approval by the fire district in order to receive the appropriate monies.
5. The term of the agreement shall be for one (1) year from the date of the execution of the agreement and shall continue on a year-to-year basis unless either party submits in writing a letter seeking to terminate the contract at its year-end anniversary.

In Witness Whereof; the parties hereto have set their hands and seals or caused their corporate presents to be affixed.

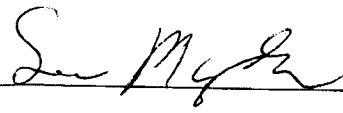
ATTESTED BY:

THE COMMISSIONERS OF FIRE  
DISTRICT NO. 2 IN THE TOWNSHIP OF  
TOMS RIVER

  
\_\_\_\_\_  
Christopher Silva Clerk

  
\_\_\_\_\_  
Brian J. Geoghegan Chairman

SILVERTON FIRST AID SQUAD

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
President